

The meeting was called to order at 7:00 p.m. by Chairman James Dickinson. Trustees Greg Studen and Jim Mueller were present. Mr. Dickinson announced that Jayne Paullin was recording notes for the minutes, along with Fiscal Officer Gerri Heck. Mr. Dickinson welcomed guests and department heads Jack Gallagher, Gene Layne and Ric Machnics.

MINUTES: *Mr. Mueller made the motion to approve the minutes of the May 16, 2007 meeting, as presented. Mr. Dickinson seconded the motion. The vote: Mr. Mueller: yes and Mr. Dickinson: yes, and the motion was passed. Mr. Studen abstained from voting because he was absent during the May 16, 2007 Trustees' meeting.*

MINUTES: *Mr. Mueller made the motion to approve the minutes of the May 29, 2007 meeting, as presented. Mr. Studen seconded the motion and it passed unanimously.*

MINUTES: *Mr. Mueller made the motion to approve the minutes of the May 30, 2007 meeting. Mr. Studen seconded the motion and it passed unanimously.*

MINUTES: *Mr. Mueller made the motion to approve the minutes of the June 1, 2007 meeting. Mr. Studen seconded the motion and it passed unanimously.*

MONTHLY REPORTS: *Mr. Mueller made the motion to acknowledge receipt of the May 2007, monthly reports. Mr. Studen seconded the motion and it passed unanimously.*

ROAD DEPARTMENT - AWARDING OF BIDS:

WHARTON ROAD AND STUMP HOLLOW LANE: Four bids were received and opened during the May 16, 2007 Trustees' meeting. The bids were reviewed by the Road Superintendent and sent to the Geauga County Engineer for review and recommendation. *Mr. Mueller moved to approve that the cement stabilization and asphalt resurfacing of Wharton Road, TR764 and Stump Hollow Lane, TR775, be awarded to The Shelly Company as recommended by the Geauga County Engineer. Mr. Studen seconded the motion and it passed unanimously.*

TWIN LAKES TRAIL AND RIVER GLEN DRIVE: Six bids were received and opened during the May 16, 2007 Trustees' meeting. The bids were reviewed by the Road Superintendent and sent to the Geauga County Engineer for review and recommendation. *Mr. Studen moved to approve that the asphalt resurfacing of Twin Lakes Trail, TR574 and River Glen Drive, TR717, be awarded to Ronyak Paving, Inc. as recommended by the Geauga County Engineer. Mr. Mueller seconded the motion and it passed unanimously.*

CHIP SEAL OF VARIOUS ROADS IN RUSSELL TOWNSHIP: Two bids were received and opened during the May 16, 2007 Trustees' meeting. The bids were reviewed by the Road Superintendent and sent to the Geauga County Engineer for review and recommendation. *Mr. Mueller moved to approve that the chip seal of various roads in Russell Township, be awarded to Ronyak Paving, Inc., as recommended by the Geauga County Engineer. Mr. Studen seconded the motion and it passed unanimously.*

ROAD LEVY RENEWAL: The existing 1.80 mills road levy from 1976 is expiring. Mrs. Heck explained that this levy was first passed in 1976 and it generates funding for general reconstruction, resurfacing, and repair of streets, roads, and bridges in the township. **CERTIFICATE OF NEED:** *Mr. Studen moved to approve Resolution Number 2007-12: A Certificate of Need to the Geauga County Auditor for the renewal of a 1.80 mill road levy first voted in 1976. Mr. Mueller seconded the motion and it passed unanimously.* Fiscal Officer, Gerri Heck, will send this Certificate of Need to the Geauga County Auditor for a Certificate of Estimated Property Tax Revenue.

FIRE-RESCUE DEPARTMENT – EMERGENCY VEHICLE EXHAUST SYSTEM: Mr. Dickinson explained that the Fire-Rescue Station has an exhaust extraction system that detects and measures the amount of carbon monoxide in the air. When carbon monoxide builds to an unacceptable level, the exhaust extraction system will clear the carbon monoxide. The Fire Chief has proposed a new system to be attached to the exhaust pipe of each vehicle. The new exhaust extraction system will be activated immediately when a vehicle starts. Mrs. Heck noted that this system will be funded by a grant. *Mr. Mueller moved to approve the specifications for the installation of an emergency vehicle exhaust system for the Fire-Rescue Station, as recommended by the Fire Chief, and as approved as to form, by the Assistant Geauga County Prosecutor, and authorize the Fiscal Officer to advertise for bids. Mr. Studen seconded the motion and it passed unanimously.*

MAINTENANCE DEPARTMENT – PURCHASE OF LAWN MOWER: Mr. Gallagher requested approval to purchase a new lawn mower for the Maintenance Department. Mr. Gallagher explained that the oldest mower is eighteen years old (which serves as a spare mower). With the purchase of a new mower, a fourteen year old mower will be designated as the spare mower. Mr. Gallagher further explained that the price quoted includes a discount offered to government agencies to meet the state bid price. Mr. Studen noted that the purchase of the lawn mower is part of the Maintenance Department's five-year plan. *Mr. Mueller moved to approve the purchase of a lawn mower, from Chagrin Pet & Garden, as recommended by the Maintenance Superintendent. Mr. Studen seconded the motion and it passed unanimously.*

