

RUSSELL FIRE-RESCUE STATION

OCTOBER 20, 2010

Chairman James Mueller called the meeting to order at 7:00 p.m. Trustees James Dickinson and Kristina Port were present. Mr. Mueller welcomed guests and department heads Chief Carroll, Mr. Layne, and Mr. Machnics.

The Pledge was said.

REGULAR TRUSTEES MEETING MINUTES: *Ms. Port moved to accept the minutes of the regular meeting held on October 6, 2010, as amended. Mr. Dickinson seconded the motion and it passed unanimously.*

SPECIAL TRUSTEES MEETING MINUTES: This topic was tabled until the next meeting as the minutes from the October 13, 2010 meeting have not yet been prepared by attendees.

MONTHLY REPORTS: *Mr. Dickinson moved to accept the September 2010, monthly departmental reports from the Fire, Maintenance, Police, Road and Zoning Departments. Ms. Port seconded the motion and it passed unanimously.*

MEETING SCHEDULE: Mr. Mueller explained that the Trustees were trying out a new schedule for the department heads attendance at Trustee meetings. The Trustees request the presence of the department heads at the second meeting of the month instead of staggering their attendance at Trustee meetings.

POLICE DEPARTMENT: Chief Carroll reported that the application for the 2009 COPS grant was carried over to 2010. Competition for the grant money is very competitive as there is not enough funding nationwide for the program. The Police Department was not selected for the grant.

Chief Carroll reported that the Boy Scouts had another car wash in front of the Police Station. The troop earned \$198.00.

Chief Carroll reported that the department has received a great response to their levy. The department is looking forward to the election.

ROAD DEPARTMENT: 2011 ROAD PROJECTS: Mr. Layne reported that due to the paving work completed in 2010 the roads in Russell are looking great and paving is being accomplished ahead of schedule. Out of the five year plan the department is two years ahead of schedule. Mr. Layne identifies five priorities for the 2011 Road Projects. Trappers Trail has given the department a lot of trouble and it probably needs cement stabilization. Sleepy Hollow probably needs the culverts replaced. Fox Hollow will need asphalt resurfacing. Depending on the price of the bids received, one project may have to be dropped from the 2011 list. *Mr. Dickinson moved to send to the County Engineer for review, the proposed assisted road projects for 2011 as recommended by the Road Department Superintendent. Mr. Mueller seconded the motion and it passed unanimously.* Before 2010, approximately 1/3 of the Township road mileage was paved and 2/3 was chip and sealed. With the 2010 paving projects, the paved mileage amount has increased to 2/3 and the chip and sealed amount has dropped to 1/3. Chip and sealed roads have a 4 to 5 year

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cycle of repair.

ROAD PAVING LOAN: Mr. Mueller and Mrs. Heck discussed the possibility of repaying loans. Mrs. Heck will give an estimate of resources to the Trustees and the Trustees can make the decision.

ROAD DEPT. SALT STORAGE DOME: Mr. Layne described the new salt storage dome on the Road Department lot. He said it is a new canvas covered, metal, truss roofed building. The building has a 15 year life expectancy.

PEKIN ROAD: Mr. Layne is very comfortable with the project work on Pekin Road. Ronyak Paving submitted change order number 1 for the Pekin Road project. This is the final payment. *Mr. Dickinson made the motion to approve change Order No. 1 to the Improvement to Section D of Pekin Road (TR144) submitted by Ronyak Paving Inc. Mr. Mueller seconded the motion and it passed unanimously.*

ROAD DEPT: BEET JUICE: Mr. Layne answered questions about using beet juice on roads as an alternative to salts and cinders. He said it is more expensive, and the trucks would have to be retrofitted with tanks and spray units. Also holding tanks would have to be installed. Cinders and salt work well on the roads. Russell does not use much salt. Bainbridge is going to study the beet juice alternative.

ZONING DEPARTMENT: Mr. Machnics announced that he issued two house permits yesterday. Peter Rogers rescinded his appeal with the Board of Zoning Appeals. There are both large and small projects going on in Russell.

Mr. Dickinson read an article recently that recommended that Comprehensive Guide Plans be reviewed every 3 to 5 years and that Zoning Workshops be held annually. He said that of the 1308 townships in Ohio, approximately 700 have Zoning and only about 250 have Comprehensive Land Use Guides. Only ½ of those with Guide Plans had revised them in recent years. Ms. Port noted that townships without Zoning are still under the auspices of the county regulations.

