

RUSSELL FIRE-RESCUE DEPARTMENT

May 5, 2010

Chairman James Mueller called the meeting to order at 7:01 p.m. Trustees James Dickinson and Kristina Port were present. Mr. Mueller welcomed guests, and department heads Gene Layne, John Frazier, and Ric Machnics. Mr. Gallagher was excused due to an injury.

The Pledge was said.

MINUTES: *Mr. Dickinson moved to accept the minutes of April 21, 2010, as presented. Ms. Port seconded the motion and it passed unanimously.*

MONTHLY REPORTS: *Mr. Dickinson moved to acknowledge receipt of the April, 2010 monthly departmental reports from the Fire Maintenance, Police, Road and Zoning Departments. Ms. Port seconded the motion and it passed unanimously.*

ROAD DEPARTMENT - BID AWARD - THE IMPROVEMENT OF VARIOUS ROADS IN THE RED RAIDER SUBDIVISION AREA: *Mr. Layne explained that the two road projects being awarded today could possibly begin construction at the end of the month. Ms. Port moved that the Improvement of Various Roads in the Red Raider Subdivision Area be awarded to The Shelly Company as recommended by the Geauga County Engineer. Mr. Dickinson seconded the motion and it passed unanimously.*

ROAD DEPARTMENT - BID AWARD - THE IMPROVEMENT OF SECTION D OF PEKIN ROAD: *Mr. Dickinson moved that the Pekin Road, TR 144 project be awarded to Ronyak Paving as recommended by the Geauga County Engineer. Ms. Port seconded the motion and it passed unanimously.*

ROAD DEPARTMENT - OPWC: *Mr. Layne explained that we just received funding from the OPWC for road projects and so we are very unlikely to receive funding again immediately. However, Mr. Layne recommends that Watt Road (from SR 87 to Fairmount Road) be the first priority and Pekin Road (from SR 306 to Watt Road) be named as the second priority. Mr. Dickinson moved to approve the following two top priority projects for the Program Year 2011 (Round 25) Ohio Public Works Commission State Capital Improvement Program: Top priority: Watt Road, Resurface and replace one sandstone culvert, project limits from S.R. 87 to Fairmount Road. Second Priority: Pekin Road, Resurface, project limits from S.R. 306 to Watt Road. Ms. Port seconded the motion and it passed unanimously.*

ZONING DEPARTMENT: *Mr. Machnics stated that activity was starting to pickup. Homes, additions, and some interior renovations are beginning.*

Mr. Machnics also reported that he had some difficulty with Mike Chesler on the ASM project. Mr. Chesler tried to avoid being subject to Zoning. He declined to bring a print that Mr. Machnics requested. When Mr. Chesler refused Mr. Machnics said he would shut down the job. Russell Township helped ASM to get a grant for the renovation project. The Zoning and Fire Department heads agree that there is more than just finish work going on at ASM. There are mechanical changes, too.

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Mr. Mueller asked Mr. Machnics to explain what was going on with the Domo project. Mr. Machnics explained that Mr. Domo owns two adjoining properties on Twin Lakes Trail and lives on one of them. He built a tennis court on the adjacent property and now wants to move the common property line so as to have the tennis court on the lot he lives on. A variance is required to do this because the adjacent lot would have less than the minimum 5 acres. It may not achieve the minimum frontage either.

When asked about the recent Oil and Gas Well legislation, Mr. Machnics explained that drillers cannot be required to post bond for road damages unless it is a requirement in an application. A civil suit can be brought if the road damage can be documented in before and after pictures. Permitting for drillers is done through the Ohio Department of Natural Resources.

FIRE DEPARTMENT - FUNDS TRANSFER: Ms. Heck and Chief Frazier reported on the request to transfer \$7,000.00 from Capital Improvements to Public Safety. A repair is required for the second ambulance and the balance in the fund is low. Ms. Heck and Chief Frazier didn't want to take the risk of another potential vehicle expense depleting the repair fund. Salts and calcium on the roads have caused dissimilar metal corrosion. The stainless steel hinges are reacting with the aluminum body. Chipped paint and an oxygen leak also need repair. The ambulance company is paying for 50% of the expense. *Mr. Dickinson moved to approve the following transfer: \$7,000.00, from Capital Projects, Motor Vehicles, line item 2111-760-750-0000 to Public Safety, Repairs and Maintenance, Vehicles/Equipment line item 2111-220-323-0001. Ms. Port seconded the motion and it passed unanimously.*

COMMENTS WERE TAKEN FROM THE PUBLIC

COMMUNITY OPEN HOUSE & MARKET: Mr. Mueller requested that the Russell Township department heads provide whatever resources or ideas they could to participate in the Community Open House and Market to be held at Weigand's Lake Park on May 29th and 30th. It was suggested that the Fire Dept. send a truck and the Police Department send a cruiser.

