

RUSSELL FIRE-RESCUE STATION

JUNE 6, 2012

Chairman James Dickinson called the meeting to order at 7:00 p.m. Trustee Jim Mueller was present. Mr. Madden was absent because of a work commitment.

**MINUTES:** *Mr. Mueller made the motion to accept the minutes of the Special meeting held on May 3, 2012, as presented. Mr. Dickinson seconded the motion and it passed.*

**MINUTES:** *Mr. Mueller made the motion to accept the minutes of the regular meeting held on May 16, 2012, as presented. Mr. Dickinson seconded the motion and it passed.*

**MONTHLY REPORTS** *Mr. Mueller made the motion to acknowledge receipt of the May 2012, monthly departmental report from the Fire, Police, Maintenance, Road, & Zoning Departments. Mr. Dickinson seconded the motion and it passed.*

**COMMENTS FROM THE PUBLIC:** Public comments were taken.

**HEMLOCK POINT ROAD:** Many residents of Hemlock Point Road were present to find out the status of the road. Mr. Dickinson read a letter dated June 5<sup>th</sup> from David Lair County Administrator. In the letter Mr. Lair said that the Commissioners would order the County Engineer to prepare a new highway map which would reflect the return of Hemlock Point Road to Township responsibility. Russell Township would be responsible for Hemlock Point Road, Hemlock Road and the section of Music Street west of Route 306. This would be done on resubmission of documentation from the Township. Mr. Dickinson also read parts of a May 30<sup>th</sup> letter that Mr. Phillips sent to the County Commissioners. Mr. Dickinson thought a letter should be drafted to residents of Russell Road that the county is taking back responsibility for the road. Gene Layne, Road Superintendent, will be asked to prepare the necessary paperwork.

**OPWC LOCAL INTEGRATION COMMITTEE BALLOT:** A ballot was received from the County Engineer for the election of three representatives to represent townships on OPWC District Seven Local Integrating Committee. *Mr. Mueller made the motion to elect the following three members and their identified alternates to the OPWC District Seven Local Integrating Committee:*

<i>Member Ed Demshar</i>	<i>Alternate Tom Martin</i>
<i>Member James Hammar</i>	<i>Alternate Victor Grimm</i>
<i>Member Patrick Cavanagh</i>	<i>Alternate Daniel Whiting</i>

*Mr. Dickinson seconded the motion and it passed.*

**MAINTENANCE DEPT - DONATION:** *Mr. Mueller made the motion, based on the Fiscal Officer's recommendation, that the Board of Trustees accepts the \$250.00 donation to the Maintenance Department. Mr. Dickinson seconded the motion and it passed.*

*Mr. Mueller made the motion to approve the use of the \$250.00 donation for the benefit of the Maintenance Department staff at the discretion of the Maintenance Superintendent. Mr. Dickinson seconded the motion and it passed.*

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**WEST GEAUGA COMMUNITY JOINT RECREATION DISTRICT:** Mr. Mandel and Mr. Walt Waetjen were present representing the W.G.C.J.R.D. Their group would like to expand the walking trail to the 38 acres adjacent to the Commons that is owned by the Township. The West Geauga School could use the trail for cross country training and nature study. There are three restrictions on the land. The deed restricts the land for recreational use only. There is a conservancy easement and the Township has it zoned as Passive Park. Mr. Mandel said the Western Reserve Land Conservancy does not have a problem with the trail and has grant writers on their staff that could help the W.G.C.J.R.D. obtain grants for the construction of a bridge across the river. Mr. Dickinson asked if they had contacted the people who live in the area. They have to be sensitive to people who live on West River Drive. A letter should be sent to the residents on West River Drive. The Trustees indicated that they were in favor of letting the W.G.C.J.R.D. do a feasibility study for the construction of the bridge. The bridge construction will be the biggest challenge for this project.

**ZONING - NORTH EAST OHIO PLANNING & ZONING WORKSHOP:** The Zoning Department requested that \$300 be approved for zoning people to attend the North East Ohio Planning & Zoning Workshop. *Mr. Mueller made the motion to approve reasonable and necessary expenses up to \$300.00 for people to attend the NE Ohio Planning and Zoning Workshop in Mentor, Ohio on June 22<sup>nd</sup>. Mr. Dickinson seconded the motion and it passed.*

**RESOLUTION - TAX ADVANCE REQUEST:** *Mr. Mueller made the motion to approve Resolution 2012-5, a Resolution Requesting the Advance of Taxes Collected. Mr. Dickinson seconded the motion and it passed.*

**WESTWOOD SECURITY:** In order to improve police security at the Westwood School Russell Township will purchase cameras for surveillance in the school. This camera system will be connected to the Police and Fire/Rescue Departments. Changing of door locks will be left to the school's maintenance department. *Mr. Mueller moved to authorize the donation of \$20,000.00 to the West Geauga Board of Education for the purchase and installation of security cameras at Westwood Elementary, as recommended by Police Chief Carroll, if approved by the Geauga County Prosecutor. Mr. Dickinson seconded the motion and it passed.*

**ANNOUNCEMENTS:** .

The next regular Trustees' meeting will be held at 7 p.m., Wednesday, June 20th, in the Russell Township Fire-Rescue Department.

Budget Workshops will begin at 9 a.m. on June 21, in the Administration Building.

Recycling events:

**Document Destruction:** June 9<sup>th</sup>, 9 a.m. - noon,  
Merritt Rd, Chardon.

**E-Waste Collection:** August 11<sup>th</sup>, 9 a.m. - noon,  
Merritt Rd, Chardon.

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**Gone Green Garden Tour** Saturday, June 9<sup>th</sup> from 1 p.m.-  
5 p.m. free, sponsored by the Geauga Soil & Water  
Conservation District.

**PURCHASE ORDERS:** were approved for:

Number	Purpose	Amount
85-2012	Medic Vehicle & Equipment	\$ 600.00
86-2012	Zoning Laptop & Software	\$ 1,500.00
87-2012	Resurfacing of Roads	\$774,768.75
88-2012	Memorial Day Flowers	\$ 107.50
89-2012	Graphic Kit for Ford	\$ 410.00
90-2012	Volunteer F.F. Policy	\$ 1,746.00

Bills were approved as presented and drawn for same.  
*Upon the motion of Mr. Mueller and seconded by Mr.  
Dickinson the meeting was adjourned at 8:16 p.m.*

James Dickinson, Chairman

Gerri Heck, Fiscal Officer