

RUSSELL FIRE-RESCUE STATION

APRIL 4, 2012

Chairman Jim Dickinson called the meeting to order at 7:03 p.m. Trustees Jim Mueller and Justin Madden were present. Mr. Machnics was present.

REGULAR TRUSTEES MEETING MINUTES: *Mr. Mueller made the motion to accept the minutes of the Regular Meeting held on March 21, 2012, as presented. Mr. Madden seconded the motion and it passed with the following vote: Mr. Mueller yes, Mr. Madden yes, Mr. Dickinson abstain. Mr. Dickinson abstained as he was absent from the March 21, 2012 meeting.*

MONTHLY REPORTS: *Mr. Mueller made the motion to accept the February 2012 monthly departmental report from the Fire department. Mr. Madden seconded the motion and it passed unanimously.*

MONTHLY REPORTS: *Mr. Mueller made the motion to acknowledge receipt of the March 2012 monthly departmental reports from the Fire, Police, Maintenance, Road, & Zoning departments. Mr. Madden seconded the motion and it passed unanimously.*

COMMENTS WERE TAKEN FROM THE PUBLIC

HEMLOCK POINT ROAD: When Mr. Phillips, Geauga County Engineer, attended the Trustees meeting on February 1, 2012, Mr. Dickinson made it very clear that good communications are key in Russell Township. Mr. Phillips was responsible for notifying the residents of the 2009 Maintenance Agreement and of the road reconstruction project planned for the summer of 2012. Residents from Hemlock Point Road attended the Trustees meeting to say they had not been informed of the impending road reconstruction project. Hemlock Point Road residents are displeased and feel sold out by the Township. Some residents indicated that they want the Township to take back their road from the County. They further stated that they had not been informed that trees would be removed by the County. Mr. Mueller is concerned that the County does not have finished plans for the road reconstruction, yet trees have been cut down. Mr. Madden suggested that the residents organize, get resident signatures of support, and designate a contact person. Mr. Dickinson agreed to write a letter to the County Commissioners. The letter is to request road plans that minimize the impact on the residents' properties. The letter is also to restate the desire for good communications between the County and the residents. Mr. Phillips will be asked to attend the next Township Trustees meeting on April 18th to answer residents' questions.

BUS GARAGE: The Trustees have not yet received any response from the West Geauga Board of Education. The next Board of Education meeting is next week.

GAS CONTRACT: Trustees briefly discussed the status of the gas contract. Because a new contract accommodating the Trustees requests had not been submitted, and as the revised adder price offered by Blue Flame was not among the best prices currently available, the Blue Flame/Glacial contract was not pursued any further.

WRIS PROPOSAL: Mr. Dickinson informally polled the audience members present. He was interested to know if Facebook and

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Twitter would be effective means of communication. The show of hands from the audience indicated that Facebook and Twitter are not used widely by residents of Russell Township.

The Township does use the government access cable channel, email newsletters, and the Township website to convey information. It costs the Township approximately \$2,500 to publish, print, and mail a hardcopy newsletter. Mr. Dickinson indicated that the Township needs to go the extra mile to share information with the residents. An overhaul of the Township website would be one step toward achieving that goal. Mr. Jim Abbott, WRIS, offered to answer the Trustees' questions on the proposal. Mr. Jim Abbott will be invited to the next meeting.

POLICY MANUAL: Mrs. Heck attended the Local Government Officials Conference in Columbus recently. She attended a session on personnel policy manuals which was presented by Clemans and Nelson. Clemans and Nelson prepared the Township's original policy manual. Mrs. Heck was impressed with their presentation in Columbus. She suggested to the Trustees that the Township's policy manual should be revised. As members of the Chagrin Valley Intergovernmental Council, the Township has the resources of the Employers Resource Council available to it.

ROAD PROJECTS: RESOLUTION OF CONVENIENCE & NECESSITY: *Mr. Mueller moved to approve Resolution 2012-3, a Resolution of Convenience and Necessity for the Improvement of Various Roads, which authorizes the Geauga County Engineer to prepare engineering plans for the improvement of the entire lengths of East Willard (TR 294), West Willard (TR 295), West River Drive (TR 332), Coy Lane (TR 493), Hunting Lane (TR 494), Surrey Downs Drive (TR 498), Sunrise Lane (TR 949), Wildflower Circle (TR 950), and a portion of Braeburn Lane (TR 840). Mr. Madden seconded the motion and it passed unanimously.*

ANNOUNCEMENTS: The next regular Trustees' meeting will be held at 7:00 p.m., Wednesday, April 18th, in the Russell Township Fire-Rescue Department.

Kinsman Road (SR 87) Closure: begins Monday April 9th for approximately 1 week; closed west of Stillwater Dr.

Recycling events:

Motor Oil Recycling: resumes first Saturdays, 8 a.m. - 10 a.m., April thru October

Appliance Collection: April 21st, 9 a.m. - noon, 12665 Merritt Rd, Chardon

Household Hazardous Waste Collection: May 12th, 9 a.m. - noon, Merritt Rd, Chardon

Scrap Tire Collection: May 19th, 9 a.m. - noon, Russell Recycling Center

Document Shredding: May 26th, 9 a.m. - noon, Russell Recycling Center

Document Destruction: June 9th, 9 a.m. - noon, Merritt Rd, Chardon

E-Waste Collection: August 11th, 9 a.m. - noon, Merritt Rd, Chardon

A Memorial Service is scheduled for Sunday, May 20, 2012 at Briar Hill.

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PURCHASE ORDERS: were approved for:

Number	Purpose	Amount
75-2012	Limestone for Old Riverview Cem.	\$ 730.00
76-2012	Sewer charges	\$ 661.32

Bills were approved as presented and drawn for same.

Upon the motion of Mr. Mueller and seconded by Mr. Madden the meeting adjourned at 8:55 p.m.

James Dickinson, Chairman

Gerri Heck, Fiscal Officer
Recorded by: M. Palmer