

FIRE RESCUE STATION

December 2, 2009

The Chairman James Dickinson called the meeting to order at 7:00 p.m. Trustees Jim Mueller and Kristina Port were present. Mr. Dickinson welcomed guests, and Maintenance Superintendent Jack Gallagher, Road Superintendent Gene Layne and Zoning Inspector Ric Machnics.

The Pledge was said.

**MINUTES:** *Mr. Mueller moved to approve the minutes of November 18, 2009, as presented. Ms. Port seconded the motion and it passed unanimously.*

**MONTHLY REPORTS:** *Mr. Mueller moved to acknowledge receipt of the November 2009, Monthly Departmental Reports. Ms. Port seconded the motion and it passed unanimously.*

**MAINTENANCE DEPT.** Mr. Gallagher, Maintenance Superintendent, presented a proposal for the purchase of a new water softener for the Administration Building. Mr. Gallagher had three different companies check the water and make proposals. The water has high iron count which causes a type of bacteria. The new system will need a detention basin to control the iron. Mr. Gallagher recommended the Eco Water System as the lowest and best proposal. *Mr. Mueller made the motion to accept the recommendation of the Maintenance Dept. Head and purchase an EcoWater System from Servisoft of Middlefield. Mr. Dickinson seconded the motion and it passed unanimously.*

Mr. Gallagher said his department is ready for winter.

**ROAD DEPT.** Mr. Layne reported that the department had taken delivery on the front-end loader. The County Engineer has reported that the Township might be entitled to some deduction on the Kokosing Co. bill. The County is still reviewing the project. Mr. Layne said that even though Kokosing was late starting they did a very good job and had three crews working once they started. The Red Raider Homeowners are satisfied with the work on the hill. Mr. Mueller asked Mr. Layne to call the County Engineer and discuss any deduction.

Mr. Layne said the trucks are ready for the winter season.

**ZONING DEPT.:** Mr. Machnics said things are still slow, but some projects are making progress. Mr. Mueller asked about gas and oil drilling. Mr. Machnics said they do the best they can. The Zoning Dept. attends pre-construction meetings and does make suggestions. Mr. Mueller asked if there are any bonding processes to protect the roads from the heavy equipment. Mr. Layne said he does try to keep an eye on the roads. A suggestion was made to photograph the roads to record any damage. Mr. Dickinson said South Russell Village is passing a resolution in favor of Tim Grendell's bill in the legislature. It was suggested that Tim Grendell's office be called to investigate what could be done to support Mr. Grendell's bill. Most of Chester Township is drilled out so now the drillers are moving to Russell Township

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**PUBLIC COMMENTS:** The public comments were taken.

**HACKMORE WOODS:** Mr. Dickinson reported that he had given Pearce Leary the material on the Hackamore Woods easement. A letter from 1992 from Forrest Burt, the township legal counsel at that time, was found. He said the Township has access, but it does not say that it has to be covered with asphalt.

**WASTE WATER:** Mr. Dickinson said he talked with Chip Hess. Mr. Hess felt that the private property owners were not interested in taking the lead on the Waste Water project. Either the Township or the County would have to take the lead.

**COMPUTERS:** Mr. Mueller wanted to discuss the computer purchase proposed at the last meeting. Ms. Port said she had talked to Steve Decatur, County technology person. She is making a spread sheet of technology equipment for the entire Township. Mr. Mueller said Mr. Morman, a Township technology person, and Mr. Decatur have advised to go ahead with the computer purchases. *Mr. Mueller made the motion to approve as requested the proposal to purchase computer equipment for the administrative offices for an amount up to \$4800. Mr. Dickinson seconded the motion. The vote was Mr. Mueller yes, Ms. Port abstain and Mr. Dickinson yes.* Ms. Port would like to have a meeting set up with Mr. Decatur, the Administrative Staff and Department Heads to develop a Township technology policy.

