

RUSSELL TWP FIRE-RESCUE STATION

JUNE 17, 2009

The meeting was called to order at 7:00 p.m. by Chairman James Dickinson. Trustees James Mueller and Kristina Port were present.

Mr. Dickinson welcomed guests and Chief John Frazier to the meeting.

The Pledge of Allegiance was said.

MINUTES: *Mr. Mueller made the motion to approve the minutes of the June 3, 2009 meeting as amended. Ms. Port seconded the motion and it passed unanimously.*

MONTHLY REPORTS: *Mr. Mueller moved to accept the May 2009 monthly departmental reports from the Road, Maintenance, Police, and Zoning departments. Ms. Port seconded the motion and it passed unanimously.*

MONTHLY REPORTS: *Mr. Mueller moved to acknowledge receipt of the May 2009 monthly departmental reports from the Fire departments. Ms. Port seconded the motion and it passed unanimously.*

AMBULANCE PURCHASE: Chief Frazier explained that it is time to replace the 1990 Ford F-450 Ambulance. The last ambulance purchase was in 2003. The 2003 ambulance will be moved into the role of backup. Chief Frazier proposes that the township purchase a Chevrolet C4500 Ambulance through the State of Ohio bidding process. This ambulance purchase is a normal replacement. It was anticipated and budgeted for in advance. Money for the ambulance purchase is from estate taxes, interest from the bond, and from ambulance billing. Ms. Port asked Chief Frazier to explore selling the old ambulance. Chief Frazier explained that it is a poor market locally, but he will look into it. The 1990 ambulance is on its third transmission and has had its engine replaced. It did not turn out to be a particularly reliable chassis. Sergeant Bialosky has expressed an interest in acquiring the 1990 ambulance for the Accident Investigation Unit. A purchase order for \$5,000.00 is needed for the radios that are to be installed on the new ambulance. The mobile data terminals and radios will be provided to the ambulance builders. The radios are bulk purchase items through the Geauga County Sheriff's Office. The new ambulance will be delivered in approximately 120 days from date of order. *Mr. Mueller made the motion to approve the purchase a Chevrolet C4500 Ambulance, by Braun Ambulance Builders of Van Wert, Ohio, based upon the recommendation of Assistant Chief John Bryan and Chief John Frazier. The ambulance is to be purchased through the State bidding process for an amount of \$170,615.58. Ms. Port seconded the motion and the vote passed unanimously.*

ROAD PAVING PROJECT BID OPENING: An error was made by the newspaper that was to print the legal advertisement for the bid opening of the road paving project. The legal ad for the road paving with concrete stabilization projects was not run, while the legal ad for the asphalt paving only projects was run twice. Ohio Revised Code says that there has to be a legal ad. So, with the agreement of the County Prosecutor's Office, Ms. Heck decided not to open the road paving with

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concrete stabilization bids. The newspaper will run the ad correctly on Friday, June 19th. Due to the two week posting requirement, the earliest the bids may be opened will be July 3rd. The projects will be re-bid and re-advertised. It was learned in this process that the contractors use the County Engineer's website for project information. That does not replace the requirement for the legal ad, however. The bids were returned to the contractors. The bid opening will be July 3rd.

The bids for the asphalt paving only projects were opened and recorded for the following road projects per advertised specifications.

Asphalt Repaving of Various Roads in Russell Township

Karvo Paving Co.	\$562,125.00
Shelly Co.	\$562,545.00
Kokosing Construction Co.	\$515,177.50
Ronyak Paving Inc.	\$535,090.00

Each of the bids had the required bid bond.

The bids will be forwarded to the County Engineer for his review and recommendation.

Ms. Heck is in the process of getting the money from the banks for the road projects.

ROAD MAINTENANCE RESPONSIBILITY TRADE: Mr. Layne, Mr. Mueller, and Mr. Bob Phillips, Geauga County Engineer, met and discussed exchanging the maintenance responsibilities for two streets in Russell Township. One road is Hemlock Point Road, currently a Township maintained road. The second road is Music Street, between SR 306 and Hemlock Road, currently a Geauga County road. The County Engineer has just paved and replaced culverts on Music Street. Music Street was also widened approximately 18 inches by the County Engineer. This brings Music Street up to standards so that it will qualify for federal funding the next time it needs to be repaved. Hemlock Road will probably need to be repaved within the next two years. Due to these activities it would benefit the Township to accept an exchange of maintenance responsibility. Mr. Mueller thanked the County Engineer for allowing this exchange to take place. Mr. Mueller identified a savings of approximately \$350,000.00 to the residents of Russell Township by accepting a newly paved road. In the near future the two exchanged roads will need to be redesignated and the mileage certified. *Mr. Mueller moved to enter into an agreement with the County Engineer to trade maintenance responsibilities for Hemlock Point Road (currently a Township maintained road) and Music Street from SR 306 to Hemlock Road (currently maintained by Geauga County. Ms. Port seconded the motion and it passed unanimously.*

OPWC LOCAL INTEGRATION COMMITTEE BALLOT: Mr. Mueller made the motion to elect the following three members and their identified alternates to the OPWC District Seven Local Integrating Committee:

Member - F. James Hammar	Alternate - William Wilson
Member - Daniel Whiting	Alternate - Kristina Port

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CFLs, and possible methods of notification of residents.

Ms. Port identified that our single waste hauler project will have impacts on recycling fundraisers in the community.

A public meeting will be held in the future after the contract has been reviewed again.

ANNOUNCEMENTS: The next regular Trustees' meeting will be held at 7 p.m., Wednesday, July 1, 2009 in the Russell Township Fire-Rescue Department.

Independence Day Parade will be held in Chesterland on Saturday, July 4th, at 11 a.m.

Oil recycling for July will be held on Saturday, July 11th due to the July 4th holiday.

PURCHASE ORDERS: were approved for:

Number	Purpose	Amount
110-2009	Sealcoat Cemetery Drive	\$1,997.00
111-2009	Sealcoat Admin Parking Lot	2,413.00
112-2009	Comp. Striping, Music & Pekin	6,500.00
113-2009	Legal Represent: Time Warner	2,500.00
114-2009	Legal Represent: Paving Project	5,000.00
115-2009	Reimburse EMT school	800.00
116-2009	Repair Light Tower: Engine 4322	1,804.00
117-2009	#411 Limestone	5,400.00
118-2009	Replace Clutch, Fork on Shifter	4,772.59
119-2009	Install/Setup In-Car Video Cam	1,250.00
120-2009	Tire Recycling Container	75.00
121-2009	Ammo	1,816.82

Bills were approved as presented and drawn for same.

Upon the motion of Mr. Mueller and seconded by Ms. Port the meeting was adjourned at 9:07 p.m.

Respectfully submitted,

James Dickinson
Chairman
Board of Trustees

Melissa Palmer
Administrative Secretary