

RUSSELL FIRE-RESCUE STATION

April 7, 2010

Chairman James Mueller called the meeting to order at 7:02 p.m. Trustees James Dickinson and Kristina Port were present. Mr. Mueller welcomed guests, and department heads Road Superintendent Gene Layne, Zoning Inspector Ric Machnics, and Maintenance Superintendent Jack Gallagher.

The Pledge was said.

MINUTES: *Ms. Port moved to accept the minutes of March 16, 2010, as amended. Mr. Dickinson seconded the motion and it passed unanimously.*

MINUTES: *Mr. Dickinson moved to accept the minutes of March 20, 2010, as amended. Ms. Port seconded the motion and it passed. The vote was Mr. Dickinson yes, Ms. Port yes, Mr. Mueller abstain due to his absence. The motion passed.*

MONTHLY REPORTS: *Mr. Dickinson moved to acknowledge receipt of the March, 2010, monthly departmental report from the Fire, Maintenance, Police, Road, and Zoning Departments. Ms. Port seconded the motion and it passed unanimously.*

MONTHLY REPORTS: *Mr. Dickinson moved to accept the February, 2010, monthly departmental report from the Fire Department. Ms. Port seconded the motion and it passed unanimously.*

WATER LINE EXTENSION: Mr. Mueller welcomed Ms. Mary Samide, Geauga County Commissioner, and representatives from Laurel School to the meeting. He explained that for the past 30 years there had been a simmering peace in Russell. There was a tacit understanding between the County and Russell Township that public utilities would not be extended into the Township without the prior approval of the Board of Trustees. Recently there has been a disconnect. Laurel School is an innocent bystander in a problem between the Trustees and the County Commissioners. The Trustees intend to reconnect with the County Commissioners and reestablish the informal rules of the road. Mr. Mueller stated that he would do whatever he had to in order to protect the Township large lot zoning. In February of 2008 Laurel School reported that a waterline could come in the future. Mr. Dickinson explained that at that time there were a number of issues to work out before the project could proceed. The route, whether northerly through the subdivision or straight east on Fairmount, had not yet been decided. The topic of metering or tie-in had yet to be resolved. Finally, the waterline between Cleveland Water and Hunting Valley had not been completed. The Trustees recently discovered that the waterline fire plugs were installed on Fairmount Road. In October, 2009, Commissioners Samide and Jemison voted to allow the waterline extension into Russell Township. A Dept. of Water Resources memo said that no statutory requirement to notify the Township existed. Mr. Dickinson inquired if the rules had changed and why action was taken on this waterline without consulting the Township. Mr. Machnics explained that he had signed off on the building permit. He explained that a separate permit is required for the waterline, and a riparian setback permit is also required. At the regular Trustees meeting on March 17, 2010, the Trustees chose to engage attorney Ken Fisher to look at the water line situation and the 1999 agreement between the County Commissioners and

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Chester Township. The Trustees do not wish the waterline to be used as a development tool into Russell Township. Mr. Dickinson explained that this is a very sensitive issue and it could undermine our ability to defend large lot zoning. Mr. Dickinson wanted all parties in attendance at this Trustees meeting so there would be no miscommunication or misunderstanding. Mary Samide stated that she very much respects the Russell Trustee's position. She understands large lot zoning and its importance to the Township. She is sorry that the misunderstanding occurred and respects the sovereignty of each Township in the County. She stated that the three County Commissioners are supportive and have already passed a Memorandum of Understanding. She offered a 2 page document with Exhibit A, which had been reviewed by Ken Fisher. Mr. Fisher does recommend a couple of changes in the MoU. He will follow up on the revisions to the Memorandum. Mr. Dickinson expressed his surprise at the signing of the October resolution. Ms. Samide expressed dismay that the mix-up occurred. She understands that her constituents want land protected and preserved. Ms. Samide explained that the County Commissioners recently passed a resolution that requires residents to check plans for lot splits with the Township Zoning Inspectors. Mr. Mueller thanked Ken Fisher for his efforts.

