

RUSSELL FIRE-RESCUE DEPT

JULY 7, 2010

Chairman James Mueller called the meeting to order at 7:02 p.m. Trustees James Dickinson and Kristina Port were present. Mr. Mueller welcomed guests, and department heads Police Chief Timothy Carroll and Maintenance Superintendent Jack Gallagher. Mr. Mueller explained that Zoning Inspector Ric Machnics was excused from the meeting.

The Pledge was said.

BUDGET WORKSHOP MINUTES: *Mr. Dickinson moved to accept the minutes of June 11, 2010, as presented. Ms. Port seconded the motion and it passed unanimously.*

BUDGET WORKSHOP MINUTES: *Mr. Dickinson moved to accept the minutes of June 14, 2010, pending that a correction is made at the request of Ms. Port, regarding the addition of a discussion regarding non-lethal weapons. Mr. Mueller seconded the motion and it passed unanimously.*

BUDGET WORKSHOP MINUTES: *Mr. Dickinson moved to accept the minutes of June 15, 2010, as presented. Mr. Mueller seconded the motion and it passed unanimously.*

REGULAR TRUSTEES MEETING MINUTES: *Mr. Dickinson moved to accept the minutes of June 16, 2010, as presented. Mr. Mueller seconded the motion and it passed unanimously.*

MONTHLY REPORTS: *Mr. Dickinson moved to accept the May 2010, monthly departmental report from the Fire Department. Mr. Mueller seconded the motion and it passed unanimously.*

MONTHLY REPORTS: *Mr. Dickinson moved to acknowledge receipt of the June, 2010, monthly departmental reports from the Fire, Maintenance, Police, Road and Zoning Departments. Ms. Port seconded the motion and it passed unanimously.*

MAINTENANCE DEPARTMENT: Mr. Gallagher reported his department is trying hard to keep up with the grass mowing. On days in which an "Ozone Alert" is in effect, the department mows lawns until noon. One motorist stopped while Mr. Gallagher was mowing and was concerned that an Ozone Alert was in effect while he was mowing. He said he explained to the motorist that the department operates all machinery until noon on designated Ozone Alert days.

POLICE DEPARTMENT: CHILLICOTHE ROAD AND MUSIC STREET

INTERSECTION: Mr. Mueller asked Chief Carroll to inform the Trustees about recent traffic accidents at the intersection of Chillicothe Road and Music Street. Chief Carroll explained that both accidents that occurred at the intersection of Chillicothe Road and Music Street, involved a driver that failed to yield to traffic, by not stopping at a stop sign. Mr. Mueller requested that Sergeant Bialosky prepare a presentation regarding the accidents at the above mentioned intersection. Mr. Mueller said that there is a high volume of traffic traveling through that intersection on a daily basis and because of the recent accidents, the Trustees need to determine if Ohio Department of Transportation (ODOT) should be contacted regarding the installation of a traffic signal at the intersection Chillicothe Road and Music Street. Chief Carroll explained that in the past, ODOT was requested to

RUSSELL FIRE-RESCUE DEPT

JULY 7, 2010

study the intersection regarding the installation of a traffic signal, and it was determined a traffic signal would not be installed at the intersection. Mr. Mueller suggested that Road Superintendent, Gene Layne, be consulted, regarding the issue. It was decided that a presentation by Sergeant Bialosky will be included on the agenda for the next Trustees' meeting, regarding accidents at the Chillicothe Road and Music Street intersection. Mr. Mueller said that after Sergeant Bialosky's presentation, the Trustees will determine if ODOT should be contacted regarding the installation of a traffic signal.

