

The meeting was called to order at 7:01 p.m. by Chairman James Dickinson. Trustees Greg Studen and Jim Mueller were present. Mr. Dickinson announced that Jayne Paullin was substituting for Fiscal Officer Gerri Heck. Mr. Dickinson welcomed guests and department head Jack Gallagher.

MINUTES: *Mr. Mueller made the motion to approve the minutes of the March 21, 2007 meeting as corrected. Mr. Studen seconded the motion and it passed unanimously.*

MONTHLY REPORTS: *Mr. Studen made the motion to acknowledge receipt of the March 2007, monthly reports. Mr. Mueller seconded the motion and it passed unanimously.*

All Department Heads, except for the Maintenance Superintendent, were excused from attending the meeting.

MAINTENANCE DEPARTMENT: FULL-TIME MAINTENANCE WORKER: Jack Gallagher explained that in the past the Township has hired part-time, seasonal Maintenance Workers. He requested that the Board approve a Job Classification Specification for a Maintenance Worker. He said if a full-time Maintenance Worker is hired, at this time, there won't be a need for two part-time workers. It was noted that the full-time Maintenance Worker will be required to obtain and/or maintain a State of Ohio Commercial Driver's License (CDL) and would be able to assist the Road Department with plowing during the winter months. *Mr. Mueller made the motion to approve the proposed Classification Specification of Maintenance Worker, as per the draft specification presented. Mr. Studen seconded the motion and it passed unanimously.*

MAINTENANCE DEPARTMENT: MAINTENANCE WORKER POSITION: *Jim Mueller made the motion to approve the internal posting of the availability of the Maintenance Worker position to all Township employees. Greg Studen seconded the motion and it passed unanimously.*

ROAD DEPARTMENT: Road Superintendent, Gene Layne, presented specifications for Road Materials for the year 2007-2008 to the Trustees. *Mr. Studen made the motion to approve the Road Superintendent's recommendation for road material bids for primary and secondary suppliers and authorize the Fiscal Officer to advertise for bids. Mr. Mueller seconded the motion and it passed unanimously.*

ZONING AMENDMENT 2007-1: Proposed Zoning Amendment 2007-1 has been received from the Zoning Commission. Zoning Amendment 2007-1 amends Section 4.13 Water Management & Sediment Control.

Mr. Studen moved to accept from the Zoning Commission the proposed amendment 2007-1 amending section 4.13 Water Management & Sediment Control. Mr. Mueller seconded the motion and it passed unanimously.

PUBLIC HEARING: *Mr. Studen moved for the adoption of the following motion: That the Russell Township Board of Trustees conduct a public hearing on the proposed amendment 2007-1, to the Russell Township Zoning Resolution as attached hereto on the 18th day of April, 2007, at 7:30 p.m. at the Russell Township Town Hall. Mr. Mueller seconded the motion and it passed unanimously.*

ZONING AMENDMENT 2007-2: Proposed Zoning Amendment 2007-2 has been received from the Zoning Commission. Zoning Amendment 2007-2 amends Section 8.4 Zoning Commission – Meetings and Section 9.5 Board of Zoning Appeals – Meetings.

Mr. Mueller moved to accept from the Zoning Commission the proposed amendment 2007-2 amending Section 8.4 Zoning Commission – Meetings and Section 9.5 Board of Zoning Appeals – Meetings, of the Russell Township Zoning Resolution, by the Russell Township Trustees per the attached resolution. Mr. Studen seconded the motion and is passed unanimously.

PUBLIC HEARING: Mr. Studen moved for the adoption of the following motion: That the Russell Township Board of Trustees conduct a public hearing on the proposed amendment 2007-2, to the Russell Township Zoning Resolution as attached hereto on the 18th day of April, 2007, at 7:30 p.m. at the Russell Township Town Hall. Mr. Mueller seconded the motion and it passed unanimously.

BP GAS STATION PROPERTY: Mr. Studen explained that prior to demolition of the former BP Gas Station, it is necessary to have a boundary survey performed. This will enable the Township to make decisions about the future use of the property. Mr. Mueller moved to accept and approve a proposal from Hess & Associates Engineering, Inc. to Russell Township, dated March 29, 2007, to provide surveying services for the former BP Gas Station, located at 8470 Kinsman Road, in the amount of \$1,500.00. Mr. Studen seconded the motion and it passed unanimously.

PURCHASE ORDERS: were approved for:

| Number | Purpose | Amount |
|---------|---|-------------|
| 74-2007 | F.F. Gloves | \$ 1,134.00 |
| 75-2007 | Pencils & Stickers for Learn Not To Burn | \$ 576.95 |
| 76-2007 | White Amur algae eating fish for dry hydrant ponds | |
| 77-2007 | OFE Class, 1 year tuition | \$ 2,500.00 |
| 78-2007 | EPA permit for Police Station project | \$ 200.00 |
| 79-2007 | Charge for cleaning and filming sanitary sewer | \$ 2,690.00 |
| 80-2007 | Legal ad, demolition of Russell School and construction of Police Station, Chagrin Valley Times | \$ 200.00 |
| 81-2007 | Legal ad, demotion of Russell School and construction of Police Station, News Herald | \$ 1,300.00 |
| 82-2007 | Web site administration, updates application install,etc | \$ 1,500.00 |
| 83-2007 | Charge for pre-design phase of Police Station | \$ 5,000.00 |
| 84-2007 | Fertilize trees in cemeteries | \$ 2,250.00 |
| 85-2007 | Front landscape maintenance | \$ 694.20 |
| 86-2007 | Initial premium: Membership for Volunteer Firefighter's Depend Board | \$ 500.00 |

Bills were approved as presented and drawn for same.

Upon motion by Mr. Studen and seconded by Mr. Mueller the meeting adjourned at 7:38 p.m.

Respectfully submitted,

James Dickinson, Chairman Gerri Heck, Fiscal Officer

Recorded by Jayne Paullin