

RUSSELL FIRE-RESCUE STATION

June 15, 2011

Chairman James Dickinson called the meeting to order at 7:00 p.m. Trustees James Mueller and Kristina Port were present. Mr. Dickinson welcomed Chief John Frazier, Chief Timothy Carroll, Road Superintendent Gene Layne, and Maintenance Superintendent Jack Gallagher.

The Pledge was said.

REGULAR MEETING MINUTES: Mr. Jim Dickinson asked that the discussion of the minutes from the regular Trustees meeting on June 1, 2011 be tabled until the next meeting as he had not yet completed his review of the document.

SPECIAL TRUSTEES MEETING MINUTES: *Mr. Mueller made the motion to accept the minutes of the Special Meeting held on June 6, 2011, as presented. Ms. Port seconded the motion and it passed unanimously.*

MONTHLY REPORTS: *Ms. Port made the motion to acknowledge receipt of the May 2011 monthly departmental reports from the Maintenance and Road departments. Mr. Mueller seconded the motion and it passed unanimously.*

MONTHLY REPORTS: *Mr. Mueller made the motion to accept the May 2011 monthly departmental reports from the Fire, Police, and Zoning departments. Ms. Port seconded the motion and it passed unanimously.*

FIRE DEPARTMENT - FIRE TRUCK LOAN: At the recent Budget Workshops, the Trustees discussed paying off the Fire Truck Loan. The likely reductions in the 2012 Township budget were mentioned. *Mr. Mueller made the motion to authorize the Fiscal Officer to pay off the remaining principal and interest on the Fire Truck Acquisition Bonds, Series 2004. Ms. Port seconded the motion and it passed unanimously.*

FIRE DEPARTMENT: Chief Frazier discussed the revised Council of Governments agreement for HazMat services. The new contract is for 11 years. Under the new contract, Russell Township will be a voting member. There are 18 member communities, and the COG has reciprocal agreements with 10 other communities. Chief Frazier requests that the contract approval be on the agenda for the next meeting. It must be approved before the end of July, 2011.

POLICE DEPARTMENT: Chief Carroll reported that the County Police Chiefs created one policy for Amber Alerts. The drill on Amber Alerts held in the end of May went well. Amber Alerts apply only to abducted children under the age of 18. Runaway children and children involved in custody disputes are not broadcasted as Amber Alerts. All Cleveland radio and television stations and most major highway digital info signs broadcast the alerts.

POLICE DEPT - EXTENSION OF UNION CONTRACT: The Police Union Contract was also discussed at the recent Budget Workshop. The contract is set to expire on July 1, 2011. The Township and the Union have agreed to a 2.5% pay raise for one year. Due to the uncertain effects of SB 5, it was decided to extend the contract for one year with a pay raise rather than

RUSSELL FIRE-RESCUE STATION

June 15, 2011

having a void contract. *Mr. Mueller made the motion to approve the Memorandum of Understanding extending the Police contract for one year until June, 2012. Ms. Port seconded the motion and it passed unanimously.*

MAINTENANCE DEPT: Mr. Gallagher reported that the water well at the Maintenance Building went dry and the well pump burned out. Mr. Gallagher installed a new well pump. When that did not work he was advised to discharge dynamite at the bottom of the 150' well to open the water veins. The well and new pump are working fine now.

MAINTENANCE DEPT - PAVING APPROVAL: Mr. Gallagher recommended that the asphalt paving at the Administration Building be torn out and replaced. This work has not been done while the Township has owned the property. Garbage trucks are breaking up the pavement as they turn both ways on the asphalt in order to empty the dumpsters. *Mr. Mueller made the motion to authorize the expenditure of \$18,745.00 for the paving of the Administration Building asphalt area by G.A.R. Paving. Ms. Port seconded the motion and it passed unanimously.*

ROAD DEPT - AUTHORIZATION TO REMOVE PIPE: Mr. Frank Carlo and Mrs. Sherry Carlo were in attendance to discuss the drainage pipe situation at their Hitching Post Lane property. Mr. Dickinson read aloud the memo dated May 5th, 2011, from Gene Layne to the Trustees. The Township is ready, willing, and able to remove the incorrectly installed and unauthorized drainage pipe from the Carlo property. This issue is approximately 10 years old. Mr. Carlo asked if any other culvert pipes are to be removed. He stated that his is not the only property with standing water. Mrs. Carlo reported that the problem is not at one address, the problem is the whole area. She stated that other residents should be required to make the same changes. Trees and rocks prevent the water from getting to catch basins. The landscaping should be cut back and lowered at the side of the roads. Mr. Gene Layne explained that a huge percentage of the problems will be fixed by raising the road by paving. Mr. Mueller explained that pipes have a limited volume that they can carry. In heavy rains the water backs up in the pipes and goes over the road. A ditch holds more water than a pipe. Mr. Layne reiterated that the paving project is going to fix a lot of the problems. Mr. Layne will address other problems that remain after the paving. Ms Port stated that the road without its crown and the thick landscaping up to the level of the road contribute to the standing water problem. Mr. Dickinson explained that the road right-of-way is for roads, utilities, and drainage. The Township has to do what it takes to protect the roads. *Mr. Mueller made the motion to authorize the removal of the unauthorized drainage pipe installation at 14789 Hitching Post Lane. Mr. Dickinson seconded the motion. Ms. Port chose to discuss this issue further. She stated that the problem is not a single property problem. There is always constant water running. Ms. Port explained that ditches with standing water give more chance for mosquitoes and West Nile virus. She found that ditches are landscaped with stones and bushes in some areas. Ms. Port suggested that a letter be sent to the home owner's association stating that the Township is concerned with the*

