

RUSSELL FIRE-RESCUE STATION

DECEMBER 21, 2011

Chairman James Dickinson called the meeting to order at 7:00 p.m. Trustee Jim Mueller was present. A quorum was noted. Trustee Kristina Port arrived at 7:06 p.m. Mr. Dickinson welcomed guests and Maintenance Superintendent Jack Gallagher, Police Chief Tim Carroll and Fire Dept. Chief John Frazier

The Pledge was said.

MINUTES: *Mr. Mueller made the motion to accept the minutes of the regular meeting held on December 7, 2011, as presented. Mr. Dickinson seconded the motion and it passed.*

MONTHLY REPORTS: *Mr. Mueller made the motion to accept November 2011, monthly departmental reports from the Fire, Police, Maintenance, Road, & Zoning Departments. Mr. Dickinson seconded the motion and it passed.*

MAINTENANCE DEPT.: Mr. Gallagher reported that the old school bus garage is in the process of being demolished. He believes the demolition should be completed by this weekend. Mr. Gallagher has almost finished the inventory, but still needs to have the lap top computer in Ms. Port's possession to be handed in to finish the inventory. He would like Ms. Port to give him any paperwork from the NOPEC Grant so he can work on the project.

ENERGY: Ms. Port would like to continue to work on the NOPEC Grant. She said she enjoyed working on this project. She received a notice that there is an Energy Loan Fund for Public and Nonprofit Entities from the Ohio Department of Development. This program provides financing for eligible projects that reduce energy usage. This loan might be able to finance some more components of the energy audit. Mr. Dickinson asked Ms. Port to prepare a memo of what work she would do on NOPEC Grant and what compensation she would expect. There was some discussion of the possibility of having electronic transfer to pay utility bills. The Fiscal Officer was instructed to send the Glacial Natural Gas, Inc. Contract to the Prosecutor's Office for review.

FIRE DEPT.: The ambulance that was damaged in an accident is back in service. The \$25,000 cost has been covered by the insurance except for the \$500 deduction. Chief Frazier said the new insurance company worked well with the Fire Department on this claim.

The tanker truck is back in service.

The Fire Act Grant is completed. The digital radios have been installed. The range of communications with these radios has expanded and will increase in the future. Eventually they will have radio communication over the entire state.

POLICE DEPT.: *Mr. Mueller made the motion to move into executive session to discuss Police Dept. personnel. Ms. Port seconded the motion and it passed unanimously.*

The meeting moved into executive session at 7:37 p.m. with Chief Carroll and Justin Madden.

Ms. Port made the motion to move out of executive session.

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Mr. Mueller seconded the motion and it passed unanimously.

The meeting moved back into regular session at 7:52 p.m.

LONGEVITY: *Ms. Port made the motion to grant longevity pay to Jayne Paullin in the amount of five hundred dollars. Mr. Mueller seconded the motion. The vote was Mr. Mueller yes, Ms. Port abstain and Mr. Dickinson yes.*

ANNOUNCEMENTS: The next regular Trustees' meeting will be held at 7:00 p.m. on Wednesday, January 4th, in the Russell Township Fire-Rescue Station.

PURCHASE ORDERS: were approved for:

Number	Purpose	Amount
197-2011	Replace 8 yr old Computer Stations	\$ 3,501.30
198-2011	Computer Work Stations	\$ 2,334.20

Bills were approved as presented and drawn for same.

Upon the motion of Mr. Mueller and seconded by Ms. Port the meeting was adjourned at 7:54 p.m.

James Dickinson, Chairman

Gerri Heck, Fiscal Officer