

RUSSELL FIRE-RESCUE STATION

MARCH 16, 2011

Chairman James Dickinson called the meeting to order at 7:03 p.m. Trustees James Mueller and Kristina Port were present. Mr. Dickinson welcomed Chief John Frazier, Road Superintendent Gene Layne, Maintenance Superintendent Jack Gallagher, and guests.

The Pledge was said.

REGULAR TRUSTEES MEETING MINUTES: *Mr. Mueller made the motion to accept the minutes of the Regular Meeting held on March 2, 2011, as presented. Ms. Port seconded the motion and it passed unanimously.*

MONTHLY REPORTS: *Mr. Mueller moved to accept the February 2011 monthly departmental reports from the Fire, Police, Maintenance, Road, and Zoning departments. Ms. Port seconded the motion and it passed unanimously.*

FIRE DEPARTMENT: Chief Frazier noted that the number of rescue calls doubled in the month of February. He attributes the increase to the stormy weather.

FIRE DEPARTMENT: TRUCK LOAN PAYOFF: Mr. Dickinson asked Chief Frazier for his recommendation regarding the fire truck loan. There is an approximate balance of \$128,000.00. Chief Frazier explained that he has reservations at this time. There is a problem with the tanker truck currently. The 15 year old tanker has to be sent back to the factory for repairs. Russell Township does not have a second tanker so while the tanker is away the Township will rely on Bainbridge for aid. Repairs are expected to take approximately one week. The life expectancy of a tanker is roughly 20 years. Chief Frazier reported that his last tanker was in service for 30 years. Chief Frazier recommends delaying a decision on the loan until the factory assesses the condition of the tanker. If a tank replacement is necessary it could cost roughly \$120,000.00. Further discussion of the loan payoff is tabled until a later meeting.

MAINTENANCE DEPARTMENT: RECYCLING EVENTS: Mr. Gallagher reported that he has three recycling events scheduled for the spring. April 9th is the Electronic Scrap Collection. TVs are not accepted at the Russell Township E-Scrap event. Geauga-Trumbull Solid Waste District will accept TVs for a fee at one of their local events. April 23rd is the Document Shredding event. May 21st is the Scrap Tire Collection event. This event is funded by a grant.

MAINTENANCE DEPARTMENT: BRIAR HILL FURNACE REPLACEMENT: There was discussion over the replacement of the Briar Hill furnace. Ms. Port reported that gas is available. She sent a request to Dominion but has not received a response yet. Several years ago the estimate was \$3,600.00 to get gas to Briar Hill. At that time it was not worth proceeding as the church only consumed approximately \$100.00 worth of oil per year.

ROAD DEPARTMENT: Mr. Layne reported that the winter has been very tough. He has just placed a salt order and will be ready for next year. Ice requires the use of more salt. The

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roads and parking lots took a terrible beating this year due to much heaving and cracking.

ROAD DEPARTMENT: HB 114: Ms. Port reported that House Bill 114 will be acted on by the Senate on Friday. She reported that it increases the load limit of heavy trucks for coal and farming, etc. The bill allows the trucks to carry more weight on fewer axles.

ROAD DEPARTMENT: ROAD SWAP: Mr. Layne reported that the swap of Caves Road for Russell Road is still just an informal idea. The Geauga County Engineer may be looking into the possibility. If the swap occurred, the County would plow Caves Road while the Township would continue to plow the side roads. Mr. Layne explained that snowplowing is only 4 months out of the year. A lot more work than plowing is needed on Caves Road. Caves Road was repaved about 5 years ago. Mr. Layne doesn't expect any big changes occurring on Caves Road if it becomes a County road. The Township would find it cheaper to repave the 0.9 miles of Russell Road than the 1.8 miles of Caves Road. Caves Road is already showing wear. Ms. Port mentioned that it would cost approximately \$750,000.00 to repave Caves Road. She explained that the County receives more money than the Township to improve and maintain roads. *Mr. Mueller made the motion to authorize him to send a letter to the Geauga County Engineer expressing the Township's willingness to accept the exchange of the portion of Caves Road in Russell Township for the portion of Russell Road in Russell Township. Ms. Port seconded the motion and it passed unanimously.* A question arose over the recent exchange of Hemlock Point Road and Music Street. Mr. Mueller explained that the Federal Highway Commission only accepts new highway plans from counties every few years. In the future, the road exchange will be complete instead of only for maintenance responsibilities as it is currently.

ROAD DEPARTMENT: COUNTY & STATE PROJECTS: Mr. Layne explained that the box culverts in Hemlock Point Road will be replaced in the summer. The project goes out to bid on March 30th. Culverts in State Route 87 will also be replaced this summer. Chief Frazier expressed his concern over this situation. The closure of Route 87 causes a 6 mile detour to some parts of Russell Township for emergency vehicles. Bainbridge may provide assistance in emergencies.

