

FIRE RESCUE STATION

September 17, 2008

The Chairman James Dickinson called the meeting to order at 7:05 p.m. Trustee Kristina Port was present. Mr. Dickinson welcomed guests, Fire Rescue Chief John Frazier and Police Chief Tim Carroll.

The Pledge was said.

MINUTES: Ms. Port moved to approve the minutes of September 3, 2008 as presented. Mr. Dickinson seconded the motion and it passed unanimously.

MONTHLY REPORTS: Ms. Port moved to accept the August 2008, Monthly Departmental Reports. Mr. Dickinson seconded the motion and it passed unanimously.

METZENBAUM SCHOOL LEVY: Carol Brill, Assistant Superintendent of Metzenbaum School, was present to discuss the Metzenbaum 3.3 mill renewal levy that will be on the ballot this November. This is a renewal of an existing levy, but they are asking that it be continuing. Metzenbaum services approximately 650 people from birth through life. They provide vocational training and residential care.

FIRE-RESCUE DEPT.: Chief Frazier reported that the extreme winds from Hurricane Ike on Sunday evening generated many emergency calls. The Fire Dept. Auxiliary took over the dispatch from the Sheriff's office at 7:45 p.m. till around midnight. The Department made 33 runs on Sunday evening. The Road Superintendent sent out a crew to help clear trees from the roadways along with the Fire Dept. personnel. There are still some roads closed and areas without electrical power.

DEPLOYMENT OF RESCUE EQUIPMENT AND PERSONNEL: The Emergency Management Assistance Compact (EMAC) and the Intrastate Mutual Aid Compact (IMAC) were discussed. These agreements would take care of the paperwork if personnel or equipment were needed in a disaster area. There would be re-imbusement for expenses. It would be at the Fire Rescue Dept. Chief's discretion if there were a response to a request. Ms. Port said since there is mutual aid with surrounding communities there would have to be recognition of what equipment would not be available for them. Chief Frazier said only Township Fire Departments could respond to the EMAC or IMAC. She suggested that action on this proposal be tabled.

The Fire Rescue Dept. has received a \$4,520 grant from Fireman's Insurance Fund for the purchase of a respirator.

OIL AND GAS DRILLING MEETING: Mr. Dickinson and Ms. Port discussed a meeting they attended conducted by State Senator Grendell. The purpose of the meeting was to inform Mr. Niehaus sponsor of H.B. 278 of the difficulties caused by gas and oil drilling in this area.

POLICE DEPT.: Chief Carroll reported that there were a lot of trees and wires down because of the storm, but everything was handled well. The Chief and Sergeant McDermott went to Columbus for "Click It or Ticket It" program. They did not

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win the car, but won a radar unit.

INSURANCE: Insurance representatives Ben Sutton Sr. and Ben Sutton Jr. were present. The insurance needs to be renewed by October 1. The current insurance carrier Arrowhead/Fireman Insurance has proposed a policy for an amount of \$43,861, down from approximately \$45,000 last year.

The Sutton Insurance Agency is recommending a new carrier called The Ohio Plan. This group is made up of about 600 public entities and has been operating since 1988. This is a self-insured plan, when it goes beyond a certain level they have A rated insurance companies backing them. The Ohio Plan will allow increased coverage with lower premiums. *Ms. Port made the motion to approve the new Ohio Plan insurance policy as submitted by Sutton Insurance Agency for an amount of \$38,299 for a period from October 1, 2008 to October 1, 2009. Mr. Dickson seconded the motion and it passed unanimously.*

PEKIN ROAD: The resolution proposing to cooperate with Russell Township for the resurfacing of Pekin Road has been received from Newbury Township. *Ms. Port moved that the Russell Township Board of Trustees adopt Resolution 2008-13 to accept Newbury Township Resolution 2008090302 as a basis for proceeding with the improvement to Pekin Road. Mr. Dickinson seconded the motion and it passed unanimously.*

TRANSFERS: Ms. Port moved that the Russell Township Board of Trustees adopt Resolution 2008-14 to:

Transfer within the Police Fund of \$65,000 from Machinery, Equipment and Furniture, line item 2081-760-740-0000 to Salaries 2081-210-190-0000

\$10,000 from Machinery, Equipment and Furniture, line item 2081-760-740-0000 to P.E.R.S. 2081-210-211-0000

\$5,000 from Machinery, Equipment and Furniture, line item 2081-760-740-0000 to Medicare 2081-210-213-0000

\$10,000 from Machinery, Equipment and Furniture, line item 2081-760-740-0000 to Operating Supplies Gas and Diesel Supplies 2081-210-420-0010 Mr. Dickinson seconded the motion and it passed unanimously.

PUBLIC COMMENTS: Comments were taken from the public.

TIME WARNER: Mr. Dickinson presented a draft of a letter to Time Warner requesting fiber optic cable be extended to the new Fire Station and new Police Station per the contract. Ms. Port suggested the letter be sent to Assistant Prosecutor Rebecca Schlag for her input.

OLD POLICE STATION: Since the proposals for the razing of the old Police Station were above \$25,000 level this project will need to be publicly bid. Specifications will need to be written. The following are proposals to write specifications:

J. Dixon Co.	\$7,160 plus reimbursements
Larsen Architects	\$8,350 plus reimbursements
Hummel Construction	\$9,500

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Mr. Dickinson made the motion to hire the J Dixon Co. to complete the bidding package for the razing of the old Police Station building based on the specifications being completed for the Oct. 1 meeting. Ms. Port seconded the motion and it passed unanimously.

PUBLIC COMMENTS: Comments were taken from the public.

ANNOUNCEMENTS: The next regular Trustees' meeting will be held on Wednesday, October 1, 2008 at 7:00 p.m. in the Fire-Rescue Station. The collection of used motor oil held at the Recycling Center will end in October and will resume in the spring.

Ms. Port reported on her attendance at the West Geauga Communication Committee. Ms. Port announced she is spear heading the resurrection of the Russell Civic Club.

PURCHASE ORDERS: were approved for:

Number	Purpose	Amount
196-2008	Refund of Overpayment	\$ 146.00
197-2008	Rollback Park Commission	11,825.66
198-2008	Water Softener Salt	124.12
199-2008	Audit Expense	4,320.00
200-2008	Trash Removal	745.15
201-2008	Change Order to Chip Seal Project	3,989.06
202-2008	Sign	320.00
203-2008	Professional Services	5,000.00
204-2008	Stop Sticks Kit for 8120	482.75
205-2008	Complete Robotic Total Station	25,343.40
206-2008	Patches & Hats Auxiliary	350.00
207-2008	# 2 Premium Diesel	1,142.60
208-2008	Interview & Interrogation Training	800.00
209-2008	Repair Pressure Tank	1,016.00
210-2008	Heartsaver CPR Provider Cards	25.00
211-2008	Medical Carrying Cases	20.70
212-2008	Rear Spring Work	430.27
213-2008	Phone Repair Due to Storm	350.00

Bills were approved as presented and drawn for same.

Upon the motion of Ms. Port and seconded by Mr. Dickinson the meeting was adjourned at 9:35 p.m.

Respectfully submitted,

Jim Dickinson, Chairman

Gerri Heck, Fiscal Officer