

Vice Chairman Greg Studen called the meeting to order at 7:00 p.m. Trustee Jim Mueller was present. Trustee Dickinson was delayed in traffic and arrived at 7:10 p.m.

MINUTES: *Mr. Mueller moved to accept the minutes of January 24, 2007, as presented. Mr. Studen seconded the motion.*

The motion passed unanimously

MONTHLY REPORTS: *Mr. Mueller moved to accept the January 2007, monthly department reports. Mr. Studen seconded the motion and it passed unanimously.*

MAINTENANCE DEPT.: Maintenance Dept. Superintendent Jack Gallagher reported his department had made it through the recent snowstorms with no problems.

POLICE DEPT.: Police Chief Carroll said he had nothing to report.

ZONING DEPT.: Zoning Inspector Ric Machnics said he had nothing to add to his report. This month has been slow for the Zoning Department.

FIRE-RESCUE DEPT.: Chief Frazier said he had nothing to add to his report. He had been attending the Ohio Fire Chiefs legislative meeting for the last two days. The State of Ohio is working to form regional teams such as the dive team, and urban and search strike team.

ROAD DEPT.: The Resolutions of Convenience and Necessity for the 2007 road improvement projects have been received from the Geauga County Engineer's office. These resolutions will direct the Engineer's office to begin preparation of specifications so these projects can be let out for bids. *Mr. Studen made the motion to approve Resolution 2007-03: A Resolution of Convenience and Necessity for Chip Seal of Various Roads in Russell Township. Mr. Mueller seconded the motion and it passed unanimously.*

Mr. Studen made the motion to approve Resolution 2007-04: A Resolution of Convenience and Necessity for the Improvement of Wharton Road and Stump Hollow Lane in Russell Township. Mr. Mueller seconded the motion and it passed unanimously.

Mr. Studen made the motion to approve Resolution 2007-05: A Resolution of Convenience and Necessity for the Improvement of Twin Lakes Trail and River Glen Drive in Russell Township. Mr. Mueller seconded the motion and it passed unanimously.

Road Superintendent Gene Layne said the Road Department equipment had held up well during the last snowstorms.

LOCAL GOVERNMENT OFFICIALS' CONFERENCE: The Local Government Officials' Conference will be held in Columbus on April 3rd and 4th. The State Auditor conducts this conference. *Mr. Mueller made the motion to approve reasonable and necessary expenses for two people to attend the Local Government Conference in Columbus, Ohio, on April 3 and 4, 2007. Mr. Studen seconded the motion and it passed unanimously.*

COMMENTS WERE TAKEN FROM THE PUBLIC. Mr. Ben Kotowski, a Trustee of the Hemlock Hills Homeowners Association, said the Homeowners' Association maintains with landscape and a flagpole a triangular piece of property between Hill Drive and Hook Hollow Lane. Since the Russell School is being torn down, they would like to use some of the material to landscape the triangular piece of property. Mr. Dickinson asked that a written request be made with a simple site plan and the Trustees would pass it on to the people who do the demolition.

POLICE STATION DEVELOPMENT: Mr. Studen reported that he and Mr. Dixon would be meeting with the School Superintendent regarding the school buses. Everything is on track and the final plans should be ready by the March 7th meeting so the Fiscal Officer can go ahead and advertise for bids for the school demolition and the Police Station construction. Mr. Mueller expressed concern that more of the front of Russell School building is saved, not just the sign. Mr. Studen said that the school architectural style of the Fire Station and Police Station is memorializing the school building. A long discussion followed: discussing cost, how materials would be used, storage of materials and if materials could be saved. Mr. Mueller wants to contact Masonry Restoration Maintenance Inc. to review their work at the Russell School.

TOWN HALL USE: *Mr. Mueller made the motion to grant permission for Deer Lakes Homeowners' Association to use the Town Hall on March 27, 2007, subject to Township rules and regulations. Mr. Studen seconded the motion and it passed unanimously.*

WEB SITE: Mr. Studen said there is a need to update the web site and to allow Township personnel the ability to update information on the web site. Since Jayne Paullin has been hired on a full-time basis she can take on the responsibility of managing the website. Mr. Studen recommended that Lucas Computing be hired for training, along with support and updates that are too complex for the Township personnel. The cost would be approximately half of what the Township is now paying. *Mr. Mueller made the motion to approve a proposal dated February 2, 2007, from Lucas Computing, in the amount of \$1,500 for the redesign of the existing Township web site, training on the new functionality of the web site and support and update of the content for one year. Mr. Studen seconded the motion and it passed unanimously.*

208 PLAN MODIFICATION: Hess and Associates Engineering were hired to analyze the feasibility of various waste water systems for Township property. They found there were no feasible options for on-site wastewater treatment on the parcels, because of the small sizes and disturbed soils. The Board of Trustees is asking the Geauga County Commissioners to extend the sewerage treatment service to the Township properties. The treatment facilities will be solely on Township property and will be owned by the Township up to the point where such facilities connect to the public sewer. The 208 plan needs to be changed in order to get the permit from the E.P.A. Mr. Dickinson said he is still opposed to running sewers east of State Route 306. *Mr. Studen made the motion to adopt Resolution 2007-06: A resolution in support of a 208-plan amendment. Mr. Mueller seconded the motion. The vote was Mr. Studen yes, Mr. Mueller yes, and Mr. Dickinson no.*

DEPARTMENT HEADS MEETING ATTENDANCE POLICY: Mr. Dickinson made the suggestion that Department Heads be required to attend one meeting a month. The Road Department Superintendent, the Zoning Inspector and Maintenance Superintendent would be required to attend the first meeting of the month. The Police Department Chief and the Fire Department Chief would be required to attend the second meeting of the month. Monthly reports would be submitted on the Monday prior to the meeting they are required to attend. All indicated that they were in agreement with this policy.

ANNOUNCEMENTS: The next regular Trustees' meeting will be Wednesday, March 7, at 7:00 p.m. at the Historic Town Hall. Applications are being accepted until 1:00 p.m., on Friday, February 23, 2007, for the opening on the Township Zoning Commission. Please contact Jayne Paullin if you have any questions or complaints about Township matters. Jayne can be reached at 440-338-5798 or jayne@twp.russell.oh.us.

PURCHASE ORDERS:

| Number | Purpose | Amount | |
|---------|-------------------------------|-------------|------------------------------------|
| 56-2007 | 2007 Membership Dues | \$ 3,181.50 | |
| 57-2007 | 2007 Membership Dues O.T.A. | \$ 200.00 | |
| 58-2007 | Demolition Plans Specs. | \$ 5,100.00 | |
| 59-2007 | Redesign Phase | \$ 5,000.00 | 60-2007 Asbestos Demolition Survey |
| | | \$ 1,625.00 | |
| 61-2007 | Engineering Service OEPA | \$ 1,400.00 | |
| 62-2007 | Decal For Inventory | \$ 344.50 | |
| 63-2007 | Unemployment Payment | \$ 1,061.58 | |
| 64-2007 | Contractual Ambulance Billing | \$ 6,000.00 | |

Bills were approved as presented and drawn for same.

Upon motion by Mr. Mueller and seconded by Mr. Studen the meeting adjourned at 8:55 p.m.

Respectfully Submitted,

Jim Dickinson, Chairman

Gerri Heck, Fiscal Officer