Ann Klotz, Head of School for Laurel School, stated that she is proud and honored to be in Russell. She introduced Anne Juster, Chair of the Laurel School Board of Trustees, Deborah Farquhar Jones, Director of Development and External Affairs, and Mary Ann Pellerano. She explained that it was never their intention to leave Russell Township out of the communication loop, and she explained that her vision of the future of the Butler Campus is as an unspoiled landscape. Laurel School will never place an upper school on Butler Campus. She will keep the girls together in Shaker by day. The property was purchased for athletic facilities. Laurel School has placed the Butler Center for Fitness and Wellness on the property with conservation and ecology in mind. The gates are open on Sundays for Russell residents to enjoy the environment. In the future Ms. Klotz would like to see 4 more tennis courts, a sky observatory, and an interactive learning center. There will not be a swimming pool. She stressed the importance of sustainability in their landscape design. Mr. Mueller stated that they Township and School had an awkward start, but that he is delighted to have the school's presence in Russell. Mr. Dickinson identified three issues involving the school that have caused residents to complain. Laurel purchased the property and promptly put a fence around the property which blocked off the horse riding trails that had been available previously. He expressed dismay about the installation of the gas well in Chester Township. He wants to be sure that all of Chester criteria were followed and he would like Russell criteria to be consulted and abided by in the future. His final concern was about excess traffic during and after athletic events at the Butler Campus. Residents have pointed out that the Butler Campus driveway entrance onto Fairmount Road is dangerous due to limited sight lines. Ann Klotz explained that they were aware of the situation and that they employed a security officer on the property, that they contacted the Russell Police Department when they had a large event, and that they rented the Westwood Elementary School, parking lot and

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shuttled visitors in from there upon occasion. Mr. Gene Layne suggested that a Limited Sight sign may be appropriate.

Mr. Dickinson complimented Laurel School on their good lighting design. Russell Township has enacted Dark Sky Zoning. Ms. Klotz expressed her appreciation for Mr. Ric Machnics' expertise and assistance on Russell Township zoning issues. The Memorandum of Understanding will be revised to include County Line Road.

Mr. Dickinson made the motion to adopt Resolution 2010-07 as the policy of the Board of Trustees with respect to water and sanitary lines extending into Russell Township. Ms. Port seconded the motion and it passed unanimously.

MAINTENANCE DEPARTMENT: Mr. Jack Gallagher reported that April is a very busy month for his department. He is busy in the cemeteries and busy cutting grass. The first three Saturdays in May will have recycling events for the Township residents. Mr. Dickinson asked about the Briar Hill Church organ. Mr. Gallagher will inquire to see if it has been repaired.

ROAD DEPARTMENT - ROAD MATERIALS: Mr. Mueller asked when it was appropriate to use the secondary supplier for road materials. Mr. Layne said he could go to the secondary bid if a plant shuts down or if a plant is providing a particular mix that the Township chooses not to accept. *Mr. Dickinson moved to approve awarding road material bids as follows:*

#402 Hot Binder Mix to Shalersville Asphalt for an amount of \$49.75 per ton as the primary supplier, and to Kokosing Materials for an amount of \$50.50 as the secondary supplier.

#404 Hot Mix to Shalersville Asphalt for an amount of \$55.00 per ton as the primary supplier, and to Kokosing Materials for an amount of \$56.50 as the secondary supplier.

Boiler slag to Arms Trucking for an amount of \$13.45 per ton as the primary supplier. Ms. Port seconded the motion and it passed unanimously.

ZONING DEPARTMENT: Mr. Ric Machnics said that the Zoning Department has seen increased activity recently. He was issuing permits for new homes, additions, and remodeling projects. The Trustees recently received letters from a resident suggesting that the Zoning fees for the geothermal heating installations be reviewed. Mr. Machnics agrees that the fees are high and that the Trustees should review them. The Trustees requested that Mr. Machnics report back to them on appropriate fee levels for the Zoning permits. Mr. Dickinson complimented Mr. Machnics on the well timed letter to realtors about their signs. He felt the letter was a good idea.

