

RUSSELL FIRE-RESCUE STATION

MARCH 21, 2012

Vice-Chairman James Mueller called the meeting to order at 7:05 p.m. Trustee Justin Madden was present. Chairman Dickinson announced in advance that he would be absent due to an important family obligation. Department heads Chief Carroll, Chief Frazier, Mr. Gallagher, Mr. Layne, and Mr. Machnics were present.

**MINUTES:** *Mr. Madden made the motion to accept the minutes of the Regular Meeting held on March 7, 2012, as presented. Mr. Mueller seconded the motion and it passed.*

**MONTHLY REPORTS:** *Mr. Madden made the motion to acknowledge receipt of the February 2012 monthly departmental report from the Fire department. Mr. Mueller seconded the motion and it passed.*

**MONTHLY REPORTS:** *Mr. Madden made the motion to accept the February 2012 monthly departmental reports from the Police, Maintenance, Road, and Zoning departments. Mr. Mueller seconded the motion and it passed.*

**POLICE DEPARTMENT:** Chief Carroll presented a request for a new police vehicle. The department budgets for a new vehicle each year. However, due to the redesign of the the police interceptor, the department did not purchase a new vehicle last year. The most recent purchase of a police vehicle occurred in 2010. The oldest police vehicle is a 2006. Liberty Ford meets the state bid pricing. Chief Carroll is interested in an all wheel drive car with a V6 engine with EcoBoost. One other police vehicle has mileage over 100,000. Chief Carroll recommends trading in one 2006 for \$3,600.00. the Blue Book value for the car in fair condition is \$3,550.00. The final cost does not include installation of equipment. Mrs. Heck is satisfied that there is enough money to replace the second high mileage car this year, but there may not be enough money for a 3<sup>rd</sup> car next year. *Mr. Madden made the motion to approve the purchase of a 2013 Ford Police Interceptor vehicle for an amount of \$28,966.86 from Liberty Ford of Solon, Ohio less a trade-in of \$3,600.00 for the 2006 Ford CVPI Car#8122 for a final cost of \$25,366.86 as recommended by the Police Chief. Mr. Mueller seconded the motion and it passed.*

**MAINTENANCE DEPT.:** Mr. Gallagher would like to know what is going on with the Bus Garage settlement with the West Geauga Board of Education.

**ROAD DEPARTMENT - BID OPENING:** *Mr. Madden made the motion to approve road material bids as follows:*

*Hot Mix #448 Type 2 to Allied Corp. for an amount of \$52.20 per ton.*

*Hot Mix binder #448 Type I to Kokosing Materials for an amount of \$58.50 per ton.*

*Mr. Mueller seconded the motion and it passed.*

**ROAD PROJECTS:** Mr. Layne explained that one road had to be dropped from the project list in order to afford the 2012 paving projects. Mrs. Heck pointed out that she had money set aside to pave County Line Road. Hunting Valley is not going to proceed with their portion of the project even though the condition of County Line Road is bad. Russell

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Township cannot repair County Line without Hunting Valleys help. Mrs. Heck released the money she had planned for County Line Road paving. Mr. Madden made the motion to authorize the Geauga County Engineer to proceed with the:  
Scarsdale Estates (Coy La TR493 & Hunting La TR494),  
Surrey Downs Drive (TR498),  
Eagle Ridge Subdivision (a portion of Braeburn La TR840,  
Sunrise La TR949, & Wildflower Cir TR950)  
Fairmount Acres & Riverside Park Estates (East Willard Rd. TR493, West Willard Rd TR494, & West River Dr TR332)

projects and to complete the project specifications. Mr. Mueller seconded the motion and it passed.

**ZONING DEPARTMENT:** Mr. Machnics reported that activity is steady in the Township. There are no big projects, only smaller household remodeling projects.

**FIRE DEPARTMENT:** Chief Frazier reported that a rescue performed in The West Woods resulted in one major equipment failure. The piece of equipment that failed is being evaluated.

**FISCAL OFFICER:** Mrs. Heck is interested in raising the price of the paper copies in public record requests. A Chester Township employee called to ask what price Russell Township charged. Mrs. Heck was told that other local Townships charge 10 cents per copy. Mr. Madden made the motion to approve the increase of public record request copies from \$0.05 per page to \$0.10 per page as recommended by the Fiscal Officer. Mr. Mueller seconded the motion and it passed.

#### COMMENTS WERE OFFERED BY THE PUBLIC

**BUS GARAGE SETTLEMENT: DATE REVISION:** Mr. Madden made the motion to accept the settlement offer of \$2,000.00, ownership of the fuel tank and trailer, and title from the West Geauga Board of Education, payment to be made by April 16, 2012. Mr. Mueller seconded the motion and it passed.

**MEMORIAL OBSERVANCE:** Mr. Madden made the motion to approve \$1,200.00 for the necessary and reasonable expenses for the Memorial Observance to be held at the Briar Hill Church on Sunday, May 20, 2012. Mr. Mueller seconded the motion and it passed.

**REQUEST FOR USE OF TOWN HALL:** Mr. Madden made the motion to grant permission for Deer Lake Home Owner's Association to use the Town Hall on May 1, 2012 subject to Township rules and regulations. Mr. Mueller seconded the motion and it passed.

**ANNOUNCEMENTS:** The next regular Trustees' meeting will be held at 7:00 p.m., Wednesday, April 4th, in the Russell Township Fire-Rescue Department.

Recycling events:

Motor Oil Recycling: resumes first Saturday of April, 8 a.m. - 10 a.m., thru October

Appliance Collection: April 21st, 9 a.m. - noon, 12665 Merritt Rd, Chardon

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Household Hazardous Waste Collection: May 12<sup>th</sup>, 9 a.m. - noon, Merritt Rd, Chardon

Scrap Tire Collection: May 19<sup>th</sup>, 9 a.m. - noon, Russell Recycling Center

Document Shredding: May 26<sup>th</sup>, 9 a.m. - noon, Russell Recycling Center

Document Destruction: June 9<sup>th</sup>, 9 a.m. - noon, Merritt Rd, Chardon

E-Waste Collection: August 11<sup>th</sup>, 9 a.m. - noon, Merritt Rd, Chardon

Memorial Service scheduled for Sunday, May 20, 2012 at Briar Hill

**PURCHASE ORDERS:** were approved for:

Number	Purpose	Amount
68-2012	24" Culvert pipe West River Dr.	\$ 1,111.80
69-2012	Fire extinguisher inspection service	\$ 1,840.00
70-2012	CEO Fire Inspection Course	\$ 55.00
71-2012	Paint Briar Hill Church	\$ 2,741.00
72-2012	HRA Draw	\$ 58,000.00
73-2012	2013 Ford Police Interceptor	\$ 25,366.86
74-2012	Emergency Furnace Repair	\$ 1,000.00

Bills were approved as presented and drawn for same.

*Upon the motion of Mr. Madden and seconded by Mr. Mueller the meeting adjourned at 7:40 p.m.*

James Mueller, Vice-Chairman

Gerri Heck, Fiscal Officer

Recorded by: M. Palmer