

RUSSELL TOWN HALL

SEPTEMBER 5, 2007

Chairman James Dickinson called the meeting to order at 7:00 p.m. Trustees Jim Mueller and Greg Studen were present.

**MINUTES:** *Mr. Studen made the motion to approve the minutes of the August 15, 2007, meeting, as presented. Mr. Mueller seconded the motion and it passed unanimously*

**MONTHLY REPORTS:** *Mr. Mueller moved to acknowledge receipt of the August 2007, monthly department reports. Mr. Studen seconded the motion and it passed unanimously.*

**MONTHLY REPORTS:** *Mr. Mueller moved to accept the July 2007, monthly department reports. Mr. Studen seconded the motion and it passed unanimously.*

**ROAD DEPARTMENT - DINES ROAD:** Next year Geauga County will be replacing the bridge located on Dines Road near the Garbo property. Mr. Layne said the County would like to know if the Township wanted to consider taking the hill down near bridge because of a sight issue. At this time there is no pricing on the project. Mr. Studen said it is something to consider. This road has a lot of blind spots. The banks at this particular hill are already quite steep. Mr. Layne said as he learns more about the project he will pass it on to the Trustees.

**CHIP AND SEAL:** The Township has received notice of a price reduction of \$1,616.60 on the 2007 chip and seal project. Mr. Layne said the project came out real well this year. *Mr. Mueller moved to accept change order number 1, on the chip seal of various roads in Russell Township. Change order number 1 revises contract RUS-CS-07, with a net decrease of (\$1,616.60), as recommended by the Geauga County Engineer. Mr. Studen seconded the motion and it passed unanimously.*

**SANTILLI AGREEMENT:** Mr. Santilli's property located on Fox Hills Drive has a water problem. An engineering company he has hired, suggested that the lowering of the road culvert would help remedy the problem. Mr. Santilli will pay for the culvert pipe and the Township will install the pipe. Mr. Studen said the Township will basically have control of the project and there is no guarantee that this will solve the water problem on Mr. Santilli's property. *Mr. Studen moved to approve an Agreement with Michael Santilli, Russell Township, Ohio, for the replacement of the culvert pipe under Fox Hills Drive, adjacent to Mr. Santilli's property at 13733 Fox Hills Drive. Mr. Mueller seconded the motion and it passed unanimously.*

**DONATION:** The Russell Civic Club has made a \$150 donation to the Road Department. Mr. Layne said this was a nice donation and was appreciated. *Mr. Mueller moved that the Board of Trustees accept the donation of \$150.00 to the Road Department from the Russell Civic Club. Mr. Studen seconded the motion and it passed unanimously.*

**ZONING:** Zoning Inspector Ric Machnics said he had nothing to report. There have been only two housing starts this year in Russell Township.

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There was discussion of the progress on the Rivendell Subdivision Restoration Plan. Roy Podojil, chairman of the Russell Park Commission, is watching this project.

**POLICE DEPT.:** Chief Carroll reported that everything is going well on the Police Station. The walls are starting to go up.

Chief Carroll presented a proposal for an agreement for the formation of the Valley Enforcement Group Council of Governments. A Council of Governments would allow the Valley Enforcement Group to have property and equipment in its name. Russell Township will need to pass a resolution if they wish to participate. Chief Carroll asked the Trustees to read over the agreement so they can act on it at the next regular meeting.

The new computer equipment and software has been installed and is working well.

**PUBLIC HEARING AMENDMENT 2007-03:** *Mr. Studen made the motion to open the Public Hearing on Zoning Amendment 2007-03. Mr. Mueller seconded the motion and it passed unanimously.*

The Public Hearing was opened at 7:30 p.m. Mr. Dickinson explained that this amendment merely removes numbering in the definition section. There were no comments from the public.

*Mr. Mueller made the motion to close the Public Hearing on Zoning Amendment 2007-03. Mr. Studen seconded the motion and it passed unanimously.*

The Public Hearing was closed at 7:32 p.m.

*Mr. Mueller made the motion to accept the recommendation of the Zoning Commission and adopt Amendment 2007-03 by the Russell Township Trustees per the attached resolution. Mr. Studen seconded the motion and it passed unanimously.*

**MAINTENANCE DEPT.:** Mr. Gallagher reported that he had checked with the O.D.O.T. about the placement of the earth mounds on the old B.P. property and it had taken them three weeks to get back to him. They indicated the mounds were okay, but asked that the corner sign be taken down. Mr. Gallagher has checked with zoning concerning the parking spots. There will be about ten to twelve spots.

