

RUSSELL FIRE-RESCUE STATION

SEPTEMBER 21, 2011

Chairman James Dickinson called the meeting to order at 7:00 p.m. Trustees James Mueller and Kristina Port were present. Mr. Dickinson welcomed guests, and department heads Chief Carroll, Chief Frazier, Jack Gallagher and Gene Layne. The Pledge was said.

**MINUTES:** *Mr. Mueller made the motion to accept the minutes of the regular meeting held on September 7, 2011, as presented. Mr. Dickinson seconded the motion and it passed unanimously.*

**MONTHLY REPORTS:** *Ms. Port made the motion to accept the August, 2011 monthly departmental reports from the Fire, Maintenance, Police, Road, and Zoning Departments. Mr. Mueller seconded the motion and it passed unanimously.*

**FIRE DEPT.: FUEL TANK:** Chief Frazier raised the issue of the fuel tank on the Bus Garage property. Mr. Dickinson asked if the Township wanted the tank or had a use for it. Chief Carroll and Chief Frazier indicated that they would use the fuel tank if it were left behind. No department head indicated an interest in paying for the tank. Mr. Mueller indicated that West Geauga plans to sell the tank. Disposal of the tank will be difficult to accomplish. Ms. Port is concerned that the fuel tank may create an issue with the Good Housekeeping measures for the Townships NPDES permit. Mr. Mueller is not interested in buying the tank. Perhaps the school will consider donating the tank. Mr. Gallagher suggested that if the Township obtained the tank, it should remain where it is currently located. Chief Frazier currently uses approximately one gallon of fuel to get to the fuel tank at the Road Department. Purchasing the Bus Garage tank would not be a worthwhile investment.

**FIRE DEPT.: RESCUE:** Chief Frazier was given a release from HIPPA privacy requirements so that he was able to discuss a recent rescue performed by the Fire-Rescue Department. Two Sheriff's dispatchers, a Russell Police Officer, and Paramedics from Russell Fire-Rescue worked to save a Russell resident and member of the Fire-Rescue Department from a life threatening allergic reaction to multiple yellow jacket stings. A 2 minute and 58 second response time and extremely skilled care saved the life of the patient. The Paramedic on the call is the son of the patient. This rescue is a remarkable one and a credit to the professionalism of all involved.

**FUND TRANSFER:** A fund transfer needs to be made so that funds are available for a vehicle repair. It is expected that a check will be sent by the insurance company, but the bill will need to be paid in the meantime. The Fire-Rescue Squad was disabled recently when an accident occurred at S.R. 87 and S.R. 306. The driver of the other vehicle was cited. The backup squad went on the rescue call. A demo vehicle may be made available to the Fire-Rescue Department for temporary use. The turnaround time is unknown at this time. Ms. Port asked about signal changing devices for the intersection. Chief Frazier explained that the State of Ohio controls traffic signals. He has applied for ARRA grant money for that purpose in the past.

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**POLICE DEPARTMENT:** Chief Carroll participated in the Click-It or Ticket program. The Police Department was awarded a mini HD video camera. The West Geauga High School cheerleaders held a car wash at the Police Station recently. The cheerleaders raised \$625.00. The new landscaping at the Police Station received compliments. The plantings are very attractive additions to the property.

**MAINTENANCE DEPARTMENT:** Mr. Gallagher reported that the telephone company building located on S.R. 306, south of S.R. 87, has had a major problem with flooding. The company is looking for a solution. Mr. Gallagher assisted them so they would not need to dig up the pavement at the old Fire Station. The well that was recently installed at the Administration Building is working perfectly. The rain garden, damaged in the well drilling, will need to be repaired in the spring. It will also be increased in size to encompass the well. The driveway repaving looks good. Mr. Vince Gambino was never called up by FEMA. He was only able to leave work during a specific time window. That window of opportunity has come and gone.

**ROAD DEPARTMENT:** Mr. Layne reported that the road berms were recently scraped because cinders build up over time. Periodic removal of the cinders periodically allows the water to drain off the road more efficiently.

**FISCAL OFFICER: GEAUGA SAFETY COUNCIL:** Mrs. Heck explained that in order to benefit financially from membership in the Geauga Safety Council, workman's compensation incidents would have to be down to one. The Township had only two incidents last year. Although there is no likely financial benefit, Mr. Dickinson found no downside to membership. *Mr. Mueller made the motion to approve Russell Township's membership in the Geauga Safety Council. Ms. Port seconded the motion and it passed unanimously.*

