

FIRE RESCUE STATION

March 19, 2008

Vice Chairman Jim Mueller called the meeting to order at 7:00 p.m. Trustee Kristina Port was present. Trustee Dickinson was not able to be present because of an emergency. Mr. Mueller welcomed guests, and Police Department Chief Tim Carroll and Fire-Rescue Department Chief John Frazier.

MINUTES: *Ms. Port made the motion to approve the minutes of the March 5, 2008, Township Trustees' meeting as presented. Mr. Mueller seconded the motion and it passed unanimously.*

MINUTES: *Ms. Port made the motion to approve the minutes of the March 15, 2008, special Township Trustees' meeting as presented. Mr. Mueller seconded the motion and it passed unanimously.*

MONTHLY REPORTS: *Ms. Port moved to accept the February 2008 Monthly Department Reports. Mr. Mueller seconded the motion and it passed unanimously.*

FIRE DEPT.: Chief Frazier said he was pleased that the fire levy had passed. He thanked the Board of Trustees for their unanimous support and the community for its support. Chief Frazier has written letters to newspapers thanking everyone for their support.

ROAD DEPT.: The County Engineer has prepared preliminary estimates of cost for the proposed 2008 roadway improvement projects. The estimates are higher than the budgeted amounts, but the Fiscal Officer suggested the Board bid out the projects and see if the bids will come in under the estimates. *Ms. Port moved to approve Resolution 2008-02: A Resolution of Convenience and Necessity for the Chip Seal of Various Roads in Russell Township. Resolution 2008-03: A Resolution of Convenience and Necessity for the Improvement of Braeburn Lane, Resolution 2008-04: A Resolution of Convenience and Necessity for the Improvement of Russell Lane (TR 491), and Resolution 2008-05: A Resolution of Convenience and Necessity for the Improvement of Thistle Lane (TR 779). Mr. Mueller seconded the motion and it passed unanimously.*

POLICE DEPT.: Chief Carroll reported on the new Police Station. Tomorrow they will start to clean up and the furniture is supposed to be delivered on Monday. The equipment is almost all in.

RECOGNITION: Chief Carroll wanted to recognize and commend Police Officers Vince Valerio and Tom Swaidner and Fire Dept. Chief John Frazier for their efforts in handling a tragic traffic accident on March 8, 2008. This accident occurred during a severe snowstorm and they attempted all they could to render aid to the victim. Chief Carroll also commended Sergeant Bialosky and the Accident Investigation Unit for their thorough investigation of the accident.

Ms. Port commented that a very nice thank you letter was received from the wife of the victim. Ms. Port thanked Chief Carroll for taking time to explain the monthly Police Report.

FIRE RESCUE STATION

March 19, 2008

GEAUGA COUNTY HEALTH DISTRICT ADVISORY COUNCIL: Mr. Mueller reported on his attendance at the Geauga County Health District Advisory Council. He said that the Health Dept. has many mandated requirements from the State. Presently the Health Dept. does not ask for any fee from the Township, but they might need to ask for additional money in the future. There is every likelihood that they will need to put an increase on their levy. He said the Health Dept. has the right to take some of the Township's inside millage if necessary. The E.P.A. requirements are putting more and more constraints on the Health Dept. staff.

PUBLIC COMMENTS: Comments were taken from the public.

WEB DESIGN PRESENTATION: Ms. Port said she had attended the Ohio Township Association Conference and met Mr. Tim Burkey who does websites for Townships. She invited him to a Trustees meeting to show how a township web site looks. Mr. Burkey and his associate Rob O'Leary made a presentation and gave a demonstration. They try to make their web sites easy to maintain. Every department would have the ability to enter their own information. They said their company was a "service bureau type".

STORM WATER MANAGEMENT PROGRAM: Ms. Port said that the NPDES Phase II Annual Report was mainly compiled by former Trustee Greg Studen and Jayne Paullin who worked with him. Ms. Port has recently become the Trustee responsible for the NPDES Phase II compliance. *Ms. Port moved to adopt the NPDES Phase II Annual Report in Conformance with NPDES General Permit number OHQ00001 to be submitted to the Ohio E.P.A. Mr. Mueller seconded the motion and it passed unanimously.*

ZONING COMMISSION APPOINTMENT: Mr. Mueller said that since Mr. Dickinson was unable to attend the meeting he would like to table the appointment to wait for Mr. Dickinson's input.

ANNOUNCEMENTS: The next regular Trustees' meeting will be held on Wednesday, April 2 at the Fire-Rescue Station.

PURCHASE ORDERS: were approved for:

Number	Purpose	Amount
71-2008	Communication Study	\$16,275.00
72-2008	Replace Computer Work Stations	999.00
73-2008	Insurance	2,793.00
74-2008	Snow Plow Blades	1,552.90
75-2008	Water Heater	1,100.00
76-2008	Chevrolet 4 Wheel Drive	24,935.15
77-2008	Snow Plow	4,100.00
78-2008	Change Orders	11,492.00
79-2008	Financial Support Geauga S.W.C.D	2,000.00
80-2008	Addendum to P.O. 64-08	1,580.00
81-2008	Lap Top Computer	1,200.00
82-2008	Annual Inspection	400.00
83-2008	Floor Runners	1,131.00
84-2008	Renew Contract for Lawn Tree Serv.	9,582.00
85-2008	Misc. Office Furniture	1,546.00
86-2008	Parking Stops	258.00
87-2008	Freight For Softener	194.00

TOWNSHIP TRUSTEES

REGULAR

FIRE RESCUE STATION

March 19, 2008

88-2008	Defibrillator	191.52
89-2008	Salt Spreader	1,580.00
90-2008	Water Cooler Charge	600.00

Bills were approved as presented and drawn for same.

Upon the motion of Ms. Port and seconded by Mr. Mueller the meeting was adjourned at 8:35 p.m.

Respectfully submitted,

Jim Mueller Vice Chairman,

Gerri Heck, Fiscal Officer