PROJECT PLANNER: The Trustees observed that there are many ongoing projects for the Township. They will review the Project Planner for issues that need to be added or deleted. Ms. Port submitted 11 revisions she would like made. Her comments will be distributed to the other Trustees for their review.

WASTE WATER PROJECT: Upon receipt of a letter from Sheila Salem dated April 21, 2010, the Trustees have concluded that the public option of installing a sewer with land owner participation in the financing is off the table. Ms. Salem was consulted on advancing money to the project and prevailing wage. The Township is considering a forced pressure line on Township property with a gravity line on North side feeding to the forced pressure line. Mr. Mueller suggested that another public meeting be held.

LAUREL SCHOOL: Ann Klotz, Head of Laurel School, sent a

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letter to the Trustees about the school's interest in connecting the South (Reid) Lodge on the Butler Campus into their water treatment plant. Ms. Klotz identified a need to get a 208 Water Quality Variance. The Trustees will await a letter from the County Water Resources Department.

TOWN HALL RELOCATION: Ms. Port reported that she had approached contractors to inquire about moving the Town Hall onto either the old Police Station footprint or to the Bus Garage site. Estimates indicated that to move the Town Hall to the old Police Station footprint would cost approximately \$12,500.00. The estimate for moving it down S.R. 306 to the Bus Garage site was \$14,500.00. All foundation work, grading, sidewalks, etc are not included in the estimate. Mr. Mueller stated that the Town Hall was built in 1850 and had not yet been damaged by traffic. He is not in favor of moving the Town Hall unless the State of Ohio tells the Township that it must be moved. Mrs. Heck reminded the Trustees that the interest income had essentially gone away, that estate tax income was supporting the General Fund, and that the Township does not have the amount of money required to move the Town Hall.

ORGAN REPAIR: Mr. Dickinson suggested that a thank you note and a check for \$25.00 be sent to the gentleman who inspected the Briar Hill organ.

BUS GARAGE: Ms. Port announced that she had been notified that an attorney for West Geauga Schools was reviewing the draft of the Bus Garage contract. It may be October or November before the busses leave the Bus Garage.

NPDES: Ms. Port announced that Rachel Webb, Chagrin River Watershed Partners, agreed to offer a presentation to Russell staff on Best Practices for MCM #6.

ANNOUNCEMENTS: The next regular Trustees' meeting will be held at 7:00 p.m., Wednesday, May 19th, in the Russell Township Fire-Rescue Department.

Used Oil Recycling has resumed for the season. It is held at the Russell Twp. Recycling Center, Chillicothe Rd., 8 a.m. - 10 a.m. First Saturdays, May through October. Russell residents only.

Document Shredding Event, May 15, 9 a.m. until noon. Five paper bags or copy paper boxes full of personal or sensitive documents. Russell residents only.

Russell Township Scrap Tire Collection, May 22, 8 a.m. until 2 p.m., 8 tire maximum, off the rim only, car or light truck tires. Russell residents only. No business or commercial drop off. Rain or shine.

Memorial Service, May 23, 3 p.m. until 5:00 p.m., Briar Hill Cemetery.

PURCHASE ORDERS: were approved for:

Number	Purpose	Amount
102-2010	Park's portion of Rollback	\$12,084.92

TOWNSHIP TRUSTEES

REGULAR MEETING

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103-2010	Replace office carpet, Road Dept	1,201.31
104-2010	Additional premium, new ambulance	513.00
105-2010	Repair/repaint ambulance 4351	5,378.00

Bills were approved as presented and drawn for same.

Upon the motion of Mr. Dickinson and seconded by Ms. Port the meeting was adjourned at 8:08 p.m.

Respectfully submitted,

James Mueller, Chairman

Gerri Heck, Fiscal Officer