POLICE DEPARTMENT: REPLACEMENT LEVY TO BE PLACED ON NOVEMBER 2010 BALLOT AND CERTIFICATE OF NEED: Mr. Mueller explained that it has become evident that a replacement levy needs to be placed on the November 2010 ballot for the Police Department. Mr. Mueller explained that the last levy for the Police Department was passed, approximately five (5) years ago; and at that time, the Board and the Fiscal Officer predicted the levy would sustain the department for five (5) years. Ms. Port recommended that a levy of 0.6 mills be considered. A discussion was held regarding a replacement levy for the Police Department on the November 2010 ballot. *Mr. Mueller made the motion to approve Resolution 2010-12, a Certificate of Need for a 0.90 mill replacement Police levy. Mr. Dickinson seconded the motion. The vote: Mr. Dickinson: Yes, Ms. Port: Abstain, Mr. Mueller: Yes.*

PUBLIC HEARING, 2011 BUDGET: *Mr. Dickinson made the motion to open the public hearing on the proposed budget for the year 2011. Ms. Port seconded the motion and it passed unanimously. The public hearing was opened at 7:34 p.m.*

Fiscal Officer Gerri Heck asked the Trustees if they had any questions regarding the notebooks previously presented that contained the 2011 budget information. She further explained that the Township budget for next year is approximately 6.8 million dollars.

Mrs. Heck said the income from the road levy made it possible to improve many roads within the Township this year. Mr. Mueller noted that the paving program has been successful and more roads are scheduled to be improved next year.

Mrs. Port asked if it is possible to include a separate entry for Information Technology (IT) expenses within the budget. Mrs. Heck said a separate entry within the budget for IT expenses is possible.

A discussion was held regarding the cable franchise fee due to the Township from Time Warner Cable. Ms. Port asked if it is possible to designate that the franchise fees received are spent towards IT expenses. Mrs. Heck explained that the cable franchise fees can be allocated to IT expenses on a year to year basis, based on the needs of the general fund of the Township. If the cable franchise fees are not needed in the general fund to operate the Township, then the cable franchise fees received could be allocated toward IT expenses.

The Trustees reviewed the progress made with Time Warner Cable regarding receipt of the cable franchise fees. To date,

RUSSELL FIRE-RESCUE DEPT

JULY 7, 2010

the cable franchise fees are past due from Time Warner Cable and the Trustees will request that when the fees are paid by Time Warner Cable, the appropriate interest fee will be added to the amount remitted to the Township from Time Warner Cable.

Mr. Dickinson made the motion to close the public hearing on the proposed budget for the year 2011. Mr. Mueller seconded the motion and it passed unanimously. The public hearing was closed at 7:46 p.m.

LAUREL SCHOOL 208 PLAN VARIANCE: Mr. Mueller welcomed Gerard Morgan, Geauga County Water Resources Department, and a representative from Laurel School to the meeting. Mr. Dickinson said a representative from Hess and Associates Engineering was expected to attend, but unfortunately had to cancel. Mr. Mueller explained that Laurel School is requesting a variance to the Township's 208 Water Quality Management Plan. Mr. Dickinson asked if a deed restriction will be prepared regarding the variance to the 208 Water Quality Plan. Mr. Morgan said the Geauga County Commissioners demand a deed restriction be approved prior to the Commissioners changing the 208 Water Quality Plan. Mr. Mueller asked if the Commissioners require receipt of a Resolution from the Trustees, and Mr. Morgan said a letter explaining that a motion of approval was passed by the Trustees would be adequate. *Mr. Dickinson made the motion to approve the request by Laurel School for a variance from the 208 Water Quality Management Plan "one building, one treatment system" requirement for the property located at 7420 Fairmount Road (parcel ID 26-707034). Ms. Port seconded the motion and it passed unanimously.*

SINGLE WASTE HAULER PROGRAM: Mr. Mueller explained that the bids for the single waste hauler for the Township were opened July 2, 2010 at 4:00 p.m. Mr. Mueller said that due to the complexity of what is offered by the various bidders, and because the Township allowed alternatives to the bid specs, it is necessary that a spreadsheet be compiled denoting all vendors' offerings and alternatives. Mr. Mueller said the bids are in his office on the conference table and welcomed anyone to stop by his office to review the bids received. Mr. Mueller said he expects the residents will see a reduction in the charges they are currently paying. Mr. Dickinson asked how many bids were received and Mr. Mueller said five (5) bids were received. Mr. Mueller suggested the decision of a single waste hauler be included on the agenda for the July 21, 2010 Trustees' meeting.

