

RUSSELL TWP FIRE-RESCUE STATION

November 4, 2009

The meeting was called to order at 7:00 p.m. by Chairman James Dickinson. Trustees James Mueller and Kristina Port were present.

Mr. Dickinson welcomed guests and department heads, Mr. Jack Gallagher and Mr. Gene Layne, to the meeting.

The Pledge of Allegiance was said.

MINUTES: *Ms. Port made the motion to approve the minutes of the October 7, 2009 Regular Trustee's meeting as presented. Mr. Mueller seconded the motion and it passed unanimously.*

MONTHLY REPORTS: *Mr. Mueller moved to accept the September 2009 monthly departmental reports from the Fire, Maintenance, Police, Road, and Zoning departments. Ms. Port seconded the motion and it passed unanimously.*

MONTHLY REPORTS: *Mr. Mueller moved to acknowledge receipt of the October 2009 monthly departmental reports from the Maintenance, Police, Road, and Zoning departments. Ms. Port seconded the motion and it passed unanimously.*

ZONING DEPARTMENT: Mr. Ric Machnics reported that he met with Deputy County Prosecutor Sheila Salem and Mr. Tom Sloe at the Geauga County Prosecutor's Office. A list will be presented of things that require Mr. Sloe's attention.

MAINTENANCE DEPARTMENT: Mr. Gallagher reported that in the future the Township may receive money for the cardboard that is collected in the bins at the Recycling Center. Instead of paying to have the cardboard recycled, the Township could be paid a rate per ton.

Geauga-Trumbull Solid Waste Management District does not pay the Township for the recyclables collected at the Recycling Center. Aluminum could provide the Township with income. There is so little money in recyclables that the haulers want to be released from their contracts. GTSWMD has not complained yet about the Styrofoam in the recycling bins. Styrofoam is not recyclable. The three haulers that service the Russell Recycling Center do a good job of dumping the bins neatly. One driver was seen picking up stray paper by hand for 15 minutes after he dumped the bin.

Fluorescent recycling is available at some facilities but not at the Russell Recycling Center. Mr. Gallagher does not want to assume the liability for the hazardous waste in the tubes.

The Township is holding another recycling event that is free to Russell residents. A document shredding event will be held on November 14th from 9 am to noon.

ROAD DEPARTMENT: PAVING PROJECTS: The paving projects on Thistle Lane and Calley Lane are complete. Due to material quantity changes the project was completed for under the estimated sum. Mr. Mueller made the motion to approve the change order/supplemental agreement to the contract for the Cement Stabilization and Asphalt Repaving of Thistle Lane and Calley Lane for a revised contract price of \$330,780.75. Ms.

RUSSELL TWP FIRE-RESCUE STATION

November 4, 2009

Port seconded the motion and it passed unanimously.

The paving projects being performed by Kokosing are underway. The first course of paving has been applied to Clydesdale Trail but it is not done yet. Kokosing has agreed to put all crews on the jobs.

LEDGEBROOK LANE: Mr. Layne explained that Chester Township did not inform Russell Township that they were paving Ledgebrook Lane. If Russell Township had been informed in advance it could have participated in the paving project.

COUNTY LINE ROAD WATER PROJECT: A water line project is underway on County Line Road. The project is a Hunting Valley project but it will affect Russell residents. The project will involve some road closures and cause some traffic delays.

HACKAMORE WOODS EASEMENT: Mr. Layne spoke with both property owners involved with the Hackamore Woods easement. The Township will request the County Prosecutor's Office to write a new easement to cover the area where the asphalt exists. The Township is not giving up the existing easements. The Township will address the question of maintenance at a later date.

MANNIK & SMITH: Mannik and Smith, Inc. was asked to submit another proposal for the as-built survey and hydraulic model of the detention pond. Again Easton claims to have graded the area to the satisfaction of the design plan. Money will be held back from a different Easton invoice until the pond grading is approved by Mannik & Smith and the County. *Mr. Mueller made the motion to appropriate \$1,950.00 for the as-built survey and hydraulic model to be performed by Mannik & Smith for the Police/Fire Station Detention Basin. Ms. Port seconded the motion and it passed unanimously.*

WASTE WATER SEWER PROJECT: It was reported that Mr. Hess will be in touch with the Township soon regarding the status of the waste water sewer project. The November 3rd meeting of property owners is said to have been very well attended.

BUS GARAGE: Environmental studies have been performed on the bus garage site. Remediation expenses may be requested of the tenants when the Township renegotiates the lease of the site.

COMMENTS WERE TAKEN FROM THE PUBLIC

TOWN HALL: REQUEST FOR USE: *Ms. Port moved to grant permission for the Red Raider Homeowners Association to use the Town Hall on November 11, 2009, subject to Township rules and regulations. Mr. Mueller seconded the motion and it passed unanimously.*

CELL PHONE SURVEY: Mr. Martin Winston requested that the Board of Trustees use the means at their disposal to advertise his private cell phone survey to Russell residents. Mr. Winston wants the Township to post the survey on the government access TV channel, the website, and the e-

RUSSELL TWP FIRE-RESCUE STATION

November 4, 2009

newsletter. He also wants the Township to send the survey to the newspapers. Mr. Dickinson does not see a direct link between the Board's responsibilities to Russell residents and the opportunity for an enhanced benefit to the residents.

SINGLE WASTE HAULER MEETING: Mr. Mueller wants to invite the local waste haulers to participate in a 20 minute discussion during a regular December Trustee's meeting. He would also like to invite Mrs. Gokorsh who has experience in these matters from Portage County.

YEAR END TRAINING: *Ms. Port made the motion to approve reasonable and necessary expenses for Gerri Heck and Susan Baker to attend Year-End Training in Columbus. Mr. Mueller seconded the motion and it passed unanimously.*

ANNOUNCEMENTS: The next regular Trustee's meeting will be held at 7 p.m., Wednesday, December 2nd, 2009 in the Russell Township Fire-Rescue Department.

A free document shredding event will be held at the Recycling Center, November 14th, 9 am to noon.

PURCHASE ORDERS: were approved for:

Number	Purpose	Amount
174-2009	Komatsu WA250 6-wheel loader	\$ 84,977.00
175-2009	Community shredding event	\$ 1,000.00
176-2009	Plan Prep & project design	\$ 5,000.00
177-2009	Mat/towel Service	\$ 253.53
178-2009	Police supplies	\$ 307.20
179-2009	Drive tires for #4351	\$ 960.00
180-2009	SCBA flow/facepiece testing	\$ 4,449.00
181-2009	Floor mats service	\$ 800.00
182-2009	Vol clothing allowance Apr-Sep	\$ 67.87
183-2009	Parts & Repair Station Phone	\$ 1,000.00
184-2009	Greens for Decorating Signs	\$ 360.00

Bills were approved as presented and drawn for same.

Upon the motion of Mr. Mueller and seconded by Ms. Port the meeting was adjourned at 8:38 p.m.

Respectfully submitted,

James Dickinson
Chairman
Board of Trustees

Melissa Palmer
Administrative Secretary