

ADMINISTRATION BUILDING

June 18, 2009

Chairman Jim Dickinson called the meeting to order at 9:05 a.m. Trustees Jim Mueller and Kristina Port were present.

This was a special workshop meeting called for the purpose of reviewing the proposed 2010 budgets for the Maintenance Dept and General Fund. This meeting was properly sunshined and reading of minutes and other formalities were dispensed with until the next regular meeting.

**MAINTENANCE DEPT.:** Mr. Gallagher was not able to be present because of his injury, but he had developed a Maintenance Dept. Goals and Budget Report for 2009-2010. The use of the old fire station was discussed. It was agreed that the Maintenance Dept. is storing equipment in the building and this should continue. Some space could be set-aside for the Police and Fire Departments to store equipment. The building will need to be connected to the waste water line and the floor drains opened.

Mr. Gallagher suggested some minor equipment purchases for 2010.

Mr. Mueller requested that money be put aside for the reconstruction of the faceplate from the old Russell School at the old BP Station property. It was suggested that he check with the Russell Township Historical Society and ask them to take on this project with financial help from the Township.

The meeting was recessed at 9:50 a.m. and reconvened at 10:00 a.m.

Mr. Dickinson reviewed the goals and status for 2009. All three trustees would like to improve the communications. The Trustees will develop individual communication needs lists and then make a master list.

Some major projects for this year and 2010 are: the waste water line construction, the repaving program for various Township roads and the investigation of a single waste hauler contract.

Mr. Dickinson will develop a goals and status list for the Board's consideration.

Upon the motion of Mr. Mueller and seconded by Ms. Port the meeting adjourned at 11:10 a.m.

Respectfully submitted,

Jim Dickinson, Chairman

Gerri Heck,  
Fiscal Officer