

FIRE RESCUE STATION

November 5, 2008

The Chairman James Dickinson called the meeting to order at 7:00 p.m. Trustees Jim Mueller and Kristina Port were present. Mr. Dickinson welcomed guests, and Department Heads: Maintenance Superintendent Jack Gallagher, Road Superintendent Gene Layne and Zoning Inspector Ric Machnics.

The Pledge was said.

**MINUTES:** *Mr. Mueller moved to accept the minutes of October 15, 2008, meeting as presented. Ms. Port seconded the motion and it passed unanimously.*

**MONTHLY REPORTS:** *Ms. Port moved to acknowledge receipt of the October 2008, Monthly Departmental Reports. Mr. Mueller seconded the motion and it passed unanimously.*

**MAINTENANCE DEPT.:** Mr. Gallagher reported the asbestos is being removed from the old police station building this week. He expects it should be finished by the end of the week.

The heavy use of the recycling center was discussed. Mr. Gallagher said all the dumpsters are unloaded at least three times a week. The cardboard is usually unloaded early Saturday morning so it is empty for the weekend. Mr. Gallagher said he and Mr. Gambino try to stop periodically to stamp down material and pick up material left on the ground.

**ZONING DEPT:** Zoning Inspector Ric Machnics reported things are slow, but there is some activity. Ms. Port asked about the procedure for zoning violations letters. Also discussed were neglected and abandoned houses. The Township has limited power to deal with this problem. Ms. Port asked about the Russell Automotive zoning problem. Ms. Conrad, an employee and friend of the Russell Automotive owner Tom Sloe, asked what could be done to solve this problem. Mr. Dickinson explained that it was up to the Common Pleas Judge and the Prosecutor. The Zoning Inspector said the Assistant Prosecutor Rebecca Schlag had written a letter to Mr. Sloe's attorney explaining what needed to be done to be in compliance.

**ROAD DEPT.:** The replacement road levy passed by a 55% margin. Mr. Mueller asked if it could be checked as to whether the Township could issue anticipation notes. This would make money available in 2009 to start the repaving program instead of waiting until 2010. Mr. Dickinson said he would check with the Bonding Attorney at Squires Sanders and Dempsey.

Mr. Layne presented the 2009 Road Project list that is to be submitted to the County Engineer for estimates. The projects listed were Thistle Lane, Calley Lane and the standing water problem at the Clydesdale Trail entrance at State Route 87. Mr. Layne said the hill on Clydesdale Trail gets more attention than any other road in the Township. In the last five years there have been no traffic accidents at that location that were weather related. Mr. Layne said he wondered whether the sprinkler system in the flowerbed was leaking because there is standing water on the road even in dry weather.

FIRE RESCUE STATION

November 5, 2008

**ROAD IMPROVEMENT:** There was an increase in unit cost for the road repaving this year. **CHANGE ORDER & SUPPLEMENTAL AGREEMENT:** *Mr. Mueller moved to approve the change order/supplemental agreement to the amended contract of the Cement Stabilization and Asphalt Resurfacing of Various Roads for a revised contract price of \$278,067.03. Ms. Port seconded the motion and it passed unanimously.*

**ROAD SALT:** Mr. Layne said he thought he had a sufficient supply of road salt. If it is an average winter the 500 tons should last the season. He will cut back on the salt as much as possible but it will depend on weather conditions.

**YEAR END TRAINING:** Each year the State Auditor conducts end of the year training for fiscal officers. *Mr. Mueller made the motion to approve reasonable and necessary expenses for Gerri Heck and Susan Baker to attend Year-End Training in Columbus. Ms. Port seconded the motion and it passed unanimously.*

**APPROPRIATION RESOLUTION 2008-16:** *Mr. Mueller made the motion to amend the permanent appropriations for the fiscal year ending December 31, 2008, by reducing and appropriating for the fund as follows:*

