

RUSSELL TWP FIRE-RESCUE STATION

APRIL 15, 2009

The meeting was called to order at 7:00 p.m. by Chairman James Dickinson. Trustees James Mueller and Kristina Port were present.

Mr. Dickinson announced that Melissa Palmer was recording notes for the minutes. Mr. Dickinson welcomed guests, and Police Chief Timothy Carroll. Chief Frazier was excused from attending.

The Pledge of Allegiance was said.

MINUTES: *Mr. Mueller made the motion to approve the minutes of the April 1, 2009 meeting as presented. Ms. Port seconded the motion and it passed unanimously.*

MONTHLY REPORTS: *Ms. Port moved to accept the March 2009 monthly departmental reports from the Road and Zoning departments. Mr. Mueller seconded the motion and it passed unanimously.*

MONTHLY REPORTS: *Mr. Mueller moved to acknowledge receipt of the March 2009 monthly departmental reports from the Fire, Police, and Maintenance departments. Ms. Port seconded the motion and it passed unanimously.*

POLICE DEPARTMENT: Chief Carroll reported that the Police Department is in compliance with the National Incident Management System. The department recently completed the ICS-400 course requirement. Also, an audit of the Police Department Evidence Room was completed successfully.

Chief Carroll reported that he had received quotes from TRC to perform landscaping work at the new Police Station. The work can be done all at once or in phases if necessary. Work suggested in the proposal was a spring cleanup, replacing a patch of grass with decorative gravel, planting trees by the road and parking lot, establishing a planting bed across the front of the building and to screen near the driveway. Ms. Port suggested a bio-swale be established for a "green" environmental approach. Ms. Port asked if other landscape design plans or alternatives had been considered. Trustees requested that more ideas and quotes be solicited.

Department heads are requested to develop lists of projects that could be performed by local groups or students who have community service requirements or interests. Chief Carroll said that the Police Department does juvenile court projects. Eagle Scouts, Girl Scouts, and high school students have asked the Township for project ideas in the past.

FISCAL OFFICER: Ms. Heck reported that she had been in touch with banks for the Road Paving Project loan. Most banks will request that the Township have a depository contract with the bank.

COMMENTS WERE TAKEN FROM THE PUBLIC

POWER LINE CLEARING: Ron Miller, Asplundh Tree, left phone messages inquiring about the Trustee's response to the planned tree felling and foliage spraying in the power line

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right-of-way. Work will begin soon when the leaves emerge completely. The Trustee's requested that a map be submitted indicating the work area and a list of the herbicides. A written scope of work was also requested.

OPWC PROJECT AUTHORIZATION: *Mr. Mueller moved to authorize James G. Dickinson to execute the Project Agreement with the Ohio Public Works Commission for the project entitled Pekin Road Section D Improvement. Ms. Port seconded the motion and it passed unanimously.*

ANNOUNCEMENTS: The next regular Trustees' meeting will be held at 7 p.m., Wednesday, May 6, 2009 in the Russell Township Fire-Rescue Department. Waste Management Collections will be held at 12665 Merritt Road, Chardon, on the following dates: Geauga Appliance Collection, April 18, from 9 a.m. to noon; Geauga Household Hazardous Waste Collection, April 25, 2009 from 9 a.m. to noon. On April 25, 2009 a special public meeting will be held to discuss the proposed new waste water sewer.

PURCHASE ORDERS: were approved for:

Number	Purpose	Amount
85-2009	GSWCD Financial Support Phase II	\$ 2,000.00
86-2009	Re-side front portion of Pole Bldg	6,200.00
87-2009	Replacement Sony laptop computer	1,507.94
88-2009	Turn on school signal	104.00
89-2009	Medical/Hospitalization	730.00

Bills were approved as presented and drawn for same.

Upon the motion of Mr. Mueller and seconded by Ms. Port the meeting was adjourned at 7:58 p.m.

Respectfully submitted,

James Dickinson, Chairman

Melissa Palmer, Secretary to
Board of Trustees