Mr. Dickinson asked Mr. Gallagher to address Mr. Campbell's concerns about the recycling center parking lot. Mr. Gallagher said until a decision is made about the property he did not want to do anything permanent with the parking lot, as it would be an expensive project. He has had no other complaints about the parking lot. There will be some patching done before the end of the year. Mr. Campbell felt it should be patched and some plan made. Mr. Studen explained that some determination of the sewer project had to be made. Mr. Saikaly, director of the Department of Water Resources is now trying to determine if landowners on the north side of State Route 87 are interested in joining the project.

**COMMENTS WERE TAKEN FROM THE PUBLIC.**

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**POLICE STATION:** Mr. Studen said things are moving along. They expect to have the shell of the building completed by the end of October and the paving done before the end of the paving season. The detention basin is being connected to the Hitching Post ditch and this will alleviate any water run off.

**DECLARATION OF RESTRICTIVE COVENANTS:** Mr. Studen explained that the Geauga Soil and Water Conservation District requires a Declaration of Restrictive Convents for Inspection and Maintenance for treatment and maintenance of the detention basin behind the new Fire and Police Stations. The detention basin was expanded to cover the water run off for the entire property. This document is similar to a previous document and has been reviewed by the Prosecutor. *Mr. Mueller moved to accept the Declaration of Restrictive Covenants for Inspection and Maintenance for the detention basin facility on the Fire-Rescue and Police Stations property, in accordance with the Plan Review received from Geauga Soil and Water Conservation District, regarding the site development for the construction of the Police Station. Mr. Studen seconded the motion and it passed unanimously.*

**ANNOUNCEMENTS:** Mr. Dickinson announced that Russell Readiness Day, sponsored by the Russell Auxiliary Force, would be held on Sunday, September 9, 2007, at the Fire-Rescue Station. The next regular Trustees' meeting will be held on Wednesday, September 19, 2007, at 7:00 p.m. at the Historic Town Hall. Training for House Bill 9, Public Records Bill, will be October 24, 2007, from 2:00 P.M. to 5:00 P.M.

**EXECUTIVE SESSION:** *Mr. Mueller made the motion to move into executive session for the purpose of collective bargaining and the employment and compensation of public employees. Mr. Studen seconded the motion and it passed unanimously. The meeting moved into executive session at 8:11 P.M. with Road Superintendent Gene Layne and Police Department Chief Tim Carroll. Mr. Mueller made and Mr. Studen seconded a motion to move out of executive session. The meeting reconvened into regular session at 9:05 p.m.*

**POLICY - PERSONNEL POLICY MANUAL:** *Mr. Mueller moved to approve in the Township Personnel Policy the change to Section 6.2 Vacation. Mr. Studen seconded the motion and it passed unanimously.*

*Mr. Studen made the motion that any employee who has accumulated more than the 240 hours of vacation time as of September 1, 2007, will have until September 1, 2010 to:*

- 1. Use said vacation time - or*
- 2. Have the township purchase time back at the rate of 80 hours per year.*

*Mr. Mueller seconded the motion and it passed unanimously.*

**PURCHASE ORDERS:** were approved for:

Number	Purpose		Amount
172-2007	Replace Damaged Bronze Marker	\$	455.00
173-2007	Misc. Station Supplies	\$	690.35

## TOWNSHIP TRUSTEES

REGULAR

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174-2007	Fire Safety Procust For Readiness Day & L.N.T.B. Program	\$	400.00
175-2007	Roadside Markers for Dry Hydrants	\$	565.37
176-2007	Safety Info For Readiness Day	\$	452.70
177-2007	Computer Maint. and Website Changes	\$	3,000.00
178-2007	Leads Contract	\$	240.00
179-2007	Uniform Allow. Charges	\$	2,090.00
180-2007	Federal and State Employment Posters	\$	222.79
181-2007	Preparation of Mailing	\$	700.00
182-2007	CD Drive For Powerspec Computer	\$	50.00
183-2007	Charge For Flier	\$	600.00
184-2007	Charge for Curbside Collection	\$	20,000.00
185-2007	Radios/Mics/Antennas/Power Supply	\$	2,79.00
186-2007	Removal of Dead Trees on Various Roads	\$	2,000.00
187-2007	Front Truck Shield, Side Boards & Window Channels	\$	570.00
188-2007	Repair HVAC System	\$	852.36

Bills were approved as presented and drawn for same.

Upon the motion of Mr. Studen and seconded by Mr. Mueller the meeting was adjourned at 9:12 p.m.

Respectfully submitted,

James Dickinson, Chairman

Gerri Heck, Fiscal Officer