RESOLUTION 2010-13 - AMENDING PERMANENT APPROPRIATIONS FOR PUBLIC WORKS PROJECTS: Mrs. Heck presented Resolution Number 2010-13, regarding the amendment of permanent appropriations for public works projects. *Mr. Dickinson made the motion to approve Resolution 2010-13, amending permanent appropriations for Public Works Projects Hemlock Hills Project \$500,000 and Pekin Road \$300,000. Ms. Port seconded the motion and it passed unanimously.*

HEMLOCK HILLS PROJECT AGREEMENT WITH THE OHIO PUBLIC WORKS COMMISSION: Mrs. Heck asked for the Board's approval to accept the Project Agreement with the Ohio Public Works

RUSSELL FIRE-RESCUE DEPT

JULY 7, 2010

Commission and authorize the Chief Executive Officer, Kristina Port, for 2010 Township Repaving Projects, to sign the Project Agreement. *Mr. Dickinson moved to accept the Project Agreement with the Ohio Public Works Commission and authorize Ms. Kristina Port, the Chief Executive Officer for 2010 Township Repaving Projects, to sign the Project Agreement. Mr. Mueller seconded the motion and it passed unanimously.*

HEMLOCK HILLS REPAVING PROJECT - BID AWARD: Mr. Dickinson explained that on July 2, 2010, the Geauga County Engineer recommended that Karvo Paving Company be awarded the bid for the Hemlock Hills Repaving Project. *Mr. Dickinson moved that the Hemlock Hills Subdivision road repaving project be awarded to the Karvo Paving Company as recommended by the Geauga County Engineer and Unit Price Contracts be signed by the Trustees. Ms. Port seconded the motions and it passed unanimously.*

COMMENTS WERE TAKEN FROM THE PUBLIC

FOURTH OF JULY PARADE: Mr. Dickinson reported that the Fourth of July Parade went well. He said the weather was excellent. And, as always, the turnout for the parade was outstanding.

TOWNSHIP CLAMBAKE: Mr. Mueller reported that he spoke with the owner of Wiegand's Lake Park and obtained prices for a picnic menu and a clam bake menu. He voiced concern regarding the amount of time available to properly plan and publicize the event to take place this year. Mr. Mueller said he considered asking Wiegand's Lake Park to host an open house event, similar to the event held at the park this past May; or asking the Russell Auxiliary Force, along with the Police and Fire-Rescue Departments, to plan and host an open house event. Ms. Port suggested the Russell Auxiliary Force may be interested in holding their annual September training at Wiegand's Lake Park; which could be held in conjunction with a Township Picnic. It was determined there is not adequate time to properly plan the event to take place this year; and will consider planning it next year.

ANNOUNCEMENTS: Mr. Mueller thanked the Police Officers in attendance for their efforts. He said he receives so many compliments from residents regarding the efficiency of the Police Department.

The next regular Trustees' meeting will be held at 7:00 p.m., Wednesday, July 21, in the Russell Township Fire-Rescue Department.

Dines Road is closed as of June 1, between State Route 306 and Caves Road. It is expected to be closed for 60 days for bridge replacement.

PURCHASE ORDERS: were approved for:

Number	Purpose	Amount
128-2010	Pekin Rd Newbury portion	\$70,000.00
129-2010	HD Off road tires & rims	720.00
130-2010	Blower & swivel wheel kit	1,400.00
131-2010	Membership fee Haz-Mat Team	3,500.00

RUSSELL FIRE-RESCUE DEPT

JULY 7, 2010

132-2010	Pekin Rd Public Works Paving	\$300,000.00
133-2010	Hemlock Hills Pub Wks Paving	\$665,580.00

Bills were approved as presented and drawn for same.

Upon the motion of Mr. Dickinson and seconded by Ms. Port, the meeting was adjourned at 8:18 p.m.

Respectfully submitted,

James Mueller, Chairman

Gerri Heck, Fiscal Officer