

RUSSELL FIRE-RESCUE STATION

SEPTEMBER 5, 2012

Chairman James Dickinson called the meeting to order at 7:00 p.m. Trustees Jim Mueller and Justin Madden were present. Chief Frazier was also present.

MINUTES: *Mr. Madden made the motion to accept the minutes of the Regular Meeting held on July 18, 2012, as presented. Mr. Mueller seconded the motion and it passed unanimously.*

MINUTES: *Mr. Madden made the motion to accept the minutes of the Regular Meeting held on August 15, 2012, as presented. Mr. Mueller seconded the motion and it passed unanimously.*

MONTHLY REPORTS: *Mr. Mueller made the motion to accept the July 2012 monthly departmental reports from the Fire, Police, Maintenance, Road, & Zoning departments. Mr. Madden seconded the motion and it passed unanimously.*

MONTHLY REPORTS: *Mr. Madden made the motion to acknowledge receipt of the August 2012 monthly departmental reports from the Fire, Police, Maintenance, Road, & Zoning departments. Mr. Mueller seconded the motion and it passed unanimously.*

ADVANCED BOND REFUNDING: *Mrs. Heck reported that she had two proposals and estimates from companies that agreed to handle the Township's bond refunding at a lower interest cost. The Trustees discussed the situation and Mr. Mueller expressed his confidence in Mike Prcela, of Piper Jaffrey & Co. Mr. Madden explained that Mr. Prcela is a seasoned veteran and handled the bonds for the Township previously. Mr. Mueller made the motion to retain Piper Jaffray & Co. to handle the advanced bond refunding project. Mr. Madden seconded the motion and it passed unanimously. The Township should expect to receive a sample resolution from Mr. Sharb.*

2013 BUDGET AMOUNTS & RATES: *Mr. Mueller moved to approve Resolution 2012-8: a resolution accepting the amounts and rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the County Auditor. Mr. Madden seconded the motion and it passed unanimously.*

2012 ROAD PROJECTS: CHANGE ORDER APPROVAL: *Mr. Mueller made the motion to approve Change Order No. 1 and Final to the 2012 Cement Stabilization &/or Asphalt Resurfacing of Various Roads submitted by Ronyak Paving, Inc. Mr. Madden seconded the motion and it passed unanimously.*

2012 ROAD PROJECTS: PAYMENT APPROVAL: *Mr. Madden made the motion to approve the second & final payment for the 2012 Asphalt Resurfacing Program in the amount of \$281,982.28 submitted by Ronyak Paving, Inc. Mr. Mueller seconded the motion and it passed unanimously.*

ZONING COMMISSION: LUGP SURVEY CONTRACT: *Mr. Dickinson explained that on August 22nd, the Zoning Commission met to discuss hiring a consultant for the resident survey that will take place in conjunction with the revision of the Land Use Guide Plan. The Zoning Commission hired Cleveland State University to perform the survey, prepare a booklet, and make two public presentations. Mr. Madden made the motion to approve the contract document for the Land Use Guide Plan*

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Resident Survey, dated September 4, 2012, in the amount of \$22,084.00, with Cleveland State University. Mr. Mueller seconded the motion and it passed unanimously. Mr. Mueller explained that the courts require a basis of support from the community to support Township zoning resolutions. Mr. Dickinson stated that the resident survey must be good quality so that it can stand up in court if challenged. The survey will go out to residents in November 2012. The Prosecutor's Office has already approved the contract.

HEMLOCK POINT ROAD: Mr. Dickinson read aloud the letter from the County Commissioners to County Engineer Mr. Bob Phillips. The Commissioners agreed that 1.25 miles of Russell Road will be returned to the County. In addition, 1.128 miles of Hemlock Road and 1.32 miles of Hemlock Point Road will be returned to the Township.

WGCJRD VACANCY: The Trustees agreed to extend and re-advertise the vacancy on the West Geauga Community Joint Recreation District Board. Letters of application and resumes will be accepted through October 15th. In the first vacancy advertising time period only one letter of application was received. The applicant is very impressive, but the Trustees hope to receive more letters from potential candidates.

