

FIRE RESCUE STATION

October 1, 2008

The Chairman James Dickinson called the meeting to order at 7:00 p.m. Trustees Jim Mueller and Kristina Port were present. Mr. Dickinson welcomed guests, and Department Heads: Maintenance Superintendent Jack Gallagher, Road Superintendent Gene Layne and Zoning Inspector Ric Machnics.

The Pledge was said.

MINUTES: *Mr. Dickinson moved to accept the minutes of September 17, 2008 as presented. Ms. Port seconded the motion. The vote was Mr. Mueller abstain, Ms. Port yes and Mr. Dickinson yes.*

MINUTES: *Mr. Dickinson moved to accept the minutes of September 20, 2008 as presented. Ms. Port seconded the motion. The vote was Mr. Mueller abstain, Ms. Port yes and Mr. Dickinson yes.*

MONTHLY REPORTS: *Mr. Mueller moved to acknowledge receipt of the September 2008, Monthly Departmental Reports. Ms. Port seconded the motion and it passed unanimously.*

ROAD DEPT.: Mr. Dickinson said the Township should get out information on the road replacement levy. Using the question and answer format developed by Mr. Dickinson Melissa Palmer has printed a piece of literature. She has contacted a company about the printing and mailing of the literature. Mr. Layne suggested a "lit. drop" to save on the mailing cost. Mr. Layne will get together a campaign committee and solicit donations.

Mr. Layne reported that the Road Dept. spent about a week cleaning up the roadways after the Hurricane Ike storm.

Ms. Port reported that she attended a Red Raider Homeowner's event and three residents asked about having their roads repaved.

ZONING DEPT.: Zoning Inspector Ric Machnics reported The Geauga County Zoning Inspectors meet about four times a year. Each township takes a turn and hosts these meetings and usually refreshments are provided. Russell Township will be hosting the next meeting this October and Mr. Machnics asked that money be approved for refreshments. *Mr. Mueller moved to approve up to \$150.00 for the purchase of refreshments for the Geauga County Zoning Inspector's Meeting to be hosted by Russell Township. Ms. Port seconded the motion and it passed unanimously.*

MAINTENANCE DEPT.: Mr. Gallagher asked the Trustees to consider having the asbestos removed from the Old Police Station Building. Mr. Dickinson reported that he contacted the J. Dixon Co. and they could not have the specifications completed by October 1. He has had no response from the Hummel Construction Co. *Mr. Mueller made the motion to accept the proposal from Precision Environmental Co. for the removal and disposal of friable asbestos containing materials to facilitate building demolition for a sum of \$19,800. Ms. Port seconded the motion and it passed unanimously.*

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WEBSITE: The contract for website services from J.P.T. has been received from Assistant County Prosecutor Rebecca Schlag. Ms. Port moved to approve the revised website contract, dated October 1, 2008, with Janet Tenkku, of JPT, not to exceed \$5,000.00, and subject to the approval of the Geauga County Prosecutor as to form. Mr. Mueller seconded the motion and it passed unanimously.

FEMA GRANT APPROPRIATION RESOLUTION 2008-12: Mr. Mueller moved that the Russell Township Board of Trustees adopt Appropriation Resolution 2008-12 to set aside and appropriate to funds as follows:

Special Funds transfer out	\$15,563.00
General Fund transfer in	\$2,614.59
Motor Vehicles transfer in	\$1,557.14
Road & Bridge transfer in	\$4,793.02
Road Levy Fund transfer in	\$6,598.25

Ms. Port seconded the motion and it passed unanimously.

FIRE DEPARTMENT APPROPRIATION RESOLUTION 2008-15: Ms. Port moved that the Russell Township Board of Trustees adopt Appropriation Resolution 2008-15 to set aside and appropriate to Fire Fund:

Machinery, Equipment, & Furniture	\$28,728.00
transfer from Mach., Equip't, & Furnit.	
to Other	\$28,728.00

Mr. Mueller seconded the motion and it passed unanimously.

PUBLIC COMMENTS: Comments were taken from the public.