ROAD DEPT - ROAD MATERIALS BID OPENING: *Ms. Port made the motion to approve awarding road material bids as follows:*

#402 Hot Binder Mix to Shalersville for an amount of \$50.00 per ton.

#404 Hot Mix to Shalersville for an amount of \$56.50 per ton. Mr. Mueller seconded the motion and it passed unanimously.

ROAD DEPT - TRUCK BID OPENING: *Mr. Mueller made the motion to accept and approve the Road Superintendent's recommendation and accept the bid for a single axle truck cab and chassis submitted by Sidley for an amount of \$99,754.89 and agree to the 1992 truck trade-in offer of \$25,000.00. Ms. Port seconded the motion and it passed unanimously.* Mr. Layne explained that the build time for the truck would be approximately 3 months.

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LOCAL GOVERNMENT OFFICIALS' CONFERENCE: *Ms. Port made the motion to approve reasonable and necessary expenses for two people to attend the Local Government Officials Conference, April 5-7, 2011. Mr. Mueller seconded the motion and it passed unanimously.*

COMMENTS WERE TAKEN FROM THE PUBLIC

WASTE WATER PROJECT: Mr. Dickinson contacted a resident expert on waste water issues to get advice on whom to contact for quality consulting services. The consultant made two recommendations. One of the recommended companies was a large international firm who would likely not be interested in such a small job. The other recommendation was CT Consultants. CT Consultants is the firm which Mr. Dickinson was interested in hiring in the first place. Mr. Dickinson contacted Mr. Tim Lannon of CT Consultants and asked him to proceed without delay. Mr. Dickinson stated that according to Mr. Gerry Morgan, Dept. of Water Resources, the Russell Lane Package Plant is at 80% capacity with 20% available. Mr. Dickinson's three goals are to solve the Township's problem at the Administration Building and Old Fire Station, to keep sewers inside the existing 208 Plan area, and to assist landowners. Ms. Port stated that a gravity sewer will accomplish all three goals. The EPA is testing Joan Crawford's aerator system for functionality. Dr. Chipps needs a new facility that can accommodate her veterinary practice. Mr. Paulitsch is trying to sell his parcel. And, finally, the Shell Station is not thriving. Ms. Port stated that not moving forward with the sewer is impacting landowners. Ms. Port stated that the gravity line does self-limit and that deed restrictions can be placed on the properties according to Gerry Morgan. She said that the Russell Lane Plant would serve the landowners that it was designed to serve. Mr. Mueller pointed out that 18 years ago the Valley View Waste Water Treatment Plant was installed in Chester. Within 6 months the area exploded with new building and restaurants which now are vacant. The sewer system must be self-limiting. It must allow for no expansion. The intersection of SR 87 and SR 306 looks the way it did 20 years ago because there has not been any extra sewer capacity for someone to manipulate. Mr. Mueller suggested that Mr. Paulitsch contact the Tangent Company in Moreland Hills. They have a system that requires a 500 gallon storage tank like the one Mr. Paulitsch already has. The system is the size of a refrigerator and it processes waste water so that it comes out drinkable. Mr. Dickinson wants to hire an independent, knowledgeable third party. He has authorization and will move on with CT Consultants. They will be asked to report as soon as possible.

WG COMMUNITY JOINT RECREATION DISTRICT: *Mr. Mueller made the motion to reappoint Mr. Walt Waetjen to the West Geauga Community Joint Recreation District Board for the three year term ending April 2014. Ms. Port seconded the motion and it passed unanimously.*

ZONING AMENDMENT 2011-1: *Mr. Mueller made the motion to accept amendment 2011-1 for Public Hearing. Ms. Port seconded the motion and it passed unanimously.*

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PUBLIC HEARING: *Mr. Mueller made the motion to adopt the following: That the Russell Township Board of Trustees conduct a public hearing on the proposed amendment 2011-1 to the Russell Township Zoning Resolution as attached hereto on the 6th day of April, 2011, at 7:30 p.m. at the Russell Township Fire-Rescue Station. Ms. Port seconded the motion and it passed unanimously.*

ZONING AMENDMENT 2011-2: *Mr. Mueller made the motion to accept amendment 2011-2 for Public Hearing. Ms. Port seconded the motion and it passed unanimously.*

PUBLIC HEARING: *Mr. Mueller made the motion to adopt the following: That the Russell Township Board of Trustees conduct a public hearing on the proposed amendment 2011-2 to the Russell Township Zoning Resolution as attached hereto on the 6th day of April, 2011, at 7:30 p.m. at the Russell Township Fire-Rescue Station. Ms. Port seconded the motion and it passed unanimously.*