CHANGE OF DATE FOR REGULAR SCHEDULED TRUSTEES' MEETING IN JULY: *Mr. Studen moved to approve that the regular Board of Trustees' meeting scheduled for Thursday, July 12, 2007, be moved to Monday, July 9, 2007, at 7:00 p.m. This meeting will be held at the Historic Town Hall. Mr. Mueller seconded the motion and it passed unanimously.*

ANNUAL BUDGET HEARING: Mr. Dickinson said that the Township budget must be approved by July 15, 2007. He suggested that the Budget Hearing be held during the regular Trustees' meeting rescheduled to Monday, July 9, 2007. *Mr. Studen moved to approve that the annual budget hearing be held on July 9, 2007, at the Historic Town Hall. Mr. Mueller seconded the motion and it passed unanimously.*

POLICE STATION UPDATE: Mr. Studen reported that today a coordination meeting was held at the Russell School site. The following people were present: Mr. Studen, Police Chief, Tim Carroll, Police Sergeant Scott McDermott, Fire Chief, John Frazier, representatives from Baumann Enterprises, Justen Musick, representing The Mannik & Smith Group, Inc., James Dixon, Construction Manager, James Larsen, of Larsen Architects, and representatives from Hummel Construction Company. The following items were discussed: the schedule for the demolition process, the construction schedule, the plans West Geauga Local Schools have for the storage of the buses, the plans made for accommodating the bus garage, and the permit process for demolition. Mr. Studen said the meeting was productive and there was a good amount of cooperation among all that were present. Mr. Dickinson asked when the contract for the construction of the Police Station will be awarded. Mr. Studen said the contractor should be awarded the bid during the next regular Trustees' meeting.

COMMENTS WERE TAKEN FROM THE PUBLIC

RUSSELL TOWNSHIP 208 PLAN: The following guests were present: Gus Saikaly, Director of Geauga County Water Resources Department, William Young, Geauga County Commissioner, and Douglas Hiestand, Environmental Engineer for Ohio EPA. A discussion was held about the expansion of the Township's current 208 Plan. Mr. Saikaly explained that Geauga County is proposing that the 208 Plan be expanded to include certain commercial properties in the area of the intersection of State Routes 306 and 87. This expansion would include the Township owned properties in the area. Mr. Saikaly explained that in the past, when the 208 Plan was expanded, the county did not propose, at

one time, to alter the 208 Plan for all properties within a certain area. The 208 Plan was expanded only when a particular property was added to the Plan. From an administrative point of view, it is much more advantageous to include all of the potential properties in an area when proposing to expand the 208 Plan.

Mr. Dickinson asked what properties would be included in this proposed expansion. Mr. Saikaly said that on State Route 306, north of the intersection, the proposed expansion would not expand past the current Circle K store on the east side of the road, and the John Anthony building on the west side of the road. He said that on State Route 306, south of the intersection, the proposed expansion would not expand past the current old Township Fire Station property on the east side of the road and would not extend past the former Shell Station on the west side of the street. He said that on State Route 87, east of the intersection, the expansion would not expand past the current Edgewood Auto Body property on the north side of the road and not past the Township Administration Building on the south side of the road. Finally, Mr. Saikaly said that on State Route 87, west of the intersection, the expansion would not extend past the current Police Station on the north side of the road and not past the vacant property just west of the former Shell Station on the south side of the road. Mr. Studen asked if the former Shell Station site would accommodate an on-site sewage system. Mr. Hiestand of the Ohio EPA explained the current system is inadequate and to upgrade that system would be quite costly and the Ohio EPA would highly recommend the former Shell Station be included in the 208 Plan. Mr. Saikaly asked Mr. Hiestand what the Ohio EPA's position would be if the owner of the Shell Station asked permission to upgrade the current system. Mr. Hiestand said the Ohio EPA would recommend a sewer tie-in for the Shell Station.

Mr. Mueller asked if the County's sewer treatment plant at the end of Russell Lane is current and if the plant's effluent meet current standards. Mr. Saikaly said the County has made changes to the current sewer treatment plant and will continue to maintain the equipment. Mr. Hiestand added that Geauga County has complied with Ohio EPA's requests for upgrades to that sewer plant. Mr. Studen asked Mr. Young, on his behalf, for the opinion of the Geauga County Commissioners regarding the expansion of the current 208 Plan. Mr. Studen asked Mr. Young if the Commissioners would support the Trustees' efforts to protect the undeveloped properties within the Township. Mr. Young said the Commissioners support each Township's rights and would work as a team to protect undeveloped areas.

Mr. Mueller asked Mr. Saikaly if the property owners will need to commit to the sewers before the installation. Mr. Saikaly explained that it would be more cost effective for the property owners to agree to tie-in prior to the installation.