RUSSELL FIRE-RESCUE STATION

June 15, 2011

preservation of roads due to the paving project. Ms. Port recommended that all culvert piping should be removed. *After Ms. Port's comments the motion passed with the vote as follows: Mr. Mueller Yes; Ms. Port No; Mr. Dickinson Yes.*

HACKAMORE WOODS POND EASEMENT: Chief Frazier reported that a pipe and a return pipe should be installed between the pond and a new dry hydrant placed within 6 feet of the street. No paving is necessary. The Township stays on the Township easement.

FISCAL OFFICER: APPROPRIATION RESOLUTION 2011-7: Mrs. Heck explained that \$353.00 was left over from the Police Station construction. It was never appropriated. *Mr. Mueller moved that the Russell Township Board of Trustees adopt Appropriation Resolution 2011-7 to set aside and appropriate to funds as follows:*

*Capital Project Police Sta. 4902-210-599-0000 Other \$353.00
Ms. Port seconded the motion and it passed unanimously.*

FISCAL OFFICER: Mrs. Heck thanked the Trustees for working so well together at the Budget Workshops.

COMMENTS WERE TAKEN FROM THE PUBLIC

NOPEC GRANT AGREEMENT: Ms. Port will work on revising the existing contract document.

WASTE WATER PROJECT: Mr. Mueller recommends that the Trustees gain an ironclad understanding with the Board of County Commissioners and the County Sanitary Engineer's Office on the topic of waste water facilities. Mr. Mueller reported that it would not be difficult to expand or even triple the capacity of the Russell Lane plant on the existing footprint. He cited a low cost membrane technology called ultra filtration. Mr. Mueller also stated that a future interest of the Sanitary Engineer's Office is to turn all 6 treatment plants in Russell Township into pump stations and connect them to a single location. Mr. Mueller further discussed his concern that wealthy developers could go to the courts and force a rezoning for sewer extensions. Mr. Dickinson read aloud a draft of a letter by Mr. Mueller to the Board of County Commissioners (BoCC), and he read passages from the Board of County Commissioners Memorandum of Understanding from April, 2010. Mr. Dickinson also read his draft letter from 2010 aloud. Ms. Port stated that the point now is identifying which parcels are involved. Mr. Dickinson is interested in proceeding with the project but with the condition that the BoCC does not expand the waste water infrastructure in Russell Township. The Trustees will discuss a letter and resolution to the BoCC at the next meeting.

TIME-WARNER CABLE: Discussion was held on the expenses of installing and maintaining lit fiber at the Township buildings. Mr. Mueller stated that the maintenance expenses are not worth getting fiber to 3 buildings. Ms. Port responded that installing fiber builds an infrastructure for communication. Ms. Port requests a plan for the comprehensive exchange for communications. It is a tool for the Township. Resident Ron Beach will be asked to come to

RUSSELL FIRE-RESCUE STATION

June 15, 2011

the next meeting and explain how the Township would benefit from the project.

REQUEST FOR USE OF TOWN HALL: *Ms. Port made the motion to grant permission for the Historical Society to use the Town Hall on June 21, 2011, subject to Township rules and regulations. Mr. Mueller seconded the motion and it passed unanimously.*

ENERGY USAGE - PORTFOLIO MANAGER: Ms. Port reminded department heads that a webinar will be held on the Portfolio Manager that she uses for tracking energy usage.

ANNOUNCEMENTS: The next regular Trustees' meeting will be held at 7:00 p.m., Wednesday, July 6th, in the Russell Township Fire-Rescue Station.

The Budget Hearing will be held on July 6th.

PURCHASE ORDERS:

110-2011 Cardboard recycling	\$ 3,025.00
111-2011 Prep & stain Admin Bldg	\$ 3,750.00
113-2011 Paving of Admin Bldg lot	\$ 18,745.00
114-2011 closed - project postponed	
115-2011 New water pump & well service	\$ 1,000.00
116-2011 Dive gear equipment	\$ 1,906.04

Bills were approved as presented and drawn for same.

Upon the motion of Mr. Mueller and seconded by Ms. Port the meeting adjourned at 8:58 p.m.

James Dickinson, Chairman

Gerri Heck, Fiscal Officer
Recorded by: M. Palmer