

RUSSELL FIRE-RESCUE STATION

OCTOBER 6, 2010

Chairman James Mueller called the meeting to order at 7:00 p.m. Trustees James Dickinson and Kristina Port were present. Mr. Mueller welcomed guests.

The Pledge was said.

SPECIAL TRUSTEES MEETING MINUTES: *Mr. Dickinson moved to accept the minutes of the special meeting held on September 4, 2010, as presented. Ms. Port seconded the motion and it passed unanimously.*

REGULAR TRUSTEES MEETING MINUTES: *Ms. Port moved to accept the minutes of the regular meeting held on September 15, 2010, as presented. Mr. Mueller seconded the motion. Mr. Dickinson noted that he was absent from the meeting on September 15, 2010. The vote: Mr. Dickinson: Abstain, Ms. Port: Yes, Mr. Mueller: Yes.*

SPECIAL TRUSTEES MEETING MINUTES: *Mr. Dickinson moved to accept the minutes of the special meeting held on September 22, 2010, as presented. Ms. Port seconded the motion and it passed unanimously.*

SPECIAL TRUSTEES MEETING MINUTES: *Mr. Dickinson moved to accept the minutes of the special meeting held on September 30, 2010, as presented. Mr. Mueller noted that he was absent from the meeting on September 30, 2010. The vote: Mr. Dickinson: Yes, Ms. Port: Yes, Mr. Mueller: Abstain.*

MONTHLY REPORTS: *Ms. Port moved to accept the August 2010, monthly departmental reports from the Fire and Maintenance Departments. Mr. Dickinson seconded the motion and it passed unanimously.*

MONTHLY REPORTS: *Ms. Port moved to acknowledge receipt of the September 2010, monthly departmental reports from the Fire, Maintenance, Police, Road and Zoning Departments. Mr. Dickinson seconded the motion and it passed unanimously.*

FISCAL OFFICER: Fiscal Officer, Mrs. Heck, presented information regarding training sessions for the UAN software through the end of 2010. Mrs. Heck explained the State of Ohio is changing their software for the UAN system used in the Fiscal Officer's office and the training sessions will cover end of year procedures and user training for the new software system. *Mr. Dickinson made the motion to approve reasonable and necessary expenses for two people to attend the UAN end of year and conversion trainings to be held in Columbus during November and December 2010. Ms. Port seconded the motion and it passed unanimously.*

COMMENTS WERE TAKEN FROM THE PUBLIC

SINGLE WASTE HAULER CONTRACT: Comments from the public were taken regarding the single waste hauler. Mr. Mueller presented a contract from the low bidder for the single waste hauler program. A discussion regarding the program took place. Gus Saikaly, representing Universal Disposal, introduced and read a memo on comparison of pricing for waste collection services that was offered to the Board of Trustees

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for consideration of an alternate supplier. *Mr. Dickinson moved that the Single Waste Hauler Contract be awarded to Waste Management Company of Ohio, Inc. and that the contract be signed. Mr. Mueller seconded the motion. The vote: Mr. Dickinson: Yes, Ms. Port: No, Mr. Mueller: Yes.*

TIME WARNER CABLE: Mr. Dickinson reviewed the history of the agreement the Township has had regarding cable television, starting with Cablevision, several years ago. He further explained that the State of Ohio has removed the Township's authority to enter in franchise agreements; and a Video Service Provider (VSP) contract was received from Time Warner Cable and the deadline for the Trustees to respond was ten days from the date of receipt. Mr. Dickinson consulted with an attorney, Todd Hunt, who agreed to prepare an agreement more adaptable to the Township's needs. A discussion was held regarding conversations Mr. Dickinson had with Todd Hunt and conversations Ms. Port has had with a representative from Time Warner Cable and a representative from the Department of Commerce. Mr. Dickinson requested the Trustees adopt a resolution to cover the Video Service Provider (VSP) only, in order to comply with the ten-day deadline; and further discussions will be held regarding the installation of fiber optic cable to the Fire-Rescue Department and Police Department buildings. Mr. Dickinson said a letter will need to be sent to Time Warner Cable, along with a copy of the resolution approved by the Trustees. *Mr. Dickinson made the motion to approve Resolution Number 2010-16, a resolution to enter into a Video Service Provider agreement with Time Warner Cable including the provision that Russell Township would receive a three-percent (3%) Video Service Provider fee based upon gross revenue including advertising revenue. Mr. Mueller seconded the motion and it passed unanimously.*

APA CONFERENCE ATTENDANCE: *Mr. Dickinson made the motion to approve the sum of \$250.00 for two people to attend the APA Conference on October 29, 2010 at the Township Representative fee level. Mr. Mueller seconded the motion and it passed unanimously.*

GEAUGA SOIL AND WATER CONSERVATION DISTRICT DINNER ATTENDANCE: *Mr. Dickinson made the motion to approve Trustee Port to attend the Geauga Soil and Water Conservation District's annual dinner and election on October 21, 2010 at the price of \$20.00 per person. Mr. Mueller seconded the motion and it passed unanimously.*

ZONING COMMISSION CONSULTANT: Mr. Dickinson explained that the Zoning Commission has been studying wind energy, which includes the use of windmills within the Township. He said it has become necessary to hire a consultant in order to obtain expert advice regarding wind energy use in Russell Township, prior to the Zoning Commission introducing the adoption of wind energy into the zoning rules and regulations. *Ms. Port made the motion to approve \$250.00 to enable the Zoning Commission to hire a consultant for their study of wind energy. Mr. Dickinson seconded the motion and it passed unanimously.*

THORNAPPLE DRIVE PROPERTY SEWER CONNECTION: Mr. Mueller explained that the Trustees previously approved a revision to

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the Russell Township 208 Water Quality Plan, which would permit sewer service to property located at 8020 Thornapple Drive. Mr. Mueller further explained that a letter to the Trustees was received from Gerald Morgan, from Geauga County Water Resources Department requesting approval of a map, which indicates the property located at 8020 Thornapple Drive is included in the 208 Water Quality Plan. *Ms. Port made the motion to approve the map sent from Gerald Morgan from Geauga County Water Resources regarding the 208 Water Quality Management Plan revision, regarding property at 8020 Thornapple Drive, previously approved "may be sewerred" by the Board of Trustees on February 17, 2010. Mr. Mueller seconded the motion and it passed unanimously.*

ANNOUNCEMENTS: The next regular Trustees' meeting will be held at 7:00 p.m., Wednesday, October 20, in the Russell Township Fire-Rescue Department.

PURCHASE ORDERS: were approved for:

Number	Purpose	Amount
145-2010	Shredding Day	\$150.00
146-2010	Stripe w/ Chevron rear	\$510.00
147-2010	Insurance Premium	\$28,926.00
148-2010	Atty fees Rogers Variance	\$3,000.00

Bills were approved as presented and drawn for same.

Upon the motion of Mr. Mueller and seconded by Mr. Dickinson, the meeting was adjourned at 8:03 p.m.

Respectfully submitted,

James Mueller, Chairman

Gerri Heck, Fiscal Officer