TRUSTEE GOALS FOR 2013: Mr. Dickinson distributed his recommended goals for 2013. He asked that the other Trustees be prepared with their recommendations at the next meeting.

CRWP GRANT: Mr. Madden announced that Chagrin River Watershed Partners (CRWP) had applied for and received a \$30,000 grant from the Great Lakes Commission's Great Lakes Basin Program for Erosion and Sediment Control. The Great Lakes Basin grant will provide \$25,000 for streambank stabilization on private property on Griswold Creek. The Lake Erie Protection Fund (LEPF) will decide on Russell Township's grant application for \$15,000 on September 19th. Only a Township was eligible to apply for the LEPF funds. The grant, if approved, will not provide for any specific improvement measures on private property. The LEPF grant application is for survey and study only.

COMMENTS FROM THE PUBLIC

PROPERTY INSURANCE: This issue was tabled until the next regular meeting in the hopes that the insurance representative from OTARMA will be present with a proposal.

REQUEST FOR USE OF TOWN HALL: *Mr. Madden made the motion to grant permission for the Hackamore Woods Homeowners Association to use the Town Hall on September 20, 2012, subject to Township rules and regulations. Mr. Mueller seconded the motion and it passed unanimously.*

WESTERN RESERVE LAND CONSERVANCY (WRLC) STEWARDSHIP LETTER: Mr. Dickinson read aloud the letter from Mr. Pete McDonald, WRLC, regarding the condition of the Upper Chagrin Preserve. The letter requested actions that include sign installation, neighbor visits, and a letter regarding the hunting camp that remains on the property. Mr. Dickinson will draft the

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requested letter. Chief Carroll is asked to look into the signage for the Upper Chagrin Preserve, and also for the engine brake signs at the Township line.

ANNOUNCEMENTS: The next regular Trustees' meeting will be held at 7 p.m., Wednesday, September 19th, in the Russell Township Fire-Rescue Department.

The Trustees commended Chief Frazier and Russell Fire-Rescue Department members for their participation in an event at the Geauga County Fair last week. A life was saved due to the quick and professional actions of the Russell Fire-Rescue team. Chief Frazier reported that he has seen a patient restored to consciousness after a heart attack only 6 times in his whole career.

PURCHASE ORDERS: were approved for:

Number	Purpose	Amount
123-2012	Removal of dead tree	\$ 200.00
124-2012	Retro-commissioning of HVAC (grant)	4,087.80
125-2012	Centerline striping, Pekin	3,838.38
126-2012	Replace 347' guardrail, Hillbrook	10,964.00
127-2012	Guardian fullface scuba masks	4,130.76
128-2012	Command cabinet, new medic car	2,929.99
129-2012	Service agreement, generator	570.00
130-2012	2010-2011 Audit Fees	6,000.00
131-2012	Tractor tires	220.00
132-2012	Job descriptions, August retainer	737.50
133-2012	Job descriptions, expenses	3,937.50
134-2012	Annual retainer	1,925.00
135-2012	VOID	
136-2012	Web hosting, Fire/EMS reporting	3,580.00
137-2012	Outfit paramedic vehicle	11,071.16

Bills were approved as presented and drawn for same.

EXECUTIVE SESSION: Mr. Madden made the motion to move into executive session to consider the appointment and compensation of public employees, pursuant to O.R.C. 121.22(G)(1). Mr. Mueller seconded the motion and it passed unanimously.

The meeting moved into executive session at 8:00 p.m.

Mr. Mueller made the motion to return to regular session. Mr. Madden seconded the motion and it passed unanimously.

The meeting moved into regular session at 9 p.m.

Upon the motion of Mr. Mueller and seconded by Mr. Madden the meeting was adjourned at 9:01 p.m.

James Dickinson, Chairman

Gerri Heck, Fiscal Officer
Recorded by: M. Palmer