

RUSSELL FIRE-RESCUE DEPARTMENT

June 2, 2010

Chairman James Mueller called the meeting to order at 7:01 p.m. Trustees James Dickinson and Kristina Port were present. Mr. Mueller welcomed guests, and department heads Mr. Gene Layne, Mr. Jack Gallagher, and Mr. Ric Machnics.

The Pledge was said.

MINUTES: *Ms. Port moved to accept the minutes of May 19th, 2010, as presented. Mr. Dickinson seconded the motion and it passed unanimously.*

MONTHLY REPORTS: *Mr. Dickinson moved to acknowledge receipt of the May, 2010 monthly departmental reports from the Fire, Maintenance, Police, Road, and Zoning Departments. Ms. Port seconded the motion and it passed unanimously.*

ROAD DEPARTMENT: Gene Layne reported that he is busy after the May 31st storm. He has a few ditch issues to attend to because of the storm. Mr. Layne explained that John Frazier is handling the FEMA reporting for the Township. Mr. Mueller expressed his thanks for the speedy installation of the Chillicothe Road and Kinsman Road street signs. After mention was made of the missing signs they were installed very quickly.

DINES ROAD: The bridge has already been removed from Dines Road. Mr. Layne thinks that the bridge replacement project may be completed ahead of the 60 day estimate.

HEMLOCK HILLS BID OPENING: This bid opening for the Hemlock Hills Road Project was delayed since the money for the paving project is not available until June. *Mr. Dickinson made the motion to forward the bids received for the Improvement of Various Roads in the Hemlock Hills Subdivision to Mr. Layne and then the County Engineer for approval. Ms. Port seconded the motion and it passed unanimously.*

MAINTENANCE DEPARTMENT: Mr. Gallagher reports that he is trying hard to keep up with the grass cutting. The grass is growing quickly due to the weather. Local farmers expect to get three cuttings of hay this year which is unusual.

MAINTENANCE DEPARTMENT: VOLUNTEER PROJECTS: Mr. Gallagher explained that he cannot supervise the installation of a brick walk at the Briar Hill Church. He has not been given specs or a sketch of the proposed job so Mr. Gallagher is not sure that it will be a professional job. While Mr. Gallagher appreciates the offer, he would like to propose that the Boy Scout troop undertake other projects instead. He would like higher priority projects attended to first. Mr. Gallagher suggested that new wood benches would be more beneficial to the community. Mr. Dickinson requested that the department heads create project lists so that when high school students need volunteer community service projects in the Township we will have something to offer them. Ms. Port asked Mr. Gallagher to consolidate pages in his monthly report in order to streamline it and save paper.

ZONING DEPARTMENT: FEE SCHEDULE: At a previous Trustees meeting, Mr. Machnics was asked to develop recommendations for the revision of the Zoning Fee Schedule. He explained

RUSSELL FIRE-RESCUE DEPARTMENT

June 2, 2010

that currently geothermal units are more environmentally safe and are closed loop systems now instead of the open loop systems which require more care in the installation. An outside inspector was utilized but Mr. Machnics has the expertise to inspect the systems. Mr. Machnics also noted that the Zoning Resolution suggests a permit fee for projects inside the riparian setback. He suggests that this fee be set at \$40.00. Mr. Dickinson expresses concern with undoing the work of Dr. Eckstein of Kent State, with making changes to the Fee Schedule without consulting the Zoning Commission, and with removing the requirement of an outside geothermal inspection consultant. The Trustees will review the Zoning Resolution and act on the Fee Schedule revision at a later date.

FISCAL OFFICER: Ms. Heck reported that she is almost done with the budget binders. The Trustees may pick them up after Saturday. The Budget and Goals hearing are set for June 11th from 10:30 a.m. until 12:30 p.m.; and for June 14th and June 15th from 9:00 a.m. until 11:00 a.m.

CLAMBAKE: Mr. Mueller asked for feedback on his proposed Clambake/Picnic idea. He would like to schedule the event at Weigand's Lake Park in the fall. A Sunday evening in September met with approval. Mr. Mueller will get questions answered: dates available, pricing, number of people that the park can accommodate, etc. Mr. Mueller made it clear that Township funds would not be used for this event. The Township should do publicity for the event, and Weigand's Lake Park will manage everything else. Signs to advertise the event could be created that are similar to the Memorial Observance signs. Mr. Gallagher suggested that the Picnic signs be placed on the reverse of the Memorial Observance signs. Mr. Mueller said that a flat fee will be charged per head and the money will have to be paid in advance. The Geauga Park District may be asked to provide parking. A shuttle could be used to transport guests. Guests would be Russell residents and their houseguests.

GIRL SCOUT GOLD AWARD: *Rachel Murry: Mr. Dickinson made the motion to pass Resolution 2010-10: A Resolution of Congratulations to Girl Scout Gold Award Recipient Miss Rachel Murry. Ms. Port seconded the motion and it passed unanimously.*

GIRL SCOUT GOLD AWARD: *Kate Okrez: Mr. Dickinson made the motion to pass Resolution 2010-11: A Resolution of Congratulations to Girl Scout Gold Award Recipient Miss Kate Okrez. Ms. Port seconded the motion and it passed unanimously.*

LAUREL SCHOOL 208 VARIANCE: Mr. Mueller explained that Laurel School has contacted the Township to express an interest in connecting a second building into the existing package treatment plant at the Butler Campus. Mr. Mueller is interested to know what the rated capacity of the plant is, how much is taken up by the initial building, and how much will be taken up by the second building. Capacity of the plant could indicate what the school plans to do in the future. The Trustees had questions about the treatment plant. The Trustees indicated concern that the Laurel

RUSSELL FIRE-RESCUE DEPARTMENT

June 2, 2010

treatment plant was not indicated on the Township's 208 Plan. The Trustees indicated that the 208 Plan revision should be attended to first. Also, the County designates 2 buildings as a sewer district. Mr. Machnics will look into the questions about the 208 Plan with Water Resources or the Zoning files.

COMMENTS WERE TAKEN FROM THE PUBLIC

CONFERENCE ATTENDANCE: *Mr. Dickinson moved to approve reasonable and necessary expenses for up to 4 people to attend the NE Ohio Planning and Zoning Workshop held in Warren, Ohio on June 25th. Ms. Port seconded the motion and it passed unanimously.*

ANNOUNCEMENTS: The next regular Trustees' meeting will be held at 7:00 p.m., Wednesday, June 16th, in the Russell Township Fire-Rescue Department.

Dines Road is closed as of June 1st between S.R. 306 and Caves Road. It is expected to be closed for 60 days for bridge replacement.

The Gone Green Garden Tour is Saturday, June 5th from 1 p.m. to 5 p.m. It is a unique drive-it-yourself tour showcasing gardening and environmentally friendly yard and garden practices. For more info go to www.geaugaswcd.com or call the Geauga Soil & Water Conservation District

PURCHASE ORDERS: were approved for:

Number	Purpose	Amount
118-2010	Goodyear Tires dispos mount balance	\$1,696.00
119-2010	Carpet & upholstery cleaning	\$1,000.00
120-2010	Aerator pump for septic tank	\$695.00
121-2010	12'x18' Heavy duty American flag	\$374.40
122-2010	Refrig, ice maker, dishwasher repair	\$576.08
123-2010	Motorola radios	\$69,677.45

Bills were approved as presented and drawn for same.

Upon the motion of Mr. Dickinson and seconded by Ms. Port the meeting was adjourned at 8:05 p.m.

Respectfully submitted,

James Mueller, Chairman

Gerri Heck, Fiscal Officer