

RUSSELL FIRE-RESCUE STATION

JULY 5, 2012

Chairman James Dickinson called the meeting to order at 7:00 p.m. Trustees Jim Mueller and Justin Madden were present.

MINUTES: *Mr. Mueller made the motion to accept the minutes of the regular meeting held on June 6, 2012, as amended. Mr. Madden seconded the motion and it passed unanimously.*

MINUTES: *Mr. Madden made the motion to accept the minutes of the regular meeting held on June 20, 2012, as presented. Mr. Mueller seconded the motion and it passed unanimously.*

MINUTES: *Mr. Mueller made the motion to accept the minutes of the special meeting held on June 21, 2012, as presented. Mr. Madden seconded the motion and it passed unanimously.*

MONTHLY REPORTS *Mr. Dickinson made the motion to accept the May 2012, monthly departmental report from the Fire, Police, Maintenance, Road, & Zoning Departments. Mr. Mueller seconded the motion and it passed unanimously.*

MONTHLY REPORTS *Mr. Mueller made the motion to acknowledge receipt of the June 2012, monthly departmental report from the Fire, Police, Maintenance, & Zoning Departments. Mr. Madden seconded the motion and it passed unanimously.*

PUBLIC HEARING, 2013 BUDGET: *Mr. Madden made the motion to open the public hearing on the proposed budget for the year 2013. Mr. Mueller seconded the motion and it passed unanimously. The Public Hearing opened at 7:10 p.m. Discussion was held. At the Budget Workshop held on June 21st, Township employees were given a 1.0% increase. Mr. Mueller made the motion to close the public hearing on the proposed budget for the year 2013. Mr. Madden seconded the motion and it passed unanimously. The Public Hearing closed at 7:13 p.m.*

2013 BUDGET: *Mr. Madden made the motion to approve the proposed budget for the year 2013. Mr. Mueller seconded the motion and it passed unanimously.*

CERTIFICATE OF NEED: *Mr. Mueller made the motion to approve the Certificate of Need, Resolution 2012-12, for the renewal of the 1.8 mill Road levy, expired 2011. Mr. Madden seconded the motion and it passed unanimously.*

COMMENTS FROM THE PUBLIC: There were no public comments.

SHARED SERVICES MEETING: Mr. Madden described the broad effort across the county to identify resources that can be shared in order to avoid duplication of purchases and expenses. There is still some reluctance from some communities to participate in resource sharing. Mr. Madden explained that resource sharing is a particularly good idea for the eastern townships without a large tax base.

TRUSTEE GOALS: The Trustees will review their 2012 goals and have a discussion on the 2013 goals in the near future.

POLICE UNION CONTRACT: The patrol officers and sergeants in Russell Township have union representation from the Ohio Patrolmen's Benevolent Association (OPBA). The terms of the

RUSSELL FIRE-RESCUE STATION

JULY 5, 2012

contract between Russell Township and the police union have been agreed upon. The agreement is for a three year contract with a 1% increase the first year, a 1% increase the second year, and a 0% increase the third year. The contract termination date is June 30, 2015. Mr. Dickinson reiterated that communication between the Township and the OPBA is of extreme importance. Article 9 of the contract puts in place a mechanism for keeping in communication. A Labor Management Committee meeting will scheduled quarterly. The Labor Management Committee consists of two OPBA representatives and two Township representatives. The Police Chief is the operational head of the Police Department. The Police Chief will serve as one of the two Township representatives to the committee. The Union is required to notify the Chief of Police as to the identities of the union representatives. *Mr. Mueller made the motion to sign the Memorandum of Understanding dated July 1, 2012, and terminating June 30, 2015, between Russell Township and the Ohio Patrolmen's Benevolent Association. Mr. Madden seconded the motion and it passed unanimously.*

STUDENT LETTERS: Two young students have sent letters to the Trustees indicating ways in which the Township could be improved. Mr. Madden will correspond with the students and encourage their participation in local affairs.

PERSONNEL POLICY MANUAL: Representatives from Clemans-Nelson & Associates will meet with Mrs. Heck, Mrs. Baker, and a Trustee on July 25th to discuss the revisions to the personnel policy manual. The meeting will take approximately 4 hours. Mrs. Heck will ask Chester Township and Bainbridge Township about the cost sharing/bulk savings discussed previously.

INSIDE MILLAGE: Mrs. Heck asked questions of the State Auditor's Office, the County Prosecutor, and the County Auditor's Office regarding moving inside millage from the Road Department to the General Fund.

ANNOUNCEMENTS: The next regular Trustees' meeting will be held at 7 p.m., Wednesday, July 18th, in the Russell Township Fire-Rescue Department.

Recycling events:

E-Waste Collection: August 11th, 9 a.m. - noon, Merritt Rd, Chardon.

PURCHASE ORDERS: were approved for:

Number	Purpose	Amount
91-2012	Hydrant bags & wrenches	\$ 2,964.00
92-2012	Tire disposal	1,050.44
93-2012	Principle payment OPWC Loan	49,847.08
94-2012	3 rd & 4 th UAN quarterly fee	2,100.00
95-2012	Fax machine	299.99
96-2012	Install radios/lights siren	2,513.28
97-2012	Portables/chargers/mics	5,193.90
98-2012	Hose reels w/ hose	2,000.00
99-2012	Group rating program	5,329.00
100-2012	Sidewalk repairs Admin Bldg	3,565.00
101-2012	Seminar registration Firehouse	1,690.00

RUSSELL FIRE-RESCUE STATION

JULY 5, 2012

102-2012	Install new roofing @ Maint Bldg.	15,000.00
103-2012	Replace overhead doors@ Maint.	11,580.00
104-2012	New steel above doors, east Maint.	8,375.00
105-2012	Removal 14 dead trees	3,250.00
106-2012	Wash bay area @ Fire Station	2,345.00
107-2012	Hazmat annual fee	3,500.00

Bills were approved as presented and drawn for same.

Upon the motion of Mr. Mueller and seconded by Mr. Madden the meeting was adjourned at 7:53 p.m.

James Dickinson, Chairman

Gerri Heck, Fiscal Officer
Recorded by: M. Palmer