

RUSSELL FIRE-RESCUE STATION

JANUARY 18, 2012

Chairman James Dickinson called the meeting to order at 7:00 p.m. Trustees Jim Mueller and Justin Madden were present. Department heads Chief Carroll and Mr. Machnics were present. Chief Frazier arrived at 7:22 p.m.

MINUTES: *Mr. Madden made the motion to accept the minutes of the Regular Meeting held on January 4, 2012, as presented. Mr. Mueller seconded the motion and it passed unanimously.*

MONTHLY REPORTS: *Mr. Mueller made the motion to accept the December, 2011 monthly departmental reports from the Fire, Police, Maintenance, Road, and Zoning departments. Mr. Madden seconded the motion and it passed unanimously.*

GEAUGA COUNTY HEALTH DISTRICT ADVISORY COUNCIL: *Mr. Mueller made the motion to appoint Mr. Madden as the alternate Township representative to the Health District Advisory Council. Mr. Dickinson seconded the motion and it passed unanimously.*

POLICE DEPARTMENT: Chief Carroll reported that on December 14th the Police Department completed a School Safety Drill at Westwood Elementary. Mr. Mueller asked how the Noise Resolution was being received by the residents. Chief Carroll explained that residents are becoming aware of the noise resolution. The previous sources of noise are respecting the new resolution and even shooting is lessened. Mr. Machnics pointed out that as a result of Russell's new resolution several other Townships are looking at adopting a resolution. The Sheriff and Prosecutor Gillette are assisting those Townships that do not have police departments to enforce such as resolution.

ZONING DEPARTMENT: Mr. Machnics had nothing to report.

FISCAL OFFICER: Two lots in the Rivendell Subdivision, developed by McGill Corp., still have not paid the stewardship fees of \$500.00 per lot. McGill owes the Township \$1,000.00 because the lots were sold before the bank took over the subdivision. The bank did not assume McGill's debts. Mr. Dickinson will send a letter to McGill in another effort to collect the debt.

COMMENTS WERE OFFERED BY THE PUBLIC

FIRE DEPARTMENT: Chief Frazier explained that medical necessity indicates the hospital choice for emergency call patients.

GLACIAL/BLUE FLAME ENERGY: Sheila Salem, Assistant County Prosecutor, has not been able to contact the name on the contract.

LOCAL GOVERNMENT INNOVATION FUND: Mr. Mueller attended the January 17th LGIF meeting on collaboration among political subdivisions. The first application filing date for funding is too near, but there will be a second round in June 2012. Mr. Mueller is in favor of collaborating with neighboring political subdivisions on a Chagrin Valley branded website. The Valley Enforcement Group, a Council of Governments, already accomplishes the LGIF goals of collaboration. The

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State has \$45 million and plans to divide it up with \$38 million going toward projects and \$7 million going toward studies, preliminary research, and consultants. Ten year zero percent loans will be available. Grants with a 10% match of cash or staffing will also be available. The loans will get preference. A second round will occur in June 2012.

One half of the money will go to political subdivision of 20,000 people or less. The other half will go to political subdivision of 20,000 people or more. Chief Frazier attended the conference also. He reported that regionalization among the 16 fire departments in Geauga County is also a possibility. Geauga County would take the lead; each Township would have a Memorandum of Understanding with the County. The whole county could be studied to optimize resources and emergency coverage.

REQUEST FOR USE OF TOWN HALL: *Mr. Mueller made the motion to grant permission for the Historical Society to use the Town Hall on the third Saturday of each month in 2012 from 10 a.m. to noon, subject to Township rules and regulations. Mr. Madden seconded the motion and it passed unanimously.*

REQUEST FOR USE OF TOWN HALL: *Mr. Madden made the motion to grant permission for the Russell Garden Club to use the Town Hall on November 26, 2012 from 9 a.m. to 2 p.m., subject to Township rules and regulations. Mr. Mueller seconded the motion and it passed unanimously.*

REQUEST FOR USE OF TOWN HALL: *Mr. Mueller made the motion to grant permission for the Hemlock Hills Homeowners Association to use the Town Hall on the third Sunday of each month in 2012 from 6:45 p.m. to 8 p.m., subject to Township rules and regulations. Mr. Madden seconded the motion and it passed unanimously.*

CRWP 2012 MEMBERSHIP DUES: *Mr. Madden made the motion to approve the payment of \$3,245.45 to the Chagrin Valley Watershed Partners, Inc. for 2012 membership dues. Mr. Mueller seconded the motion and it passed unanimously. Mr. Madden is unable to attend the CRWP Quarterly meeting on February 9th due to the OTA Conference in Columbus, so Mr. Mueller will attend the CRWP meeting.*

