

FIRE RESCUE STATION

December 3, 2008

The Chairman James Dickinson called the meeting to order at 7:00 p.m. Trustees Jim Mueller and Kristina Port were present. Mr. Dickinson welcomed guests, and Department Heads: Maintenance Superintendent Jack Gallagher, Road Superintendent Gene Layne, Zoning Inspector Ric Machnics and Police Dept. Chief Tim Carroll.

The Pledge was said.

MINUTES: *Ms. Port moved to accept the minutes of November 19, 2008, meeting as amended. Mr. Mueller seconded the motion and it passed unanimously.*

MONTHLY REPORTS: *Ms. Port moved to acknowledge receipt of the November 2008, Monthly Departmental Reports. Mr. Mueller seconded the motion and it passed unanimously.*

HEALTH INSURANCE: Mr. Dickinson said the Township has to renew the health insurance policy by February 1st. Mr. Sean Sprouse the current insurance agent from Burnham and Flower was present. Mr. Sprouse said Burnham and Flower has worked with the Township for approximately six years and they are committed to a long-term relationship. A proposal for health insurance for next year was presented. This policy is the same as this year and is a H.R.A. with United Health Care. The premium increase is approximately 12%. United Health Care administers their program whereas many other programs have a third party administrator. Mr. Sprouse said he would be willing to look for other carriers if the Township wanted.

Sue Foerster owner of Knezevich and Foerster was present. They are an employees' benefit company. There are four licensed professionals on staff. A service person is assigned to each client. Ms. Foerster went over the three types of insurance plans: a fully insured plan, a health reimbursement account and health savings account. Ms. Foerster said their company has not worked with townships.

Mr. Chuck Golden, Insurance Account Executive with COSE was present. He presented a health insurance program provided by Medical Mutual through COSE. COSE has a staff of 25 customer service people.

MAINTENANCE DEPT.: Mr. Gallagher reported the Russell Garden Club will no longer be able to make the evergreen decorations for the holidays. They can still put on the bows and make the wreaths, but ask that the Township purchase the greens next year.

ZONING DEPT: Zoning Inspector Ric Machnics said he had nothing to add to his report. In the past two years the building has been slow.

ROAD DEPT.: Gene Layne was excused from the meeting.

PUBLIC COMMENTS: Comments were taken from the public.

LEASES: Presently space is rented in the building at 8501 Kinsman Rd. The receipts from this rent are paying for the building expenses. *Ms. Port made the motion that the leases*

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with Craun and Associates and the Noramar Co. for the office space at 8501 Kinsman Road be renewed at the current rate through December 31, 2009. Mr. Mueller seconded the motion and it passed unanimously.

ANNOUNCEMENTS: The Russell Township Road Department is collecting donations through December 18th for the Sponsor-A-Family program.

The next regular Trustees' meeting will be held on Wednesday, December 17, at 7:00 p.m. in the Fire-Rescue Station.

The Holiday Lighting Ceremony sponsored by the Historical Society will be held Sunday, Dec. 7th at 6:00 p.m. in the Town Hall.

V.E.R.C.O.G: Mr. Mueller, the township representative to the Valley Enforcement Regional Council of Governments, reported on his attendance at the December meeting. The dues will need to be increased. Since it is now a council of governments V.E.R.C.O.G. will need legal counsel and the liability insurance has been increased from one million dollars to five million dollars. The insurance on the donated armed vehicle will be \$5,000. It is estimated that the dues might go up from \$4,000 to \$7,000. This council of governments is necessary to accept donations.

PURCHASE ORDERS: were approved for:

Number	Purpose	Amount
248-2008	Private Grant Money	\$4,520.00
249-2008	Principal Payment on Fire Truck	30,000.00
250-2008	Tires For 4321	2,650.00
251-2008	Psychological	900.00
252-2008	Transplanting shrubs	1,160.00
253-2008	Audit Services	168.66
254-2008	Fire Hoses	40.00

Bills were approved as presented and drawn for same.

Upon the motion of Mr. Mueller and seconded by Ms. Port the meeting was adjourned at 8:55 p.m.

Respectfully submitted,

Jim Dickinson, Chairman

Gerri Heck, Fiscal Officer