

FIRE RESCUE STATION

August 20, 2008

The Chairman James Dickinson called the meeting to order at 7:03 p.m. Trustees Jim Mueller and Kristina Port were present. Mr. Dickinson welcomed guests, and Department Head: Fire Rescue Dept. Chief John Frazier.

The Pledge was said.

MINUTES: Ms. Port moved to accept the minutes of August 6, 2008 as circulated. Mr. Mueller seconded the motion and it passed unanimously.

MONTHLY REPORTS: Mr. Mueller moved to accept the July 2008, Monthly Departmental Reports. Ms. Port seconded the motion and it passed unanimously.

FIRE RESCUE DEPT.: Chief Frazier reported that the Department has received a grant from the Department of Homeland Security for \$28,728. The Township has to match a 5 percent of the grant. This money will be used to purchase new hose and nozzles.

Next year the Fire-Rescue Dept. will have to change from analog radio equipment to digital. Chief Frazier estimates it will cost about \$166,000. He said the Police Department would need to change also. He estimates it will cost the Police Dept. approximately \$40,000. Lake County changed to digital five years ago and Cleveland changed to digital two years ago. Chief Frazier discussed the state and federal grants his department has received over the past five years. Dominion East Ohio gave the Fire Rescue Dept. for \$3,500 to cover half the cost of special training for Lieutenant Jim Bell. The Fire Departments in Geauga County under the name of the County Commissioners have applied for a grant to study regionalism of the Fire Departments.

WEB SITE: Ms. Palmer reported that there were two responsive replies to her request for proposals, Banshee Computing and JPT. Banshee would require no new software purchase, but the township would have to use Banshee's user interface. Banshee would do a more extensive web site update, but would have a lower training expense. JPT would require more township personnel time, but the web site update would be less expensive. JPT would allow the township not to be tied to one company. Both are Russell residents and can do surveys and an e-mail newsletter.

Mr. Mueller moved that based on Melissa Palmer's recommendation that an amount not to \$5,000 be approved to JPT for the development and maintenance of the Township web site. Ms. Port seconded the motion and it passed unanimously.

LEGAL COUNSEL: Mr. Dickinson explained that because of an on going personnel matter it was necessary to increase the hours for Stephen Sferra and his law firm Littler Mendelson. Ms. Port made the motion that it is advisable and necessary in order to insure the proper representation of Russell Township, that additional legal counsel be retained pursuant to O.R.C. 309.09B, and that attorney Stephen Sferra and his law firm Littler Mendelson P.C. represent it in the proceedings regarding the Police Department personnel matter

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at the rate of \$220.00 per hour not to exceed \$5,000.00. Mr. Mueller seconded the motion and it passed unanimously.

ROAD PROJECT: A letter was received from the Geauga County Engineer informing the township that because of asphalt binder cost adjustments allowed by the current contraction provisions there will be a huge increase for the road repaving projects. The township legal counsel has informed the Township that this increase is allowable. *Ms. Port moved to approve a \$45,000 increase to the Braeburn Lane and Russell Lane Road Paving Project because of a materials price increase. This action is approved by the Assistant County Prosecutor. Mr. Mueller seconded the motion and it passed unanimously.*

PUBLIC COMMENTS: Comments were taken from the public.

TELISYS: Mr. Don Shoemaker of the Telisys Communications Consultants was present. Mr. Shoemaker answered some questions and then said he had said all he had to say. Ms. Port felt that the Police and Fire Departments already had new systems. She wondered if the gain was worth the expense. Mr. Dickinson suggested the Telisys proposal be tabled. He would contact the West Geauga Superintendent to discuss optic fiber cable. He would also contact legal counsel to find if the cable contract obligates Time Warner to connect the new Fire Station and new Police Station to the fiber optics.

WASTE WATER SYSTEM: Mr. Dickinson reported he had received five different options from Hess & Associates for waste water lines. Option one is a gravity from east side of S.R. 306 to existing sewer plus pump station at the Administration Building. Option two is a gravity sewer from existing manhole to Administration Building along the front of the gas station. Option 3 is gravity sewer from existing manhole to the Administration Building. Option four a gravity sewer along the front of the gas station with an Administration Building pump station. Option 5 A gravity sewer from an existing manhole to the Administration Building along the front of the gas station. This option had two phases. Estimated costs ranged from \$134,580 to \$167,992. Mr. Dickinson would like to arrange a meeting with property owners on the north side of State Route 87, Mr. Hess and Mr. Saikaly, Geauga County Water Resources Department Director. It was discussed that actual construction would not be started until next spring.

Ms. Port thanked Melissa Palmer for preparing the "Project Tickler List"

ANNOUNCEMENTS: The next regular Trustees' meeting will be held on Wednesday, September 3, 2008 at 7:00 p.m. in the Fire-Rescue Station.

EXECUTIVE SESSION: *Mr. Mueller made the motion to move into executive session for the purpose of discussing the compensation of public employee. Ms. Port seconded the motion and it passed unanimously. The meeting moved into executive session at 8:47 p.m. Upon motion of Mr. Mueller, seconded by Ms. Port the meeting moved into regular session 9:20 p.m.*

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August 20, 2008

PURCHASE ORDERS: were approved for:

Number	Purpose	Amount
147-2008	Chip Seal of Various Roads	\$60,300.00
148-2008	Paving of Various Roads	260,752.00
149-2008	Equipment Rental	6,680.00
150-2008	Mobile EMS Reporting Software & Main.	2,005.00
151-2008	Thinkpad Tblet. PC	2,360.00
152-2008	Heating/Cooling System Repair	1,430.00
153-2008	Front Grill Insert	411.75
154-2008	Removal Limbs & Trees	1,850.00

Bills were approved as presented and drawn for same.

Upon the motion of Mr. Mueller and seconded by Ms. Port the meeting was adjourned at 9:34 p.m.

Respectfully submitted,

Jim Dickinson, Chairman

Gerri Heck, Fiscal Officer