FISCAL OFFICER: Ms. Heck is not in attendance as she is in Columbus for the Local Governmental Officials Conference run by the State Auditor's Office.

BANKING RESOLUTION: *Mr. Dickinson made the motion to approve Resolution 2010-06, A Government/Public Funds Banking Resolution for Deposit Accounts with the Middlefield Banking Company. Ms. Port seconded the motion and it passed unanimously. Ms. Port noted that she wants to see the*

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Huntington bank account closed so as to eliminate the potential for keeping two sets of books.

DEPOSITORY CONTRACT: *Mr. Dickinson made the motion to approve the Memorandum of Agreement for Deposit of Public Funds with the Middlefield Banking Company. Ms. Port seconded the motion and it passed unanimously.*

COMMENTS WERE TAKEN FROM THE PUBLIC

WG COMMUNITY JOINT RECREATION DISTRICT: *Ms. Port moved to reappoint Chuck Poole to the West Geauga Community Joint Recreation District Board for the three year term ending April 2013. Mr. Dickinson seconded the motion and it passed unanimously.*

MEMORIAL SERVICE: *Mr. Dickinson moved to approve an amount not to exceed \$1,200.00 for the necessary and reasonable expenses for the Memorial Day Observance to be held at the Briar Hill Church on May 23, 2010. Ms. Port seconded the motion and it passed unanimously.*

REQUEST FOR USE OF TOWN HALL: *Mr. Dickinson made the motion to grant permission for the Deer Lake Homeowners Association to use the Town Hall subject to Township rules and regulations. Ms. Port seconded the motion and it passed unanimously.*

ANNOUNCEMENTS: The next regular Trustees' meeting will be held at 7:00 p.m., Wednesday, April 21, in the Russell Township Fire-Rescue Department.

Geauga Seasonal Recycling/Waste Collection Dates for Geauga County Residents: Geauga Appliance Collection, April 17, Geauga Household Hazardous Waste Collection, April 24. Both collections will be held from 9 a.m. until noon at Geauga County Engineer's Yard, 12665 Merritt Road, Chardon, Ohio.

PURCHASE ORDERS: were approved for:

Number	Purpose	Amount
66-2010	Additional premium new ambulance	\$513.00
67-2010	Ford F250 4x4 Pickup	\$22,446.50
68-2010	Off contract truck options	\$523.99
69-2010	New fuel tank for truck 55	\$656.00
70-2010	Demo & removal of salt shed	\$1,500.00
71-2010	Landscape mgmnt for Police Dept	\$379.00
72-2010	Landscape mgmnt for Fire Dept	\$1,810.00
73-2010	Landscape mgmnt contract	\$5,075.00
74-2010	Parking area @ old Police Sta	\$2,745.00
75-2010	Vehicle door white wrap install	\$785.00
76-2010	Police graphics 2010 Explorer	\$470.00
77-2010	2010 Ford Explorer & title fees	\$23,024.15
78-2010	Equipt install for 2010 Explorer	\$5,580.00
79-2010	Glock 40 cal/Model 22 guns	\$1,542.00
80-2010	Power steering pump, #86 F'liner	\$900.00
81-2010	Deer, cruiser accident repair	\$1,515.27
82-2010	Reflecting striping for squad	\$724.00
83-2010	Lowband antenna #4389 & install	\$510.00
84-2010	Lowband antenna #4388 & install	\$510.00
85-2010	Kustom signal smart trailer	\$4,995.00

TOWNSHIP TRUSTEES

REGULAR SESSION

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86-2010 Shipping for speed trailer	\$800.00
87-2010 Annual generator inspection	\$450.00
88-2010 Echo straight shaft trimmer	\$263.99
89-2010 Garmin GPS units	\$899.95
90-2010 1500 lb table lift	\$1,163.00

Bills were approved as presented and drawn for same.

Upon the motion of Mr. Dickinson and seconded by Ms. Port, the meeting was adjourned at 8:40 p.m.

Respectfully submitted,

James Mueller, Chairman

Melissa Palmer, Assistant
to the Trustees