Mr. Studen asked if the property owners will be forced to tie-in to the sewer. Mr. Hiestand said that studies of the area have not been done. He explained that, as a rule, if contamination is discovered, appropriate action is taken. He said that, often, when property is sold, or changes hands, Ohio EPA becomes involved, inspects the on-site system and reviews the options available for the site. He said that the issue of connection to sewers is a matter of what sewage plants are available in that area.

Mr. Studen said that the Trustees' main concern is to protect the Township zoning in regards to undeveloped areas and it is essential to protect the Township's 208 Plan.

Mr. Hiestand said the Ohio EPA's current policy does not encourage making any decisions against any 208 Plan.

Mr. Dickinson asked if the Russell Lane sewer plant would be put to better use by serving the residents of Hemlock Hills homeowners, rather than serving the intersection of State Routes 306 and 87. Mr. Saikaly said that Hemlock Hills has too many homes to tie into the Russell Lane sewer plant, based upon current capacity.

Mr. Dickinson said that anytime sewers are extended into an area some risk is involved, even when the property is already developed. Mr. Dickinson asked what benefits the Township would receive by this change in the current 208 Plan. Mr. Saikaly said we would be able to make better use of our former Fire Station and the sewage systems in the other Township owned buildings in the area of the intersection will be updated. Mr. Studen stated that a study, done recently, in regards to the former Fire Station and the Administration Building, found that the Administration Building can not be expanded without public sanitary sewers.

Mr. Dickinson thanked Mr. Saikaly, Mr. Hiestand and Commissioner Young for attending the meeting. The Trustees agreed to discuss this at a later date.

MICHAEL SANTILLI, 13733 FOX HILLS DRIVE, Mr. Santilli requested to be included on the agenda. Mr. Studen explained that Road Superintendent, Gene Layne, Mr. Studen and Amy Holtshouse from the Chagrin River Watershed Partners have visited Mr. Santilli's property to investigate drainage problems on his property, and Mr. Santilli hired an engineering firm, Hess & Associates Engineering, Inc., to investigate the drainage problems. Hess & Associates Engineering, Inc. has suggested several things that Mr. Santilli can do to improve the drainage on his property. One suggestion involves the culvert that crosses underneath Fox Hills Drive to the west of Mr. Santilli's property. The engineering firm suggested that with the lowering of the culvert pipe, the depth of the road ditch could be increased. Mr. Studen suggested that the Township road personnel would provide the labor to install a culvert pipe lower than the existing pipe, and that Mr. Santilli would purchase the necessary materials. *Mr. Studen moved that the Township replace the culvert pipe at 13733 Fox Hills Drive with a new culvert pipe, in accordance with specifications to be agreed upon, in writing, by the Township, and Michael Santilli, owner of the property located at 13733 Fox Hills Drive, with all materials for the culvert pipe replacement to be paid for by Michael Santilli, and the labor to install the culvert pipe to be supplied by the Township. Mr. Mueller seconded the motion and it passed unanimously.*

EXECUTIVE SESSION: *Mr. Mueller moved that the Board of Russell Township Trustees go into executive session for the purpose of discussing employment and compensation of public employees. Mr. Studen seconded the motion and it passed unanimously. The Board and the Fiscal Officer went into executive session at 8:58 p.m. and returned to regular session at 9:05 p.m.*

COMPENSATION: Mr. Mueller moved to authorize a three percent increase on the standard salary and wage schedule for all Township employees, effective July 1, 2007. Mr. Studen seconded the motion and it passed unanimously.

ANNOUNCEMENTS: The next regular Board of Trustees' meeting is scheduled for Wednesday, June 20, 2007 at 7:00 p.m., to be held at the Historic Town Hall.

PURCHASE ORDERS: were approved for:

Number	Purpose	Amount
111-2007	Install asphalt curbing on Clydesdale Trail	\$ 2,287.50
112-2007	Cell phone signal booster for the Fire Station	\$ 572.70
113-2007	Check & service fire extinguishers	\$ 816.00
114-2007	Seal coat & crack seal asphalt at the admin and cemetery	\$ 3,970.00
115-2007	2008 Ford Expedition, w/ac, spotlight, heated side mirrors, towing package	\$ 24,989.00
116-2007	Services and programs provided in meeting NPDES Phase II goals/requirements	\$ 2,000.00

117-2007	Water delivery for temporary water supply for Russell School property	\$ 2,800.00
118-2007	Remove architectural stone on Russell School front	\$ 4,183.00
119-2007	Supplies needed to secure school front after stone is removed	\$ 700.00
120-2007	Labor for computer maintenance	\$ 1,000.00
121-2007	Various ammunition rounds	\$ 1,211.93
122-2007	Demolition of Russell School	\$143,800.00

Bills were approved as presented and drawn for same.

Upon the motion of Mr. Studen and seconded by Mr. Mueller the meeting was adjourned at 9:18 p.m.

Respectfully Submitted,

James Dickinson, Chairman Gerri Heck, Fiscal Officer