

RUSSELL FIRE-RESCUE STATION

JULY 18, 2012

Chairman Jim Dickinson called the meeting to order at 7:00 p.m. Trustee Justin Madden was present. Trustee Mueller was absent due to a work commitment.

REGULAR TRUSTEES MEETING MINUTES: *Mr. Madden made the motion to accept the minutes of the Regular Meeting held on July 5, 2012, as presented. Mr. Dickinson seconded the motion and it passed.*

MONTHLY REPORTS: *Mr. Madden made the motion to accept the June 2012 monthly departmental reports from the Police, Fire, Maintenance, & Zoning departments. Mr. Dickinson seconded the motion and it passed.*

MONTHLY REPORTS: *Mr. Madden made the motion to acknowledge receipt of the June 2012 monthly departmental report from the Road department. Mr. Dickinson seconded the motion and it passed.*

ZONING DEPARTMENT: BZA FUNDS REQUEST: The County Prosecutor has stated that once a conditional use is granted it cannot be rescinded. The BZA is interested to learn if they should revisit conditional uses on an annual basis in the future. The BZA also wishes to learn what to do if a change is made to the property use. *Mr. Madden made the motion that per the Board of Zoning Appeal's request it is advisable and necessary that additional legal counsel be retained pursuant to O.R.C. 309.09B and that attorney R. Todd Hunt and his law firm Walter & Haverfield LLP be hired at the rate of \$225 per hour and \$180 per hour for his associate attorneys for a total cost not to exceed \$2,500, for the purpose of advising the Board of Zoning Appeals as to the proper process to be followed in dealing with conditional use applications. Mr. Dickinson seconded the motion and it passed.*

Mr. Machnics explained that the BZA upheld his judgment regarding the Palladino property. A permit is needed for the second residence on the Palladino property.

FIRE DEPARTMENT: Chief Frazier reported that a firefighter suffered a concussion and other injuries from a fall at the Fire-Rescue Station.

FIRE DEPARTMENT: BURNING BAN: The Ohio Environmental Protection Agency rescinded all permits for outside burning due to the drought. No outside burning is permitted in Russell Township currently.

POLICE DEPARTMENT: The Tour de Metz fundraising bike ride has requested permission to spray chalk in the streets to mark the route. Mr. Layne and Chief Carroll do not have objections to the application of chalk on the roads.

POLICE DEPARTMENT: DRUG DROP OFF BOX: Chief Carroll received a grant to install a prescription drug drop box in the lobby of the Police Station. The drop off box is secure and no questions will be asked. Prescriptions that are no longer needed can be deposited in the box. Liquids are not accepted. This drop off box will make homes safer and landfills cleaner. The contents will be taken to the DEA a couple of times each year.

RUSSELL FIRE-RESCUE STATION

JULY 18, 2012

POLICE DEPARTMENT: ACCEPT DONATION: *Mr. Madden made the motion, based on the Fiscal Officer's recommendation, that the Board of Trustees accepts the \$100.00 donation to the Police Department. Mr. Dickinson seconded the motion and it passed.*

Mr. Madden made the motion to approve the use of the \$100.00 donation for the Police Department's coffee fund. Mr. Dickinson seconded the motion and it passed.

MAINTENANCE DEPARTMENT: *Mr. Gallagher reported that an employee has sustained injuries from an accident while he was on vacation. He is expected to be out of work for a long time. The Maintenance Department building is being sided again. The project is expected to be completed by the end of the week. The roofers had to slow down due to the intense heat.*

FUEL TANK: *TRC is removing the fuel tank from the old bus garage site. The tank is expected to be gone next week. The trailer has already been removed from the site.*

ROAD DEPT: ROAD LEVY RENEWAL LEVY: *Mr. Madden made the motion to approve Resolution 2012-7: A Resolution declaring it necessary to levy a tax in excess of the ten mill limitation. This levy is a five year renewal levy of an existing 1.8 mill levy. Mr. Dickinson seconded the motion and it passed.*

INDUSTRIAL APPRAISAL ON-SITE INSPECTION: *Mr. Madden made the motion to approve the expenditure of \$3,725.00 to Industrial Appraisal Company for an on-site inspection and certified appraisal of Township buildings & structures, permanent fixtures, machinery, & equipment for the purpose of establishing current insurance valuation. Mr. Dickinson seconded the motion and it passed.*

ZONING RESOLUTION AMENDMENTS 1-5:

