

RUSSELL TOWN HALL

January 9, 2008

The Township Fiscal Officer called the meeting to order at 7:02 p.m. Trustees Jim Dickinson, Jim Mueller and Kristina Port were present.

REORGANIZATION: The Township Fiscal Officer asked for nominations for Chairman for the year 2008. *Mr. Mueller nominated Mr. Dickinson for Chairman of the Russell Township Board of Trustees for the year 2008. Ms. Port seconded the motion and it passed unanimously.*

Mr. Dickinson nominated Mr. Mueller for Vice-Chairman of the Russell Township Board of Trustees for the year 2008. Ms. Port seconded the motion and it passed unanimously.

MINUTES: *Mr. Mueller made the motion to approve the minutes of the December 19, 2007, meeting as presented. Ms. Port seconded the motion. The vote was Mr. Mueller yes, Ms. Port abstain and Mr. Dickinson yes.*

MONTHLY REPORTS: *Mr. Mueller made the motion to accept the December 2007, monthly department reports. Mr. Dickinson seconded the motion and it passed unanimously.*

ZONING DEPT.: Mr. Dickinson said that Stephen Gokorsch had served as Chairman of the Zoning Board of Appeals last year and his term ended December 31, 2007. He proposed that he be re-appointed to the Board. **APPOINTMENT TO THE BOARD OF ZONING APPEALS:** *Mr. Mueller made the motion that Stephen Gokorsch be appointed to a full 5-year term on the Board of Zoning Appeals commencing with January 1, 2008. Ms. Port seconded the motion and it passed unanimously.* **APPOINTMENT TO THE ZONING COMMISSION:** Mr. Dickinson said Eileen Rogers has served many terms on the Zoning Commission. Her term is up for re-appointment. Mr. Mueller suggested it is time to put someone else on the Zoning Commission. It was time for a change. Mr. Dickinson said the Board would have interviews for a position on the Zoning Commission.

ZONING AMENDMENT: 2007-04: *Mr. Mueller moved to accept amendment 2007-4, Section 4.16 Riparian Setbacks for Public Hearing. Ms. Port seconded the motion and it passed unanimously.* **PUBLIC HEARING:** *Mr. Mueller moved for the adoption of the following: That the Russell Township Board of Trustees conduct a public hearing on the proposed amendment 2007-4, to the Russell Township Zoning Resolution as attached hereto on the 23rd day of January, at 7:30 p.m. at the Russell Township Town Hall. Ms. Port seconded the motion and it passed unanimously.*

The Zoning Inspector said he had nothing to report. When asked Mr. Machnics said that it is generally slow this time of year. A resident asked if the new Police Station parking lot was in the road right-of-way. Mr. Machnics said when he inspected the plans for the stations everything met the correct requirements.

PART-TIME ROAD DEPARTMENT EMPLOYEE: Road Superintendent Gene Layne made a proposal to hire Randy Bialosky, as a part-time employee on an as needed basis. Mr. Bialosky has a C.D.L. and

RUSSELL TOWN HALL

January 9, 2008

has experience driving trucks. From his position with the Police Department, Mr. Bialosky is familiar with the Township roads. He would be used for snow-plowing if the need arises. Mr. Mueller wanted it understood that Mr. Bialosky's first duty would be as Sergeant in the Police Department. Ms. Port asked if there would be a conflict because the Police Department has a union. Mr. Bialosky said he has spoken with the union representative and there was no conflict. Fire Department Chief Frazier said he had contacted the County Prosecutor when he had a similar situation in his department. The Prosecutor said that they were two separate jobs. *Mr. Mueller moved, based on the Road Superintendent Gene Layne's recommendation: to hire Randy Bialosky as a part-time Road Department employee on an as needed basis at \$18.51 per hour, effective immediately, upon completion of applicable paperwork with the Russell Township Fiscal Officer's Office. Ms. Port seconded the motion and it passed unanimously.*

MAINTENANCE DEPT.: Maintenance Superintendent Jack Gallagher said he had nothing to report. The good weather earlier this week allowed them to take down the Christmas decorations and lighting. Mr. Mueller asked about the placement of trees on the hill behind the old Fire Station Building.

