

FIRE RESCUE STATION

April 2, 2008

The Chairman James Dickinson called the meeting to order at 7:00 p.m. Trustees Jim Mueller and Kristina Port were present. Mr. Dickinson welcomed guests, and Department Heads: Maintenance Superintendent Jack Gallagher, Road Superintendent Gene Layne, and Zoning Inspector Ric Machnics.

MINUTES: *Mr. Mueller made the motion to approve the minutes of the March 19, 2008, Township Trustees' meeting as presented. Ms. Port seconded the motion. The vote was Mr. Mueller yes; Ms. Port yes and Mr. Dickinson abstain.*

MONTHLY REPORTS: *Ms. Port moved to acknowledge receipt of the March 2008 Monthly Department Reports. Mr. Mueller seconded the motion and it passed unanimously.*

ROAD DEPT.: The Trustees asked about the salt supply. Mr. Layne said he felt he had enough to get to the end of the season.

ROAD MATERIALS: The following suppliers submitted bids per advertised specifications:

Boiler Slag (Cinders): Arms Trucking with a certified check.

Bulk Road Salt: Morton Salt and North American Salt both had the proper certified check.

#404 Hot Mix KoKosing, Allied Corporation and Shalersville Asphalt Company, all with the proper bid bond or certified check.

#402 Hot Mix Binder: KoKosing, Allied Corporation and Shalersville Asphalt Company, all with the proper bid bond or certified check.

Prices are per attached and incorporated into these minutes as if fully rewritten herein. Mr. Layne took these bids for review to make a recommendation later in the meeting.

LAUREL SCHOOL WATERLINE EXTENSION: Mr. Gus Saikaly, Director of the Geauga County Department of Water Resources and Mr. Steve Schreiber, Project Engineer for Laurel School were present. Mr. Saikaly gave Mr. Dickinson copies of the two types of waterline agreements with Cleveland: the Master Meter and the Direct Service types. The Laurel School agreement would have a two-page supplement. The Master Meter type agreement would give Geauga County more control. Negotiations would be between the County and the City of Cleveland.

The waterline presently runs south on County Line to Stump Hollow Road. There is another line that runs south on River Road and east on State Route 87. The City of Cleveland wants the loop between these two lines closed before they will allow an extension of the waterline. This extension will be decided by Hunting Valley Village. Mr. Saikaly said this problem has to be resolved by Hunting Valley and Cleveland. Geauga County will have no part in this decision. Mr. Mueller suggested Laurel School develop well fields. Mr. Schreiber said they would not take care of the question of fire protection.

Mr. Saikaly said until the loop problem is resolved the waterline extension could not be addressed.

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SEWERLINE PROJECT: Mr. Hess of Hess & Associates Engineering Inc. was present. Mr. Hess reviewed his work on a possible sewer project at State Routes 87 and 306. Mr. Hess discussed a forced pressure line on the south side of State Route 87 with a manhole on the southeast or southwest corner. A southeast manhole could have a gravity feed line from the old fire station. Mr. Saikaly said that the County would own the line that went under State Route 306.

Mr. Mueller commented that the "North Star Report" done a number of years ago recommended a forced pressure line on township owned property. Discussion was held on having a manhole on the west line of the Shell Station property as opposed to placing it on the southwest corner.

Mr. Saikaly said that a discussion needed to be held about servicing the properties on the north side of Route 87. These properties could be tied in with a 8-inch gravity feed and tied to the pump station. When these properties join the system the line will become a public utility. The township can become a public utility or the County can take the line over. The County doesn't favor forced pressure lines, they are hard to keep track of and cost more to maintain. The County a 8-inch line and is willing to have deed restrictions for access to the system.

Mr. Mueller commented that the issue is trying to control the sewer line. Once it is there someone can take it to court and have it extended. If the line is in Township domain they can control it.

Mr. Saikaly said the danger exists that the E.P.A. could come in and demand that the properties north of State Route 87 have access to sewer. The County would have to find a way to connect these properties.