HUNTING & ATV USE: According to Russell Township Zoning, parks may not allow hunting. Mr. Machnics spoke with the Geauga Park District and the Geauga County Prosecutor about this topic. He was told that the Geauga County Park District is culling primarily for the betterment of the park and the surrounding area. This activity on the West Woods has been ruled exempt from the Township Zoning Resolution. In the past, hunting occurred at the West Woods while the park remained open. Mr. Machnics relayed his own unpleasant discovery of a turkey hunter dressed in camouflage in The West Woods. Now residents will be notified and the park will be closed while hunting occurs at The West Woods. Hunting will be performed by park employees hunting from elevated tree stands. Chief Carroll added that the Ohio Revised Code prohibits hunting within ½ mile of a Township park. The game warden explained that the law will probably be repealed soon and so the game warden will not enforce the law. Chief Carroll explained that the law is currently on the books.

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Chief Carroll also reported that ATV's are still said to be ruining the land at the Upper Chagrin Preserve. Letters have been sent to local residents about the ATV use. Mr. Dickinson suggested a meeting be held with the residents, the Park District, the Western Reserve Land Conservancy to see what can be done and to coordinate responses to the problem.

FISCAL OFFICER: Mrs. Heck explained that OTARMA, the Township's insurance company, has offered \$10,000.00 bonds for free to the Trustees.

Ms. Port made the motion to request that the Fiscal Officer report back to the Trustees by the November 17, 2010 meeting on the topic of the repayment of the fire bond. Mr. Mueller seconded the motion. Discussion continued and Mr. Dickinson offered to speak with Michael Sharb in November. Upon taking the vote, the motion passed unanimously.

COMMENTS WERE TAKEN FROM THE PUBLIC

STANFORTH & MILLER EASEMENTS: Ms. Port and Mr. Layne met with a few residents in the Hackamore Woods Subdivision to discuss moving the dry hydrant up the access way between the Stanforth and Miller properties. Mrs. Stanforth plans to check with the local homeowner's association about accessing private property, a barrier or a chain, and a sign. Mr. Layne will work with Chief Frazier on construction possibilities. Chief Frazier previously stated his requirement that a spray test for flow rate be performed with a pumper at the site. A surveyor will need to work on the easement for a pipe, and the County Prosecutor's office will be asked to review the work. Mr. Layne's department can probably perform ditching work for the project and perhaps repave the necessary areas during 2011. The plan, subject to the approval of Chief Frazier, is to move the hydrant approximately 75 feet up the access road near the existing shed. Mr. Miller will need to grant a new easement to the north of the actual easement. Mrs. Stanforth thanked Ms. Port for meeting several times with her and for organizing everyone. Mrs. Stanforth said that both Mr. Layne and Chief Frazier had been very helpful. Another meeting with all parties in attendance will be required.

SB 187: Mr. Dickinson announced that Senate Bill 187 went into effect recently. He explains that the bill requires that homeowner's associations file their regulations and report to the state.

NOPEC ENERGY GRANT: Ms. Port announced that she is exploring a grant from NOPEC that provides for an energy audit for lighting.

ANNOUNCEMENTS: The next regular Trustees' meeting will be held at 7:00 p.m., Wednesday, November 3, in the Russell Township Fire-Rescue Department.

Trick-or-Treat will be held on Sunday, October 31, from 5 p.m. to 8 p.m.

PURCHASE ORDERS: were approved for:

| Number | Purpose | Amount |
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| 149-2010 Firefighter gear | \$12,637.73 |
| 150-2010 Replace shingles on shed | \$ 475.00 |
| 151-2010 Pump & Clean Oil Separators | \$ 4,364.00 |
| 152-2010 Street lighting | \$ 500.00 |
| 153-2010 Water | \$ 200.00 |
| 154-2010 Park Share of Roll Back | \$12,046.85 |
| 155-2010 Med Supplies, gloves, etc | \$ 750.09 |
| 156-2010 Zoning consultant, wind/solar | \$ 250.00 |
| 157-2010 Install Digital Radios | \$ 500.00 |
| 158-2010 Equip brackets for radios | \$ 88.20 |
| 159-2010 9 additional ingots | \$ 202.00 |
| 160-2010 Door repair | \$ 669.00 |
| 161-2010 Body armor | \$ 150.00 |
| 162-2010 National Fire Codes subscr. | \$ 832.50 |
| 84-2010 SuperBlanket Repairs & Maint | \$ 5,000.00 |
| 163-2010 Printer purchase | \$ 400.00 |
| 164-2010 Rebuild piston intake #4336 | \$ 825.00 |
| 165-2010 Window regulator #4351 | \$ 431.00 |
| 166-2010 Periodic maint #4321 | \$ 2,758.84 |
| 167-2010 Pine roping & greens | \$ 360.00 |
| 168-2010 Service heating units | \$ 1,200.00 |
| 169-2010 Gutters & heat cable | \$ 1,520.00 |

Bills were approved as presented and drawn for same.

Upon the motion of Mr. Dickinson and seconded by Ms. Port, the meeting was adjourned at 8:02 p.m.

Respectfully submitted,

James Mueller, Chairman

Gerri Heck, Fiscal Officer