WASTE WATER PROPOSAL: Mr. Dickinson explained that the Township Administration Building and old Fire Station Building have wastewater treatment problems. The Township must solve this problem. There is not enough acreage to have an on lot system. The only other solution is to connect to the Russell Park Sewage Plant. On September 20th the Trustees had a special meeting with business property owners in the 208-plan area at State Routes 87 and 306. Mr. Saikaly Water Resources Director and Mr. Hess of Hess & Associates Engineering were present. Mr. Hess presented five possible options for a sewer line. There was a feeling that the property owners on the north side of State Route 87 were interested in option 3 which would put the sewer on the north side of State Route 87. It was suggested that these property owners privately build the sewer line, as it would take less time and at less cost. Hess Engineering would need to complete a site location and topographic survey and a concept plan preparation.

Mr. Mueller was not able to be present at the September 20th meeting, but he said he favors option 4. He feels a forced pressure line would be the best solution. The Township has the problem and he has not heard one person say they had a problem. The forced pressure line would be on the township right-of-way and the Township would control who uses the line.

Ms. Port said she felt the September 20th meeting went well and the business property owners were receptive. Mr. Saikaly has said that the gravity feed is the method most easily

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maintained. There is only so much capacity at the Russell Park Sewer Plant. A pump station would be costly to maintain. Eventually the business owners will have to tie into the sewer system. She said Mr. Saikaly suggested deed restrictions and with the 208 plan the Township can control who is in a sewer area. It made more sense to her to use a gravity feed on the north side and the township could bore across the road. Privatization of building of the line would save money.

Mrs. Livers commented that it is not true that the sewer plant can't be expanded. Mr. Mueller said the County could expand the plant by 20% very easily.

Mrs. Livers read a policy statement that was passed in 1997 regarding protection of large lot zoning as it relates to extension of sewers. The majority of voters have supported this policy over the years.

Mr. Mueller said that there have been several meetings on the sewer line and no one has committed to wanting the sewer line. He doesn't want to have money spent when no one is committed.

Mr. Butters felt that zoning that protects large lots is being undermined by these small commercial lots and it's harder to spread the cost of line because the township owns so much of the area's land.

Mrs. Livers asked that the Board not legislate out of fear and whatever they did they make sure they could defend zoning.

Mr. Campbell felt that the business owners couldn't commit because they don't know the cost. The Board should get on with the study.

Mr. Dickinson commented that the Township was taking a first step.

Mrs. Livers said it was her understanding that E.P.A. could require lots with septic tanks within 200 feet of a sewer to tie in.

WASTE WATER PROJECT: *Ms. Port moved to approve the proposal dated September 26, 2008, from Mr. Chip Hess, of Hess Engineering, to perform a site location & topographic survey and to prepare a concept plan based upon this survey and previously completed work, not to exceed \$10,000.00. Mr. Dickinson seconded the motion. The vote was Mr. Mueller no, Ms. Port yes and Mr. Dickinson yes.*

TIME WARNER CABLE: Mr. Dickinson explained that the Time Warner Cable Contract allows that two additional township buildings can be connected to the cable line. *Ms. Port moved to request Time Warner Cable to add the new Russell Township Fire-Rescue Station and the new Russell Township Police Station to the Institutional Network. Mr. Mueller seconded the motion and it passed unanimously.*

Mr. Dickinson reminded the Board they should start looking

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for options for health insurance.

Mr. Dickinson said the zoning workshop would be held sometime after the holidays.

Ms. Port asked if money could be approved for members of the Storm Water Task Force to attend the Geauga County Soil and Water annual dinner and election to be held on October 9th. *Ms. Port made the motion to approve \$18 each for members of the Storm Water Task Force to attend the Annual Geauga County Soil and Water meeting. Mr. Mueller seconded the motion and it passed unanimously.*

ANNOUNCEMENTS: The next regular Trustees' meeting will be held on Wednesday, October 15, at 7:00 p.m. in the Fire-Rescue Station. The collection of used motor oil held at the Recycling Center will end in October and will resume in the spring.

PURCHASE ORDERS: were approved for:

Number	Purpose	Amount
214-2008	Insurance	\$38,299.00
215-2008	Remove Storm Damaged Tree	400.00
216-2008	Voided	
217-2008	Snowplow Replacement	8,854.00
218-2008	Floor Mat Service	658.00
219-2008	Auditor's Service	1,000.00
220-2008	Legal Counsel	5,000.00
221-2008	Fire Fighting Foam	1,200.00
222-2008	Ambulance Billing	2,400.00

Bills were approved as presented and drawn for same.

Upon the motion of Mr. Mueller and seconded by Ms. Port the meeting was adjourned at 9:05 p.m.

Respectfully submitted,

Jim Dickinson, Chairman

Gerri Heck, Fiscal Officer