

RUSSELL FIRE-RESCUE STA

DECEMBER 19, 2012

Chairman James Dickinson called the meeting to order at 7:02 p.m. Trustees Justin Madden and James Mueller were present. Fire Chief John Frazier & Maintenance Superintendent Jack Gallagher were also present.

MINUTES: *Mr. Mueller made the motion to accept the minutes of the Special Meeting held on November 7, 2012, as presented. Mr. Madden seconded the motion and it passed unanimously.*

MINUTES: *Mr. Mueller made the motion to accept the minutes of the Special Meeting held on November 26, 2012, as presented. Mr. Madden seconded the motion and it passed unanimously.*

MINUTES: *Mr. Madden made the motion to accept the minutes of the Regular Meeting held on November 28, 2012, as presented. Mr. Mueller seconded the motion and it passed unanimously.*

MINUTES: *Mr. Mueller made the motion to accept the minutes of the Special Meeting held on December 3, 2012, as presented. Mr. Madden seconded the motion and it passed unanimously.*

SCOTT PROPERTY: The Trustees previously sent a letter to the Geauga County Building Commissioner asking that a building survey be performed on the Annette Scott property at 15279 Hemlock Point Road. The letter was also sent to Ms. Scott, creditors, and attorneys. Mr. Dickinson read aloud a recent letter from Ms. Scott to Mr. Mihalsin which indicated her intent to repair and re-occupy the home. Mr. Mihalsin asked whether or not he should proceed with the building survey. Chief Frazier recommended that the building inspection be performed. The structure should be evaluated for stability before being reoccupied as Ms. Scott indicated is her intent. Mr. Mueller asked whether Ms. Scott even owns the property since it was previously in foreclosure. Mr. Madden pointed out that the house is not heated so snow load could cause more structural instability. Mr. Mueller stated that timelines and benchmarks should be required of Ms. Scott if she plans to repair the building. Mr. Dickinson will speak with Mr. Mihalsin and ask him to perform the inspection.

MAINTENANCE DEPARTMENT: Mr. Gallagher will put the plows on the department trucks tomorrow as 6 to 10 inches of snow is in the forecast. The Saturday pickup at the recycling area is helping to control the volume of recyclables.

ZONING COMMISSION EDUCATION FUNDING: The Trustees suggested that instead of sending many representatives to conferences, a small number of people should attend, report back, and share information. *Mr. Madden made the motion to approve \$300.00 for approximately 3 people to attend the Crain's 2013 Shale Summit entitled "The Utica Shale and Ohio: Getting it Right" on February 5, 2013 at Landerhaven. Mr. Mueller seconded the motion and it passed unanimously.*

FISCAL OFFICER INTRODUCED: Mr. Charles Walder was introduced. He will take office as of February 1, 2013. He attended a conference in Columbus recently and has been working diligently with Mrs. Heck 2-3 days per week to learn the details of the job. His background check by the Attorney General is clear.

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2013 BUDGET AMOUNTS & RATES: The Road Levy renewal passed so the new rate reflects the new Road Levy money. *Mr. Mueller moved to approve Resolution 2012-10: a resolution amending and accepting the amounts and rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the County Auditor. Mr. Madden seconded the motion and it passed unanimously.*

TEMPORARY APPROPRIATIONS 2013: *Mr. Madden moved to adopt the Temporary Township Annual Appropriation Resolution for the fiscal year ending December 31, 2013, as recommended by the Fiscal Officer. Mr. Mueller seconded the motion and it passed unanimously.*

ASSISTANT TO THE FISCAL OFFICER: Mr. Walder is interested in hiring a full-time assistant. He would like the interviewing assistance of Mrs. Baker and Mrs. Heck as they have so much experience with the position to be filled. Mr. Madden is interested in interviewing the candidate that is selected. There is no date yet established for Mrs. Baker to move to part-time in the Administration Dept.

COMMENTS FROM THE PUBLIC

VOLUNTEER FIRE FIGHTERS' DEPENDENTS FUND BOARD: The VFFDFB will meet at 4:15 p.m. on January 9, 2013. *Mr. Mueller made the motion to appoint Mr. Madden and Mr. Mueller as the Township Trustee representatives to the Volunteer Fire Fighters' Dependents Fund Board for 2013. Mr. Madden seconded the motion and it passed unanimously.*

TRUSTEES' MEETING SCHEDULE: The Trustees will meet on the first and third Wednesday of each month as usual, with the exception of the first meeting of the year which will be held on January 9th at 4:30 p.m. The change was made due to the close proximity to New Year's Day and also due to the CTA dinner meeting. *Mr. Mueller made the motion to approve the Trustees' 2013 regular meeting schedule as presented. Mr. Madden seconded the motion and it passed unanimously.*

CLOUT MEMBERSHIP: The Trustees chose not to join the Council of Larger Urban Townships at this time.

REQUEST FOR USE OF TOWNSHIP PROPERTIES: *Mr. Mueller made the motion to grant permission for the Geauga County Commissioners to use the Town Hall for a Public Hearing on the Sewer Project at 7 pm on January 31, 2013, subject to Township rules and regulations. Mr. Madden seconded the motion and it passed unanimously.*

REQUEST FOR USE OF TOWNSHIP PROPERTIES: *Mr. Mueller made the motion to grant permission for the Red Raider Homeowners Association to use the Town Hall at 7 pm on April 9, 2013, subject to Township rules and regulations. Mr. Madden seconded the motion and it passed unanimously.*

CVIGC: Mr. Dickinson attended the meeting of the Chagrin Valley Intergovernmental Council on December 8, 2012. A presentation was made on pre-employment testing, modeling the best employees, and screening job applicants.

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ANNOUNCEMENTS: The next regular Trustees' meeting will be held at 4:30 p.m., Wednesday, January 9th, in the Russell Township Fire-Rescue Department.

The Geauga County Commissioners will hold a Public Hearing on the Sewer Project (SR 87 & SR 306) at 7 pm on January 31, 2013 in the Town Hall.

PURCHASE ORDERS: were approved for:

Number	Purpose	Amount
188-2012	Gas & diesel	\$ 1,162.54
189-2012	Truck report	1,481.10
190-2012	Principal on Fire Station bond	15,025.00
191-2012	Rubbish removal	13.66
192-2012	January dental premium	1,681.45
193-2012	Paramedic vehicle setup	452.82
194-2012	Testing ground ladders & heat sensors	165.25

Bills were approved as presented and drawn for same.

EXECUTIVE SESSION: *Mr. Mueller made the motion to move into executive session to consider the employment and compensation of personnel, pursuant to O.R.C. 121.22(G)(1). Mr. Madden seconded the motion and it passed unanimously.*

The meeting moved into executive session at 7:39 p.m.

Mr. Madden made the motion to return to regular session. Mr. Mueller seconded the motion and it passed unanimously.

The meeting moved into regular session at 8:22 p.m.

Mr. Mueller made the motion to adjourn. Mr. Madden seconded the motion and it passed. The meeting adjourned at 8:23 p.m.

, Chairman

Gerri Heck, Fiscal Officer
Recorded by: M. Palmer