#### **COMMENTS FROM THE PUBLIC**

**LOCKMILLER CEMETERY ISSUE:** Mr. Theodore Lockmiller, son of Christine Lockmiller, spoke to the Trustees about this longstanding cemetery issue. He explained that it has become an issue of money, and that he will bear the costs. He wanted to know who the issuing authority was for setting the locations of the graves. Mary Mobilia has recently become the part-time Cemetery Sexton, while the late Mrs. Joan Dryer held the position for many years. Mrs. Heck explained that the two elderly ladies met with George Frazier and Bob Farrar in the 1980's. The ladies told Bob Farrar that they wanted to be placed in the aisle locations. Twelve grave sites were purchased in the 1940's before vaults were required. Mr. Theodore Lockmiller expressed interest in the deed granting process. Mr. Lockmiller agreed to meet with Mary Mobilia and Susan Baker to address all unresolved issues with the cemetery situation. Options for relocating graves were discussed. Mr. Lockmiller will work on documentation and hopes to get the job done before the snow flies. He plans to attend the second Trustee meeting in October. Mr. Lockmiller hopes the Township will provide him with documentation to say that no other burial (other than perhaps his mother and Peg

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Schutt) will go in. He wishes to know who will go into the final grave.

**NOISE RESOLUTION:** Mr. Thomas Warren asked that the Board act upon a proposed resolution limiting disturbing noises in the Township. Mr. Dale Markowitz, an attorney representing James Kaufman, owner of The Hillbrook Club, was present and said that he was satisfied with the form of the proposed resolution. At a previous meeting Mr. Markowitz suggested three small changes to the resolution. Mr. Dickinson said that he made two of the suggested changes. A discussion then ensued relating to the proposed resolution. *Mr. Mueller made the motion to adopt Resolution 2011-12, a resolution regulating noise within residential areas of Russell Township. Mr. Dickinson seconded the motion.* Ms. Port expressed her reservations about the resolution when hunting occurs on private property. Ms. Port responded that the complaints about noise come from a small pocket of Russell. She stated that the resolution is inconsistent with the community at large. She sees no need for a binding resolution. Mr. Dickinson read the proposed resolution aloud. *After discussion, the motion passed with the vote: Mr. Mueller yes, Ms. Port no, Mr. Dickinson yes.* Chief Carroll requested that a copy of the resolution be given to him for Police Department use.

**2012 GOALS:** Discussion of this topic was tabled until the next meeting.

**BUS GARAGE:** Mr. Mueller spoke recently with Mr. James Russo, Operations Manager of West Geauga Local Schools. Mr. Mueller explained that the Bus Garage was built by the West Geauga School District and never occupied by anyone other than West Geauga. The environmental engineering firm estimated that it would cost approximately \$1,000 to \$1,200 to perform the study on the building. Mr. Dickinson feels strongly that the decision to "respectfully decline" to perform the building survey is legally and morally wrong. The signed lease agreement clearly says that the building is included. Mr. Dickinson will call Mr. Beers to ask to be put on the agenda for the next School Board meeting.

**TIME-WARNER:** The Township recently received a letter from Time-Warner announcing that I-Net and related services would be cancelled. Mr. Dickinson read the letter out loud. Mr. Dickinson will call Marcia Blair to inquire about the dark fiber situation.

**WEST GEAUGA DISTRICT COMMUNICATIONS COMMITTEE:** Ms. Port is currently the representative to the District Communications Committee. She is now unable to attend the meetings. Mr. Dickinson is also unable to attend the meetings. Mr. Mueller agreed to serve as the Board of Trustees representative to the DCC. *Mr. Dickinson made the motion to appoint Mr. Mueller the Township representative to the West Geauga District Communications Committee. Mr. Mueller seconded the motion and it passed unanimously.*

**CHAGRIN RIVER WATERSHED PARTNERS:** Ms. Port attended the quarterly meeting. There is no increase in dues this year.

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CRWP will offer their \$5,000.00 portion of the LEPF grant award to Russell Township.

**WESTERN RESERVE LAND CONSERVANCY:** Mrs. Jean Gokorsch spoke with Ms. Port about signage in the Upland Preserve. The Township may purchase 2" boundary signs for access areas. The signs are made from recycled plastic.

**ANNOUNCEMENTS:** The next regular Trustees' meeting will be held Wednesday, October 5, 2011.

**PURCHASE ORDERS:** were approved for:

Number	Purpose	Amount
147-2011	Closed, vendor info changed	0.00
148-2011	Pipe for dry hydrant	\$ 2,002.69
149-2011	Excavate for dry hydrant	\$ 800.00
150-2011	Paving Riverview Cemetery	\$20,550.00
151-2011	Oil pan for trk #66	\$ 550.00
152-2011	Adult pads (AED)	\$ 128.00
153-2011	Tools for operating hydrant	\$ 811.00
154-2011	Hydrant heads & caps	\$ 429.00

Bills were approved as presented and drawn for same.

*Upon the motion of Mr. Mueller and seconded by Mr. Dickinson the meeting was adjourned at 8:58 p.m.*

James Dickinson, Chairman

Gerri Heck, Fiscal Officer