PUBLIC HEARING 1: *Mr. Madden made the motion to open the Public Hearing on the Zoning Amendment 2012-1. Mr. Dickinson seconded the motion and it passed. A brief discussion was held. Mr. Madden made the motion to close the Public Hearing on the Zoning Amendment 2012-1. Mr. Dickinson seconded the motion and it passed.*

ZONING AMENDMENT 2012-1: *Mr. Madden moved to adopt the recommendations of the Russell Township Zoning Commission, and adopt Zoning Amendment 2012-1. Mr. Dickinson seconded the motion and it passed.*

PUBLIC HEARING 2: *Mr. Madden made the motion to open the Public Hearing on the Zoning Amendment 2012-2. Mr. Dickinson seconded the motion and it passed. A brief discussion was held. Mr. Madden made the motion to close the Public Hearing on the Zoning Amendment 2012-2. Mr. Dickinson seconded the motion and it passed.*

ZONING AMENDMENT 2012-2: *Mr. Madden moved to adopt the recommendations of the Russell Township Zoning Commission,*

RUSSELL FIRE-RESCUE STATION

JULY 18, 2012

and adopt Zoning Amendment 2012-2. Mr. Dickinson seconded the motion and it passed.

PUBLIC HEARING 3: *Mr. Madden made the motion to open the Public Hearing on the Zoning Amendment 2012-3. Mr. Dickinson seconded the motion and it passed. A brief discussion was held. Mr. Madden made the motion to close the Public Hearing on the Zoning Amendment 2012-3. Mr. Dickinson seconded the motion and it passed.*

ZONING AMENDMENT 2012-3: *Mr. Madden moved to adopt the recommendations of the Russell Township Zoning Commission, and adopt Zoning Amendment 2012-3. Mr. Dickinson seconded the motion and it passed.*

PUBLIC HEARING 4: *Mr. Madden made the motion to open the Public Hearing on the Zoning Amendment 2012-4. Mr. Dickinson seconded the motion and it passed. A brief discussion was held. Mr. Madden made the motion to close the Public Hearing on the Zoning Amendment 2012-4. Mr. Dickinson seconded the motion and it passed.*

ZONING AMENDMENT 2012-4: *Mr. Madden moved to adopt the recommendations of the Russell Township Zoning Commission, and adopt Zoning Amendment 2012-4. Mr. Dickinson seconded the motion and it passed.*

PUBLIC HEARING 5: *Mr. Madden made the motion to open the Public Hearing on the Zoning Amendment 2012-5. Mr. Dickinson seconded the motion and it passed. A brief discussion was held. Mr. Madden made the motion to close the Public Hearing on the Zoning Amendment 2012-5. Mr. Dickinson seconded the motion and it passed.*

ZONING AMENDMENT 2012-5: *Mr. Madden moved to adopt the recommendations of the Russell Township Zoning Commission, and adopt Zoning Amendment 2012-5. Mr. Dickinson seconded the motion and it passed.*

COMMENTS WERE TAKEN FROM THE PUBLIC

TRUSTEE GOALS: The Trustee goals are a work in progress. The Trustees are asked to contribute their comments and suggestions.

LAKE ERIE PROTECTION FUND GRANT: The Lake Erie Protection Fund Grant was not successful. Mr. Madden explained that the Township got good feedback and will be in touch with Chagrin River Watershed Partners about reapplying for the grant. More specific information will be included in the application next time.

ALCOHOL PERMIT: Chief Carroll reported that the alcohol permit for Circle K has not caused any problems. There is no need to object to the renewal of the permit.

ANNOUNCEMENTS: The next regular Trustees' meeting will be held at 7:00 p.m., Wednesday, August 1st, in the Russell Township Fire-Rescue Department.

RUSSELL FIRE-RESCUE STATION

JULY 18, 2012

Recycling events:

Motor Oil Recycling: resumes first Saturdays, 8 a.m. -
10 a.m., April thru October

E-Waste Collection: August 11th, 9 a.m. - noon, Merritt
Rd, Chardon

PURCHASE ORDERS: were approved for:

Number	Purpose	Amount
108-2012	Replaces PO 97 wrong vendor	\$ 5,193.90
109-2012	Revise & update Policy Manual	6,500.00
110-2012	Install NVR & IP cameras Westwood Sch	17,329.00

Bills were approved as presented and drawn for same.

*Upon the motion of Mr. Madden and seconded by Mr. Dickinson
the meeting adjourned at 7:53 p.m.*

James Dickinson, Chairman

Gerri Heck, Fiscal Officer
Recorded by: M. Palmer