Mr. Hess said the possibility exists that a gravity feed line could be constructed with a connection to the present manhole located on the Rogers property. It would not be physically possible to extend the line much farther east past the Administration Building. A forced pressure line would be cheaper than a gravity feed line.

Mr. Campbell asked if there were any alternatives. Mr. Hess said there is nothing that can be done on site with the existing property.

Mr. Butters commented that many things in the North Star Study have not been implemented.

Ms. Port felt that deed restrictions would further restrict development and give some more protection.

Mrs. Jane Gray, a property owner on the north side of State Route 87, said neither she or her husband remembers discussing the sewer situation with any Trustees. Their septic system is 50 years old and working. They would like the option to hook up to the sewer in the future. Mr. Yoe a property owner on the south side to State Route 87 west of State Route 306 was present.

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Mr. Dickinson suggested that perhaps a special meeting be held with property owners in the 208 plan that are north of State Route 87 to discuss the sewer situation. He will write to the property owners to get some feed back from them.

Mr. Saikaly said there is no mandate for the properties on the north side of Route 87 to tie into a sewer, but something will probably need to be done at the point of sale.

Mr. Butters commented that the large lot zoning is protecting the water supply; this sewer line would protect the water supply in the area.

Mr. Saikaly said the Russell Lane sewer plant capacity is limited.

ROAD DEPT.: Mr. Layne said he had reviewed the road material bids. The prices have increased over last year. Mr. Layne would like to investigate if the Township can purchase salt through the Count Engineer's office for a lower price. There was a question of whether there would be enough availability of salt. Mr. Layne said Morton Salt, the lowest bidder, has always been a good supplier. Also there is a question about one of the bidder's prices on asphalt. Mr. Layne will investigate these bids further and make a recommendation at a later Trustees' meeting. *Mr. Mueller moved to approve awarding Road Materials bids to the following: boiler slag to Arms Trucking as the primary supplier and #404 Hot Mix to Shalersville asphalt as the primary supplier. Ms. Port seconded the motion and it passed unanimously.*

ZONING DEPT.: Zoning Inspector Ric Machnics said he had nothing to add to his report. A request has been received to allow an existing house to stand on a property while a new house is being built. The existing house will be demolished as soon as the new house has an occupancy permit. Mr. Machnics said the Prosecutor's office has recommended against this action, but he wanted the Trustees' feeling. The Board said that if the property owner would supply some legal document saying the existing house would be taken down they felt it should be allowed. Mr. Machnics will work on this situation with the property owner.

Mr. Mueller asked the Zoning Inspector about property located north of the junkyard on State Route 306. He feels the property is rather unsightly with piles of soil and debris being dumped. Mr. Machnics said the property owner is trying to build up the area and has all the proper permits. He is monitoring the situation.

MAINTENANCE DEPT.: Maintenance Superintendent Jack Gallagher reported that the oil recycling will start again on April 5 from 8:00 a.m. to 10 a.m. There will be tire recycling for Russell residents on May 10th from 8:00 a.m. to 1:00 p.m. The limit on tires is eight without the rims. Both these events will be held at the recycling center.

The Waste Management Collection dates are April 12, Appliance Collection and April 26 Household Hazardous Waste Collection. These events will be held at the Geauga County Engineer's Yard in Chardon from 9 a.m. to noon.

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CHAGRIN RIVER WATERSHED PARTNERS: Chagrin River Watershed Partners has written asking that an alternate representative be named. *Mr. Mueller made the motion to appoint Kristina Port an alternate representative to the Chagrin River Watershed Partners. Mr. Dickinson seconded the motion and it passed unanimously.*

PUBLIC COMMENTS: Comments were taken from the public.

WEBSITE DESIGN AND MAINTENANCE: Mr. Dickinson said that former Trustee Christina Livers was the communication person. She had worked with Jon Day. Last year former Trustee Greg Studen had drawn up a new contract with Lucas Computing, which was signed last year. Kristina Port said she had invited Tim Burkey a representative from the company, "Township Trustee" to the last meeting to see what type of service they offered. Their material is not any more sophisticated than Russell Township's website. Melissa Palmer said in her opinion they would be an excellent resource for a township who did not have a website. None of the Board members wanted to extend the contract with Lucas Computing. Mr. Dickinson asked Mrs. Palmer to offer Lucas Computing \$50 a month to update the site.