ZONING COMMISSION APPOINTMENT: *Mr. Dickinson stated that the depth and quality of the applicants for the Zoning Commission is amazing. The candidates are Dana Armstrong and Tom Warren. A third candidate withdrew his name just before the interview. Based on his Zoning experience, Mr. Madden stated that the Land Use Guide Plan revisions will take years of time and effort by the Zoning Commission members. Mr. Madden explained that Dana Armstrong would be a good fit on the Zoning Commission and that she is qualified in complicated and regulatory settings. Mr. Mueller stated that Tom Warren attended a considerable number of Trustees meetings and has government experience. He stated that Ms. Armstrong has no government experience. Mr. Dickinson explained that both candidates have committed to serving out the term on the Zoning Commission. Both candidates are intelligent. Mr. Dickinson stated that Tom Warren has the skill set to work with the group. Mr. Mueller made the motion that Tom Warren be appointed to fill the remainder of the five year term on*

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the Zoning Commission ending December 31, 2015. Mr. Dickinson seconded the motion and it passed with the following vote: Mr. Mueller yes, Mr. Madden no, Mr. Dickinson yes.

ANNOUNCEMENTS: The next regular Trustees' meeting will be held at 7:00 p.m., Wednesday, February 1st, in the Russell Township Fire-Rescue Department.

Chief Carroll has entered the Chili Cook-off to be held on January 28th at the Chagrin Falls Armory. The proceeds benefit the Chagrin Valley Jaycees. Chief Carroll wants votes for his chili!

TEMPORARY RECESS: *Mr. Dickinson made the motion to recess until Mr. Sean Sprouse arrives at 8 p.m. Mr. Mueller seconded the motion and it passed unanimously.*

Mr. Mueller made the motion to resume the regular meeting upon the arrival of Mr. Sprouse at 8:00 p.m. Mr. Dickinson seconded the motion and it passed unanimously.

HEALTH INSURANCE: Mr. Sean Sprouse, from Burnham and Flower Insurance Group, reported that his company has grown to combine township and other municipal insurance pools. He said this was a positive change as there is strength in numbers. Many thanks were sent to Brenda Schuur at Burnham and Flower for her wonderful work and assistance to the Township. Mr. Madden inquired about wellness plans. Mr. Sprouse identified some options that are helpful in the long term: 1) tobacco or smoking cessation, 2) health risk assessments, 3) annual physicals. Mr. Sprouse finds that 70% of people take steps to change their lifestyle or habits when health issues are identified. There are costs to the Township associated with the wellness programs. The benefits to the Township are delayed for a couple of years and come in the form of avoided claims. Mr. Sprouse will provide more details on these programs. Mr. Dickinson inquired about HSA plans versus HRA plans. Mr. Sprouse explained that the HSA engages the employee to be a judicious consumer, has a fixed cost, and is a quasi-compensation benefit to the employee. The Township fronts the money in an HSA. The HRA plans have a variable cost, and Mr. Sprouse explained that they satisfy the insurance objective of the Township. It is possible to layer accounts so that coverage is split ½ HSA and ½ HRA. Mr. Sprouse said that the vision plan rates went down. He identified one local provider, Biales & Parisi, as not being in the Choice network. Life insurance rates are guaranteed through January 1, 2016. The new plan he recommends has a reduced premium and the extended rate guarantee. Mr. Dickinson asked about 2014 Health Care Compliance. Mr. Sprouse said that Burnham and Flower would have an appropriate self insured HRA option for the Township. Mr. Madden made the motion to approve the following Insurance coverage for Russell Township officials and full-time employees for the year 2012 and January 2013:
Medical/Hospitalization - COSE MMO HRA P2500 MM Rx
Life Insurance - Consumers Life Insurance Co.
Dental Insurance - Delta Dental
Vision Insurance - Vision Services Plan
Burnham and Flower Company proposes this plan in conjunction

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*with the Public Employee Benefits Association of Ohio (PEBA).
Mr. Mueller seconded the motion and it passed unanimously.*

PURCHASE ORDERS: were approved for:

Number	Purpose	Amount
35-2012	Real Estate Tax 8501 Kinsman	\$ 1,641.82
36-2012	Welding Supplies (gas)	\$ 24.86
37-2012	Welding Supplies (gas)	\$ 24.86
38-2012	Natural Gas	\$ 849.23
39-2012	Ambulance Runs	\$ 962.53
40-2012	EMC CPR Cards	\$ 126.25
41-2012	EMC CPR Cards	\$ 126.25
42-2012	Road Kill	\$ 75.00
43-2012	Low Band Radio Reprogramming	\$ 1,288.50
44-2012	Maint Contract Monit/Defibrill	\$ 3,529.00

Bills were approved as presented and drawn for same.

Upon the motion of Mr. Mueller and seconded by Mr. Madden the meeting adjourned at 8:24 p.m.

James Dickinson, Chairman

Gerri Heck, Fiscal Officer

Recorded by: M. Palmer