*AGENCY FUND - Other expenses \$25,343.00*

*Ms. Port seconded the motion and it passed unanimously.*

**SANDOR FOUNDATION DONATION TO FIRE DEPT:** *Ms. Port moved, based on the Fiscal Officer's recommendation, that the Board of Trustees accepts the donation of \$2,500.00 to the Fire Department. Mr. Mueller seconded the motion and it passed unanimously.*

*Ms. Port made the motion to approve the use of the preceding donation to purchase supplies that benefit the Fire Department. Mr. Mueller seconded the motion and it passed unanimously.*

**PUBLIC COMMENTS:** Comments were taken from the public.

**SINGLE WASTE HAULER:** Mr. Mueller reported he had read over the contract and specifications from the City of Newton Falls for single hauler waste collection. There are many options to consider. Does the Township want curbside recycling along with waste collection. There is a choice of curbside separation of recycling material or final separation. He believes a single waste hauler contract could save the residents as much as 50% on their waste hauler contract. A waste hauler contract might require that 95% of the homes agree to this service.

Mr. Dickinson reported on his attendance at a meeting at South Russell Village where the Village Council was considering a single waste hauler program.

South Russell would like to share requests for proposals with Russell Township.

FIRE RESCUE STATION

November 5, 2008

It was suggested that there be a future meeting with interested waste haulers and Robert Villers Director of the Geauga-Trumbull Solid Waste Management District.

**RECYCLING CONTRACT:** The Geauga-Trumbull Solid Waste Management District is currently in the process of renewing the fixed-site recycling contract. This contract will run from January 1, 2009 to December 31, 2010 and can be terminated on thirty-days notice. *Mr. Mueller made the motion to renew the fixed-site recycling contract with Geauga-Trumbull Solid Waste Management District. Ms. Port seconded the motion. The vote was Mr. Mueller yes, Ms. Port no and Mr. Dickinson yes.*

**NOPEC:** NOPEC is a consortium of entities formed to reduce the cost of energy sources. Ms. Port attended one meeting and she would like to attend the General Assembly meeting in order to get the facts on energy costs. *Mr. Mueller made the motion to appoint Kristina Port as the Township representative to the Northeast Ohio Public Energy Council (NOPEC). Ms. Port seconded the motion and it passed unanimously.*

**USE OF TOWN HALL:** *Ms. Port moved to grant permission for the Russell Township Historical Society to use the Town Hall for the Township Holiday Tree Lighting on December 7, 2008, from 5:00 p.m. to 9:00 p.m., subject to Township rules and regulations. Mr. Mueller seconded the motion and it passed unanimously.*

**ANNOUNCEMENTS:** The next regular Trustees' meeting will be held on Wednesday, November 19, at 7:00 p.m. in the Fire-Rescue Station. The Holiday Lighting Ceremony sponsored by the Historical Society will be held Sunday, Dec. 7<sup>th</sup> at 6:00 p.m. in the Town Hall.

Ms. Port reported that Chester Township Trustee Mr. Cotman called her and said Chester Township would not be applying for a safety grant.

**PURCHASE ORDERS:** were approved for:

Number	Purpose	Amount
232-2008	Dues Police Chiefs Assoc.	195.00
233-2008	Truck Repair	885.91
234-2008	Cell Phone	39.69
235-2008	Life Insur. Prem.	19.52
236-2008	F.F. Physical	1,020.00
237-2008	Cell Phones	825.00
238-2008	Fire Station Bond	115,000.00
239-2008	Side Graphics	6.85
240-2008	Channel Elements For Pagers	912.00
241-2008	Electricity	2,000.00
242-2008	Electricity	74.54
243-2008	Ohio EPA Discharge Permit	253.00
244-2008	Graphics	73.00
245-2008	Phones	3,500.00
246-2008	Snow Tires	1,757.92
247-2008	Street Lighting	250.00

TOWNSHIP TRUSTEES

REGULAR

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Bills were approved as presented and drawn for same.

*Upon the motion of Ms. Port seconded by Mr. Mueller meeting was adjourned at 9:12 p.m.*

Respectfully submitted,

Jim Dickinson, Chairman

Gerri Heck, Fiscal Officer