ZONING COMMISSION APPOINTMENT: Mr. Dickinson reported that four people had been interviewed for a position on the Zoning Commission. He was impressed with the quality of the people who applied.

Ms. Port said she favored the appointment of Ms. Wendy Bruzas. She is a project engineer and works with consultants. She has a lot of experience with project management. She felt Mr. Ben Kotowski was also a good choice. He has an architectural background and has been President of the Hemlock Hills Homeowners' Assoc. In her opinion his experience has not been as broad as Ms. Bruzas. Mr. Mueller said he had called Mr. Kotowski and asked him to apply for the position on the Zoning Commission. Mr. Mueller felt he was very qualified. He is active in the Russell Historical Society, has attended Trustees' meetings and is active in the community. *Mr. Mueller made the motion that Ben Kotowski be appointed to the Zoning Commission, for the remainder of a five-year term ending December 31, 2012. Mr. Dickinson seconded the motion. The vote was Mr. Mueller yes, Ms. Port no, and Mr. Dickinson yes. Mr. Dickinson asked Ms. Bruzas to consider applying for a position on the Zoning Commission again.*

USE OF TOWN HALL: *Ms. Port moved to grant permission for Hackamore Woods' Homeowners' Association to use the Town Hall on May 22, 2008, subject to Township rules and regulations. Mr. Mueller seconded the motion and it passed unanimously.*

MEMORIAL SERVICE: *Mr. Mueller moved to approve an amount not to exceed \$1,200.00 for the necessary and reasonable expenses for the Memorial Day Observance to be held at the Briar Hill Church on May 18, 2008. Ms. Port seconded the motion and it passed unanimously.*

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STORMWATER CONFERENCE: Ms. Port moved to approve reasonable and necessary expenses for up to 3 people to attend the Northeast Ohio Storm Water Conference in Cleveland, Ohio from May 21 - May 22. Mr. Mueller seconded the motion and it passed unanimously.

WG COMMUNITY JOINT RECREATION DISTRICT: Mr. Dickinson explained that the West Geauga Joint Recreation District is the group that takes care of the West Geauga Commons area.

Ms. Port moved to reappoint Walt Waetjen to the West Geauga Community Joint Recreation District Board for the three-year term ending April 2011. Mr. Mueller seconded the motion and it passed unanimously.

Mr. Mueller moved to reappoint Chuck Poole to the West Geauga Community Joint Recreation District Board for the three-year term ending April 2010. Ms. Port seconded the motion and it passed unanimously.

MISCELLANEOUS: A lady lives on Cedar Road adjacent to the Township park property. She would like to spray the property for poison ivy. Mr. Gallagher said that only licensed people could spray herbicides on Township property. Mr. Dickinson will call the lady and explain the situation to her.

ANNOUNCEMENTS: The next regular Trustees' meeting will be held on Wednesday, April 16 at the Fire-Rescue Station.

PURCHASE ORDERS: were approved for:

Number	Purpose	Amount
91-2008	Water Cooler Charge	\$ 600.00
92-2008	Repair Fire Com Headset	550.00
93-2008	Refund Overpayment Ambulance Run	347.20
94-2008	Front Flower Bed Maint.	834.80
95-2008	Radio Hook up and Antenna Cable	322.70
96-2008	Adjust Electrical and Re-route Phone	700.00
97-2008	Voided	
98-2008	Voided	
99-2008	Concrete Ingots	1,520.00
100-2008	Expenses for Local Gov't. Conference	528.00

Bills were approved as presented and drawn for same.

Upon the motion of Mr. Mueller and seconded by Ms. Port the meeting was adjourned at 9:45 p.m.

Respectfully submitted,

Jim Dickinson, Chairman

Gerri Heck, Fiscal Officer