

RUSSELL FIRE-RESCUE STATION

AUGUST 4, 2011

Chairman James Dickinson called the meeting to order at 7:02 p.m. Trustees James Mueller and Kristina Port were present. Mr. Dickinson welcomed Cemetery Administrator Mary Mobilia and the guests.

The Pledge was said.

MONTHLY REPORTS: *Ms. Port made the motion to accept the June, 2011 monthly departmental report from the Zoning Department. Mr. Mueller seconded the motion and it passed unanimously.*

MONTHLY REPORT: *Mr. Mueller made the motion to acknowledge receipt of the July, 2011 monthly departmental report from the Maintenance and Police Departments. Ms. Port seconded the motion and it passed unanimously.*

FISCAL OFFICER - FUNDS TRANSFER: Mr. Dickinson explained that a fund transfer is necessary within the Fire Fund in order to pay for repairs to the tanker, which recently broke. Mr. Mueller moved to approve Resolution 2011-09 authorizing the following transfer of funds within the Fire Fund: \$20,000.00, from Motor Vehicles (Secondary Vehicles), line item 2111-760-750-0050 to Repairs and Maintenance (Vehicles/Equipment repairs), line item 2111-220-323-0001. Ms. Port seconded the motion and it passed unanimously.

COMMENTS WERE TAKEN FROM THE PUBLIC

RIVERVIEW CEMETERY ISSUE: Mary Mobilia, Administrator of Township Cemeteries, presented a chronological timeline report regarding the history of Lot 68 in Riverview Cemetery. Ms. Mobilia explained that several years ago, Christine Lockmiller, a descendant of the family that originally purchased the family lot, sent a letter regarding the placement of two of her ancestors within Lot 68 of the Riverview Cemetery. Ms. Mobilia further explained, that several years ago, Mrs. Lockmiller requested that her mother, Euphermia Collins, and her Aunt, Janet Forrest, be moved to other plots in Lot 68, due to the fact that the plots are in the aisle surrounding Lot 68. The above mentioned chronological timeline report lists the documentation and correspondence regarding Lot 68. A discussion was held regarding Christine Lockmiller's request to move her mother and aunt to different plots within Lot 68. It was determined that Ms. Mobilia will compose a letter to Christine Lockmiller, proposing that the Trustees would agree to expand Cemetery Lot 68 to allow for more room around the two plots buried near the aisle. The Trustees requested that the letter explain to Mrs. Lockmiller that if she chooses to have the two above mentioned plots moved within Lot 68, the Township will be responsible for the excavation, and Christine Lockmiller will be responsible for all other expenses. Ms. Mobila agreed to compose a letter and present it to the Trustees for their review.

COMMUNICATIONS ADVISOR: A discussion was held regarding hiring a Communications Advisor. The Trustees agreed it is necessary for the Trustees to review several resumes and search for a candidate with good writing style and journalism credentials.

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REQUEST FOR USE OF TOWN HALL: *Mr. Mueller made the motion to grant permission for the Historical Society to use the Town Hall on August 9, 2011, subject to Township rules and regulations. Ms. Port seconded the motion and it passed unanimously.*

ANNOUNCEMENTS:

The Historical Society will host "Pie Nite", a presentation at the Historical Town Hall on Tuesday, August 9, 2011, at 7:00 p.m. Impersonator John Kolar, of Geauga Park District, will present early Russell settler James Watt. All in attendance will be treated to some of the best pies in town.

The next regular Trustees' meeting will be held at 7:00 p.m., Wednesday, August 17, in the Russell Township Fire-Rescue Department.

PURCHASE ORDERS: were approved for:

Number	Purpose	Amount
133-2011	Replace rear springs on Mack #47	\$ 1,200.00
134-2011	Annual HazMat membership fee	\$ 3,500.00
135-2011	Lifepak Express AED	\$ 1,335.00

Bills were approved as presented and drawn for same.

Upon the motion of Mr. Mueller and seconded by Ms. Port the meeting adjourned at 8:14 p.m.

Respectfully submitted,

James Dickinson, Chairman

Gerri Heck, Fiscal Officer
Recorded by: J. Paullin