POLICE DEPARTMENT: Police Chief Tim Carroll thanked a number of donors for holiday donations. He has spoken with the Cleveland Foundation about their donation and they indicated that the donation could be used toward the construction of the Police Station without specific instructions. The construction of the Police Station is going well. The wiring is being put in this week.

FIRE DEPT.: Fire Dept. Chief Frazier thanked the donors who made holiday donations.

POLICE DEPARTMENT DONATIONS: *Ms. Port moved, based on the Fiscal Officer's recommendation, that the Board of Trustees accepts the Christmas donations of \$390.00 to the Police Department. Mr. Mueller seconded the motion and it passed unanimously.*

FIRE DEPARTMENT DONATIONS: *Mr. Mueller moved, based on the Fiscal Officer's recommendation, that the Board of Trustees accepts the Christmas donations of \$260.00 to the Fire Department. Ms. Port seconded the motion and it passed unanimously.*

Mr. Mueller made the motion to approve the use of the Christmas donations to purchase refreshment supplies for the Fire and Police Departments. Ms. Port seconded the motion and it passed unanimously.

HEALTH INSURANCE: Mr. Dickinson said that the Township would stay with the United Healthcare HRA plan as recommended by Burnham and Flower Insurance Group. The Ohio Plan was still very new and had only ten entities enrolled. They use Medical Mutual, which doesn't include the downtown University Hospital campus. H.R.A. plans have more of a potential savings for the Township. Ms. Port commented that the departments should be educated about the different plans.

RUSSELL TOWN HALL

January 9, 2008

HEALTH INSURANCE RENEWAL: *Mr. Mueller made the motion to approve the following Insurance coverage for Russell Township officials and full-time employees for the year 2008 and January 2009:*

Medical/Hospitalization - United Health Care/Alternate 1 2A-BRXMM

Life Insurance - United Health Care

Dental Insurance - Delta Dental

Vision Insurance - Vision Services Plan

Burnham & Flower Company proposes these plans in conjunction with the Ohio Township Association. Ms. Port seconded the motion and it passed unanimously.

GEAUGA COUNTY HEALTH DISTRICT ADVISORY COUNCIL: *Ms. Port made the motion to appoint Jim Mueller as the Township representative to the Health District Advisory Council. Mr. Mueller seconded the motion and it passed unanimously.*

WEST GEAUGA DISTRICT COMMUNICATIONS COMMITTEE: *Mr. Mueller made the motion to appoint Kristina Port as the Township representative to the West Geauga School District Communications Committee. Mr. Dickinson seconded the motion and it passed unanimously.*

CHAGRIN RIVER WATERSHED PARTNERS: *Mr. Mueller made the motion to appoint Jim Dickinson as the Township representative to the Chagrin River Watershed Partners. Ms. Port seconded the motion and it passed unanimously.*

STORM WATER MANAGEMENT PROGRAM: *Mr. Mueller made the motion to appoint Kristina Port as the Township representative to the Storm Water Management Program. Mr. Dickinson seconded the motion and it passed unanimously.*

OHIO TOWNSHIP ASSOCIATION: *Mr. Mueller made the motion to approve reasonable and necessary expenses for Trustee Kristina Port to attend the Ohio Township Association convention in Columbus. Mr. Dickinson seconded the motion and it passed unanimously.*

ANNOUNCEMENTS: *The next regular Trustees' meeting will be held on Wednesday, January 23.*

PURCHASE ORDERS: *Please find attached a list of purchase orders and blanket certificates.*

Bills were approved as presented and drawn for same.

Upon the motion of Mr. Mueller and seconded by Ms. Port the meeting was adjourned at 8:21 p.m.

Respectfully submitted,

James Dickinson, Chairman

Gerri Heck, Fiscal Officer