

RUSSELL FIRE-RESCUE STATION

FEBRUARY 1, 2012

Chairman James Dickinson called the meeting to order at 7:00 p.m. Trustees Jim Mueller and Justin Madden were present.

MINUTES: *Mr. Mueller made the motion to accept the minutes of the Special Meeting held on January 18, 2012, as presented. Mr. Madden seconded the motion and it passed unanimously.*

MINUTES: *Mr. Madden made the motion to accept the minutes of the Regular Meeting held on January 18, 2012, as presented. Mr. Mueller seconded the motion and it passed unanimously.*

ANNUAL REPORTS: *Mr. Mueller made the motion to acknowledge receipt of the 2011 annual departmental reports from the Fire, Police, Maintenance, Road, and Zoning departments. Mr. Madden seconded the motion and it passed unanimously.*

MONTHLY REPORTS: *Mr. Madden made the motion to acknowledge receipt of the January, 2012 monthly departmental reports from the Police, Maintenance, & Road departments. Mr. Mueller seconded the motion and it passed unanimously.*

FISCAL OFFICER: Mrs. Heck had nothing to report.

COMMENTS WERE OFFERED BY THE PUBLIC

BUS GARAGE: Mr. Dickinson reported that he spoke with Mr. Podgurski, legal counsel for the West Geauga Board of Education. Mr. Podgurski has discussed the Bus Garage situation with the new School Board. The West Geauga Board of Education is interested in selling the storage trailer. Mr. Dickinson expressed an interest in receiving the full amount that is owed to the Township by the School Board. Mr. Madden also spoke with Mr. Podgurski by phone. Mr. Madden does not find splitting the unpaid balance to be acceptable. He requested 75 percent of the outstanding expenses. Mr. Podgurski is interested in \$4,200.00 and taking the storage trailer and fuel tank off of the property. Mr. Podgurski will speak with the School Board again at their next meeting on February 13th. The Trustees expect to hear from Mr. Podgurski after the Board of Education meeting.

MILEAGE REPORT: The Annual Township Highway System Mileage Report was received from Mr. Bob Phillips, Geauga County Engineer. The document was reviewed and found to be accurate. Township certified mileage declined slightly in 2011 from 56.045 miles to 54.325 miles. A portion of Music Street (1.07 miles) was added to the Township mileage. Hemlock Point Road (1.34 miles) and Caves Road (2.73 miles) were transferred to Geauga County and so deducted from the Township mileage. Russell Road (1.28 miles) was added to the Township mileage. The Mileage Report was signed and will be returned to the County Engineer.

GEAUGA COUNTY ENGINEER: Mr. Bob Phillips, Geauga County Engineer, attended the Trustees meeting to introduce a project that Geauga County plans to begin in the summer of 2012. Hemlock Point Road was at one time a Township road. For two years the County had a Maintenance Agreement with Russell Township for Hemlock Point Road. Now, Hemlock Point Road is a County Road. Mr. Phillips explained that the residents on Hemlock Point Road were sent letters explaining

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FEBRUARY 1, 2012

that it is now Geauga County that is responsible for snow plowing and road repair projects. On January 19, 2012, the Board of County Commissioners announced that they had approved the widening of Hemlock Point Road. The widening project changes the road from a 20 foot wide road to a 24 foot wide road similar to Music Street and Walters Rd. The road will have two ten foot wide lanes and two foot berms on each side. The County Engineer has not fully designed the project, but Hemlock Point Road is expected to be widened in the summer of 2012. No changes are expected to the alignment of the road. The existing pavement will be removed, ground up, and placed at the edge to form the berm. This will help prevent the profile of the road from becoming higher. Gradual shoulders will also be achieved by grinding and installing the existing asphalt beside the new pavement. Slopes to the ditches will be gentler. Mr. Phillips explained that new drive pipes would be installed for residents. The right-of-way is 80 feet wide on Hemlock Point Road. Mr. Phillips stated that the work limits of the project would be smaller than the full 80 foot right-of-way. Mr. Phillips did not yet know how many trees would be affected. He did expect that some flower beds and shrubbery would be removed. Mr. Dickinson asked why this widening is necessary. Mr. Phillips explained that 20 foot wide pavement is as narrow as any road in the western part of the county. He explained that accident rates drop with wider roads. Mr. Mueller asked what the accident rates were for Hemlock Point Road. Mr. Phillips did not have the figure with him. Mr. Phillips stated that in order to qualify for Federal money for resurfacing in the future, the road has to be brought up to current standards. Notices to Hemlock Point Road residents will be sent out by the County. Mr. Phillips explained that it costs approximately \$150,000.00 per mile for a resurfacing project. For a reconstruction project like is planned for Hemlock Point Road, the costs are approximately \$400,000.00 per mile. Early cost estimates for Hemlock Point Road are at approximately one million dollars.

TOWNSHIP COLLABORATION: Collaboration between townships is most beneficial for the eastern townships which have little manpower and little equipment. Mr. Phillips, Geauga County Engineer, suggested that buying equipment together and sharing it could be a benefit. He is also interested in the possibility of having the County purchase equipment and then renting it out to townships to cover the future costs of replacement. The Russell Trustees will look at the Collaboration Survey distributed by the Chagrin Valley Intergovernmental Council for the next Trustees meeting. The CVIGC meets on February 25th.

ANNOUNCEMENTS: The next regular Trustees' meeting will be held at 7:00 p.m., Wednesday, February 15th, in the Russell Township Fire-Rescue Department.

PURCHASE ORDERS: were approved for:

| Number | Purpose | Amount |
|---------|------------------------------------|--------------|
| 45-2012 | Water Cooler | \$ 800.00 |
| 46-2012 | Health Care Premium | \$248,860.20 |
| 47-2012 | Jan Premium for new TT | \$ 348.41 |
| 48-2012 | Camera System Hard Drive & Monitor | \$ 631.50 |

TOWNSHIP TRUSTEES

REGULAR SESSION

RUSSELL FIRE-RESCUE STATION

FEBRUARY 1, 2012

| | |
|------------------------------|--------------|
| 49-2012 Uniform Allowance | \$ 1,500.00 |
| 50-2012 Vision Insur Premium | \$ 6,325.56 |
| 51-2012 Plow Guards | \$ 1,400.00 |
| 52-2012 Twp Shredding Day | \$ 375.00 |
| 53-2012 Dental Insur Premium | \$ 18,763.97 |
| 54-2012 Alturnamatts | \$ 2,798.00 |
| 55-2012 CRWP membership dues | \$ 3,245.45 |
| 56-2012 Station supplies | \$ 492.94 |
| 57-2012 HRA draw | \$ 54,663.82 |

Bills were approved as presented and drawn for same.

Upon the motion of Mr. Mueller and seconded by Mr. Madden the meeting adjourned at 7:44 p.m.

James Dickinson, Chairman

Gerri Heck, Fiscal Officer

Recorded by: M. Palmer