

TOWNSHIP RECORDS RETENTION COMMISSION      SPECIAL

FIRE RESCUE STATION

February 18, 2009

This was a special meeting of the Township Records Retention Commission called for the purpose of approving a Schedule of Retention and Disposition. Present was the Chairman of the Records Commission Jim Dickinson and Fiscal Officer Gerri Heck. Mr. Dickinson called the meeting to order at 6:47 p.m. *Mr. Dickinson made and Ms. Heck seconded the motion to approve the Schedule of Records Retention and Disposition. The motion passed unanimously.*

*Upon the motion of Mr. Dickinson and seconded by Ms. Heck the meeting was adjourned at 6:51 p.m.*

Respectfully submitted,

Jim Dickinson, Chairman

Gerri Heck, Fiscal Officer