

FIRE RESCUE STATION

December 17, 2008

The Chairman James Dickinson called the meeting to order at 7:03 p.m. Trustees Jim Mueller and Kristina Port were present. Mr. Dickinson welcomed guests, and Police Chief Tim Carroll, Fire Dept. Chief John Frazier and Maintenance Superintendent Jack Gallagher.

The Pledge was said.

**MINUTES:** *Ms. Port moved to approve the minutes of December 3, 2008, as presented. Mr. Mueller seconded the motion and it passed unanimously.*

**MONTHLY REPORTS:** *Mr. Mueller moved to accept the November 2008, Monthly Departmental Reports. Mr. Mueller seconded the motion and it passed unanimously.*

**FIRE DEPT.: VOLUNTEER FIRE FIGHTERS' DEPENDENTS FUND:**

*Ms. Port moved to appoint Kristina Port and Jim Mueller as the Township Trustee representatives to the Volunteer Fire Fighters' Dependents Fund. Mr. Mueller seconded the motion and it passed unanimously.*

Chief Frazier reported there had been some serious traffic accidents in the last weeks.

Mr. Mueller said even though there is a road salt shortage, he would like to see the same salt and cinder put down as in previous years. Chief Frazier and Chief Carroll said they did not believe the accidents previously mentioned were due to weather conditions. The Fiscal Officer said she believes the Road Dept. will have the salt they need for the year.

**POLICE DEPT.:** Mr. Dickinson asked about the snowmobile training mentioned in the November Police Report. Chief Carroll reported that the Police Department received a grant from the Justice Department for the purchase of bulletproof vests. The grant will pay 50% of the purchase price.

**ROAD DEPT.:** Mr. Dickinson read a nonbinding proposal from Key Bank for anticipation notes. Mr. Mueller commented that the Township might be able to save 20 - 30% on road repaving projects and get these projects finished earlier.

**PUBLIC COMMENTS:** The public comments were taken.

**MAINTENANCE DEPT.:** Mr. Gallagher presented a proposal for the demolition of the old Police Station from TRC Landscape Services, Inc. The proposal was \$6900 less \$2000 for recyclable materials for a total cost of \$4900. TRC Landscaping has worked for the Township before and its proposal is considerably less than the proposals received this summer. *Mr. Mueller made the motion to accept the proposal from TRC Landscape Services as provided in the December 15, 2008 proposal. Ms. Port seconded the motion and it passed unanimously.* Mr. Gallagher said in the next week they should be moving the shrubbery and have the building down the next week.

**CLOUT:** This group is affiliated with the Ohio Township

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Association and does represent the interests of large townships. All the Trustees felt this group does keep the large township informed on current legislation. Ms. Port moved to approve the payment of the annual dues for 2009 to the Coalition of Large Ohio Urban Townships (CLOUT) for an amount of \$200.00. Mr. Mueller seconded the motion and it passed unanimously.

**TRUSTEES' MEETING SCHEDULE:** The Trustees will continue their schedule of meeting the first and third Wednesday of each month except the first January meeting will be Tuesday, January 13<sup>th</sup>. Mr. Mueller moved to approve the Trustees' 2009 regular meeting schedule as presented. Ms. Port seconded the motion and it passed unanimously.

**RE-APPOINTMENT TO THE ZONING COMMISSION and ZONING BOARD OF APPEALS:** Mr. Dickinson said Mr. Matt Galemmo after serving 29 years he said he did not want to be reappointed to the Zoning Board of Appeals. The Board of Trustees will be seeking a new person for this Board

Mr. Dickinson has spoken to Mr. Murphy and he was willing to serve another term.

Mr. Mueller made the motion that Bruce Murphy be re-appointed to a full 5-year term on the Zoning Commission commencing January 1, 2009. There was no second to the motion and the motion was tabled. Ms. Port said she thought the Board should see if other people are interested in serving on the Board and interview them. Mr. Mueller felt Mr. Murphy had done a good job and should be re-appointed. Mr. Dickinson said Mr. Murphy could re-apply for the position.

**TOWN HALL USE:** Mr. Mueller made the motion to grant permission for the Russell Historical Society to use the Town Hall on the 3<sup>rd</sup> Tuesday of each month from 7:30 - 9 p.m., and the 3<sup>rd</sup> Saturday of every month from 10 a.m. to noon, 2009, subject to Township rules and regulations. Ms. Port seconded the motion and it passed unanimously.

Mr. Mueller made the motion to grant permission for the Russell Garden Club to use the Town Hall on Monday, November 30<sup>th</sup>, and Tuesday, December 1st, 2009, from 9:00 a.m. - 2:00 p.m., subject to Township rules and regulations. Ms. Port seconded the motion and it passed unanimously.

**MISCELLANEOUS:** A resident has asked permission to cut up a tree that has fallen on the West Geauga Commons property. Board members indicated it would be okay.

Mr. Dickinson said the holiday tree lighting event went well.

Ms. Port reported she had met with Rachael Webb of the Chagrin River Watershed Partners. The Phase Two report will change from a narrative format to a report format provided by the E.P.A. Department Heads will be filling out the forms. Mr. Mueller suggested they be done quarterly.

The Board of Trustees would like employees to fill out

universal health insurance applications and give them to Susan Forrester so she can look for insurance. Mr. Mueller said he is happy with the present insurance and the Township is saving money.

**EXECUTIVE SESSION:** Mr. Mueller made the motion to move into executive session for the purpose of discussing employment and compensation of a public employee. Ms. Port seconded the motion and it passed unanimously. The meeting moved into executive session at 8:11 p.m. with Fire Dept. Chief John Frazier. Upon the motion by Mr. Mueller and seconded by Ms. Port the meeting moved into regular session at 8:30 p.m.

**HIRING:** Mr. Mueller made the motion to employ Mr. Dennis Suhay, Ms. Amy Brown and Mr. Bill Spanner, pending his certification, as part-time paramedics at the beginning wage level and upon the completion of the proper paperwork with the Clerk's office. Ms. Port seconded the motion and it passed unanimously.

Mr. Mueller made the motion to approve and sign a Paramedic Tuition Loan Agreement with Rich Clark. Ms. Port seconded the motion and it passed unanimously.

**PURCHASE ORDERS:** were approved for:

Number	Purpose	Amount
255-2008	Signs, Stands, Cones	\$ 2,462.17
256 2008	Fire Extinguisher	225.66
257 2008	Reimbursement	1,389.37
258-2008	Gas & Diesel	1,100.00
259-2008	Gas & Diesel	649.86
260-2008	Life Insurance Premium	229.13
261-2008	Cinders	54.42
262-2008	Demolition Old Police Station	4,900.00

Bills were approved as presented and drawn for same.

Upon the motion of Mr. Mueller and seconded by Ms. Port the meeting was adjourned at 8:44 p.m.

Respectfully submitted,

Jim Dickinson, Chairman

Gerri Heck, Fiscal Officer