**RE-APPOINTMENT TO THE ZONING COMMISSION AND ZONING BOARD OF APPEALS:** Mr. Dickinson said he had not been able to talk to the two members whose terms were expiring. Mr. Mueller said he had talked to Mr. Snyder and he wanted to be re-appointed to the Zoning Commission. Mr. Dickinson will wait to hear from Mr. Downing and see if he wants to be re-appointed. *Mr. Mueller made the motion that Richard E. Snyder be re-appointed to a full 5-year term on the Zoning Commission commencing January 1, 2010. Ms. Port seconded the motion and it passed unanimously.*

**CLOUT:** This group is affiliated with the Ohio Township Association and represents the interests of large townships. Mr. Dickinson asked what the group did for Russell Township. Mr. Mueller said they lobby for large townships; send out worthwhile newsletters and alert townships to current issues. Ms. Port felt CLOUT was an advocate for large townships and helps with networking with other townships. *Mr. Mueller moved to approve the Township's participation in the Coalition of Large Ohio Urban Townships (CLOUT) and the payment of the annual membership fee for 2010 of \$200.00. Ms. Port seconded the motion. The vote was Mr. Mueller yes, Ms. Port yes and Mr. Dickinson no.*

**HEALTH INSURANCE:** Mr. Dickinson asked whether the Board wanted try to find other insurance brokers or whether they want to stay with the same broker. It was discussed and the Trustees were in agreement to stay with the same broker.

**VOLUNTEER FIRE FIGHTERS' DEPENDENTS FUND:** *Mr. Mueller moved to appoint James Mueller and Kristina Port as the Township Trustee representatives to the Volunteer Fire Fighters' Dependents Fund for 2010. Ms. Port seconded the motion and it passed unanimously.*

**TRUSTEES' MEETING SCHEDULE:** Mr. Dickinson said he had some ideas for meetings and hasn't had time to write them up. He would like to table the meeting schedule until the next meeting.

**TOWN HALL USE:** *Mr. Mueller made the motion to grant permission for the Russell Historical Society to use the Town Hall on the 3<sup>rd</sup> Tuesday of each month from 7:30 - 9 p.m., and the 3<sup>rd</sup> Saturday of every month from 10 a.m. to noon, 2010, subject to Township rules and regulations. Ms. Port seconded the motion and it passed unanimously.*

*Ms. Port made the motion to grant permission for the Russell Garden Club to use the Town Hall on Monday, November 29<sup>th</sup>, and Tuesday, November 30<sup>th</sup>, 2010, from 9:00 a.m. - 2:00 p.m., subject to Township rules and regulations. Mr. Mueller seconded the motion and it passed unanimously.*

**EAGLE SCOUTS:** Two Russell Township residents have completed the requirement for Eagle Scout. The Trustees have been asked to provide a letter of commendation. Ms. Port said she would attend the Eagle Scout Court of Honor to be held on January 2<sup>nd</sup>.

**ANNOUNCEMENTS:** County Line Road is expected open at the end of Dec.  
The next regular Trustees' meeting is Dec. 16.  
Holiday Tree Lighting Ceremony is Dec. 6<sup>th</sup>  
Road Dept. Holiday Collection for needy families in Geauga County is through Dec. 21<sup>st</sup>.

**PURCHASE ORDERS:** were approved for:

Number	Purpose	Amount
191-2009	Remove 3 Trees	\$ 1,800.00
192 2009	Tires for Cruisers	1,776.00
193 2009	Trash Pick Up for Dec.	105.00
194-2009	Refund Duplicate Payment	18.99
195-2009	Rock Salt	338.50
196-2009	Incident Command Supplies	562.60
196-2009	Street Lights for Dec.	500.00
198-2009	Culvert Pipe and Supplies	633.50

Bills were approved as presented and drawn for same.

*Upon the motion of Mr. Mueller and seconded by Ms. Port the meeting was adjourned at 8:30 p.m.*

Respectfully submitted,

TOWNSHIP TRUSTEES

REGULAR

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Jim Dickinson, Chairman

Gerri Heck, Fiscal Officer