ZONING AMENDMENT 2011-3: *Ms. Port made the motion to accept amendment 2011-3 for Public Hearing. Mr. Mueller seconded the motion and it passed unanimously.*

PUBLIC HEARING: *Ms. Port made the motion to adopt the following: That the Russell Township Board of Trustees conduct a public hearing on the proposed amendment 2011-3 to the Russell Township Zoning Resolution as attached hereto on the 6th day of April, 2011, at 7:30 p.m. at the Russell Township Fire-Rescue Station. Mr. Mueller seconded the motion and it passed unanimously.*

ZONING AMENDMENT 2011-4: *Mr. Mueller made the motion to accept amendment 2011-4 for Public Hearing. Mr. Dickinson seconded the motion and it passed. The vote was Mr. Mueller yes, Ms. Port no, Mr. Dickinson yes. Ms. Port stated that this amendment is premature. Ms. Port expressed an interest in learning when the Zoning Commission was told to initiate this amendment. She stated that initially this amendment was supposed to cover the Administration Building. She wants to know how it changed to include the other parcels without discussion. Ms. Port said the amendment was not requested and it is not needed. Mr. Dickinson explained that the change was called for in the Northstar Report in 2001 and then adopted in the Russell Township Comprehensive Land Use Guide Plan in 2006.*

PUBLIC HEARING: *Mr. Mueller made the motion to adopt the following: That the Russell Township Board of Trustees conduct a public hearing on the proposed amendment 2011-4 to the Russell Township Zoning Resolution as attached hereto on the 6th day of April, 2011, at 7:30 p.m. at the Russell Township Fire-Rescue Station. Mr. Dickinson seconded the motion and it passed. The vote was Mr. Mueller yes, Ms. Port no, Mr. Dickinson yes.*

SENATE BILL 5 SEMINAR: *Ms. Port made the motion to approve the \$75.00 registration fee and reasonable and necessary expenses for mileage for Ms. Port to attend the seminar on Senate Bill 5, by Clemans, Nelson & Associates, Inc., April*

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14, 2011, in Akron. Mr. Mueller seconded the motion and it passed unanimously.

BUS GARAGE: Ms. Port stated that the Bus Garage should be complete by April 1, 2011. Mr. Dickinson will contact Mr. McDade to ask who is handling the hiring for the Phase II report. Solar Testing did the testing in 1999. The Trustees had not yet asked for a new Phase II report to be performed. The Police and Fire Departments are interested in the diesel and gas sectioned fuel tank if it is available at no charge.

GRISWOLD CREEK GRANT APPLICATIONS: Ms. Port received word that the Township did not receive an ODNR Coastal Management grant that had been applied for. However, the Township did receive a Lake Erie Protection Fund (LEPF) supplemental grant for \$15,000.00 to offset the cost of the study at Griswold Creek. More information is needed to understand why a supplemental grant was awarded while the main source of funding was denied.

WASTE MANAGEMENT INC.: Mr. Anthony Discenza wrote to the Trustees to ask if they would consider paying 50% of the cost of a brochure mock-up that would have been sent to Russell residents under the single waste hauler project. Waste Management incurred a \$170.00 expense. Ms. Port said the issue should go to the County Prosecutor's office to determine the status of the contract at that time. Mr. Dickinson was not inclined to send the matter to the Prosecutor's Office. He offered to pay the 50% of the bill out of his personal finances.

ANNOUNCEMENTS: The Trustees will hold a Special meeting for a Zoning Workshop at 7 p.m. on March 21, 2011 at the Russell Fire-Rescue Station. The next regular Trustees' meeting will be held at 7:00 p.m., Wednesday, April 6, in the Russell Township Fire-Rescue Station.

PURCHASE ORDERS: were approved for:

Number	Purpose	Amount
62-2011	Life Ins Premium	\$ 3,254.04
63-2011	Stihl chain saw	\$ 164.96
64-2011	Wall protector coverage, PD Dept	\$ 187.09
65-2011	Court recorder fees	\$ 923.00
66-2011	External hard drives, memory	\$ 720.00
67-2011	Night vision pocketscope	\$ 300.00
68-2011	Fire extinguisher service	\$ 1,790.00
69-2011	Landscape management contract	\$ 9,729.00
70-2011	Shredding day	\$ 375.00
71-2011	Scrap tire grant program	\$ 1,000.00
72-2011	De. Tax advertising	\$ 100.00
73-2011	IT service	\$ 605.00

Bills were approved as presented and drawn for same.

Upon the motion of Mr. Mueller and seconded by Ms. Port, the meeting was adjourned at 8:47 p.m. The motion passed unanimously.

James Dickinson, Chairman

Gerri Heck, Fiscal Officer
Recorded by: M. Palmer